

Tullahoma Airport Authority Work Session Minutes  
June 14, 2011

Tullahoma Municipal Airport Authority  
P.O. Box 1584 – Tullahoma, TN 37388



**Work Session Attendance**  
**June 14, 2011**

**Members Present**

<input checked="" type="checkbox"/>	John Miller, Chairman
<input checked="" type="checkbox"/>	Sharon Tinkler
<input checked="" type="checkbox"/>	Sam Crimm
<input checked="" type="checkbox"/>	Jim Apple
<input checked="" type="checkbox"/>	Karla Smith
<input checked="" type="checkbox"/>	Rod Pozo
<input checked="" type="checkbox"/>	Steve Worsham

**Other Officials Present**

<input checked="" type="checkbox"/>	Jon Glass, Airport Manager
<input checked="" type="checkbox"/>	Alderman Greg Sandlin
<input type="checkbox"/>	Wayne Thomas, Tullahoma News

**Visitors**

Jeremy Bell (TAA Attorney).

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1. **Work Session called to order at 3:30 pm.** Work session was closed to the public due to attorney-client privileged discussions.
2. **Proposed Eastern Aviation Contracts** - Jeremy Bell reviewed the proposed contracts from Eastern Aviation for fuel services at the Airport. He reported that the contract for fuel was acceptable and recommended several contract modifications to Board members for the Jet Fuel truck lease. He suggested that a sub-lease be prepared that would allow Mid-Ten Aviation employees to use the truck and it would include a provision that this lease would terminate at the same time as the Fuel contract. Board members discussed the Jet Fuel truck maintenance

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requirements in the lease. Jon Glass will work with Steve Johnson from Eastern Aviation to clearly define the maintenance items required by TAA and request a cap of \$500 on annual maintenance cost for TAA. Mr. Bell recommended that the fuel truck should be added to the City Insurance policy.

3. **Discussion of Airport Manager Personnel Actions** - Board members discussed the proposed City Employment Agreement for the two full-time TAA employees. The appeal process for an employee was discussed and it was agreed that the City Administrator would decide on any appeals for employee dismissal as currently written in the Agreement. Alderman Sandlin will place the Agreement on the agenda for the June 27, 2011 Board of Mayor and Aldermen meeting.
4. **Proposed Momentum Foundation Lease Agreement** - Due to lack of time, this agenda item was moved to the regular Board meeting.
5. **Alderman Sandlin Comments** - None.
6. The Work Session was adjourned at 4:55 pm.

Submitted on 6/20/11

<Original Signed>

Jon Glass  
TAA, Airport Manager

Minutes approved during the \_\_\_\_\_ meeting