

**2014**  
**Vendor Application**  
41-A Music and Arts Festival  
Highland Rim Kiwanis  
September 26<sup>th</sup> & 27<sup>th</sup>

Dear Prospective Vendor;

We have a limited number of booths available this year, so please fill out the application form below and return with remittance of \$60.00 per booth payable to the Highland Rim Kiwanis, PO Box 1072 Tullahoma, TN 37388. If you have any questions, please call one of the numbers below. Return your application as soon as possible for committee approval.

Contact Name \_\_\_\_\_

Club or Organization represented \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Number \_\_\_\_\_

Items you want to sell \_\_\_\_\_

Booth Category: (Craft) \_\_\_\_\_ (Food) \_\_\_\_\_ (Art) \_\_\_\_\_ ( Other) \_\_\_\_\_

10x10 Booth \$60 \_\_\_\_\_ 10x20 Booth \$120 \_\_\_\_\_

**Electricity MUST be requested in advance. Vendor is responsible for extension cords.**

**Electricity \$35    Yes    or    No**

**MUST list all items that need electricity**

**Voltage** \_\_\_\_\_                      **AMP** \_\_\_\_\_

(Quiet Run Generators will be allowed this year..)

# Vendor Information

41-A Music and Arts Festival  
Highland Rim Kiwanis  
September 26<sup>th</sup> & 27<sup>th</sup>

## Contact Info

- Lee Roy Grizzle-----931-580-0265 Food and Retail Vendors
- Max Christopher-----931-247-5426 Food and Retail Vendors
- Jerry Hunt-----931-455-2364 Arts and Crafts Vendors

## Schedule & Location

- \* Festival hours: Friday September 26, 2014 from 6 p.m. till 11 p.m.  
Saturday, September 27, 2014 from Noon till 11: 30 p.m.
- \* Festival will take place in downtown Tullahoma on N. Atlantic St, Grundy St. and Lincoln St.

## Setup & Breakdown

- **Friday**
- **Setup** of Friday begins at 2:00 p.m.- All vendors must have vehicles off the set-up area by 5:00 p.m.
- **Saturday**
- **Setup** starts at 8:00 a.m. on Saturday- All vendors must have their vehicles off the set-up area by 10:00 a.m.
- **Breakdown** begins at 10:00 p.m.
- *Be prepared for health inspections*
- PLEASE, NO EARLY DEPARTURES.

## BOOTH PROVISIONS

- 10' x 10' booth space
- Canopies & Table Coverings are recommended.
- Please contact us IMMEDIATELY, if you need to rent canopies, tables or chairs from us.
- Limited electricity will be available so quiet run generators will be allowed. Any generators disturbing the music will be removed.
- Water and individual booth trash cans will not be provided. Please provide one for you and your customers to use. Dumpsters will be available on site.

## **OPERATIONS**

- The 41-A Committee will make all placement decisions for vendors.
- There are absolutely **NO REFUNDS**. This is a **RAIN OR SHINE EVENT**.
- All Food vendors are responsible for their own insurance, licenses, and permits.
- Food Vendors must list the Highland Rim Kiwanis as an additionally insured on their certificates of insurance and submit a copy to the 41-A Festival Committee.
- \*Smoking by Vendors in Festival area is prohibited.
- \*Any Vendor with an open flame or hot grease is required to have a twenty pound fire extinguisher on hand.
- \*Vendors agree to have no Pets, Alcohol or Illegal substances within 41-A Festival boundaries.
- \*Vendors agree to take full responsibility for the protection of their property in the event of adverse weather conditions.
- \*No solicitation of any kind is allowed. Brochures for non-profit organizations may be available on their table.
- \***ABSOLUTELY NO** fireworks, smoke bombs, silly string, snappers, items with foul language or sexual content allowed in booths.
- \*Do not dump any food, water, grease, or ashes in street gutters or parking areas.
- \*Booths cannot be re-rented or sold by the Vendor.