
WEB JOB POSTING

SERVICES SPECIALIST

RESPONSIBILITIES:

The City of Tullahoma is accepting applications for the part-time position of Service Specialist that works under the supervision of the Airport Manager and Deputy Airport Manager. Responsibilities include fueling and towing aircraft, processing payments, monitoring 2-way radios, responding to aircrafts requesting information and performing general cleaning and maintenance. Job duties also include mowing and weed eating airport property and performing duties as assigned by supervisors.

REQUIREMENTS:

Applicants must have a High School diploma. Previous airport operations experience preferred and candidates must be able to provide good customer service. Valid TN driver's license required.

BENEFITS:

This is a part-time position with an hourly rate in the range of \$9.85- \$10.35. Applicants that have strong relevant work experience may qualify for a lead position that has an hourly rate in the range of \$11.25 – \$12.18. Applicants need to be available to work a variable schedule with weekends required.

RECRUITMENT:

Individuals interested in applying for this position can complete the application available on-line at www.tullahomatn.gov or complete an application at City Hall. The application or resume can be submitted by:

Mail: City of Tullahoma, Attn: Human Resources, PO Box 807, Tullahoma, TN 37388

Email: cbrice@tullahomatn.gov

Fax: 931-455-2782

Deliver: City Hall / Municipal Building, 201 W. Grundy Street, Tullahoma, TN

A complete copy of the job description is available upon request. The City of Tullahoma is an equal opportunity employer.

Posted: April 14, 2015

Closes: until filled