

June 9, 2015



**Tullahoma Municipal Airport Authority**

807 William Northern Boulevard  
P.O. Box 1581  
Tullahoma, TN 37388

**Meeting Attendance  
June 9, 2015**

**Members Present**

- Sam Crimm, Chairman
- Dr. Don Daniel
- Dr. Jim George
- Jim Apple
- Karla Smith
- Sharon Tinkler
- Steve Worsham

**Other Persons Present**

- Jon Glass, Airport Manager
- Alderperson Sandy Lindeman
- Wayne Thomas, Tullahoma News

**Regular Meeting Minutes**

**Visitors:** Mike Rutherford (July 4<sup>th</sup> Air show/Fireworks).

**Note:** Where motions are noted as being approved, they were unanimously approved by all Board members present unless otherwise noted.

- 1. Meeting called to order at 5:00 pm.** Sam Crimm was a few minutes late and Mr. Worsham called the meeting to order.
- 2. Minutes for the May 12, 2015 meeting were approved** as written.
- 3. Public comments** – No comments.
- 4. Treasurer’s report** – Sharon Tinkler reviewed the financial reports. She will request the balance for the former donor account from Sue Wilson.

**5. Jon Glass presented the Airport Manager report:**

***CURRENT PROJECTS***

**Terminal Building** – Board members approved replacing the terminal building DVR system and ordering 2 benches for the back porch from National Business Furniture.

**Parish/City/ Agreement** – The \$306,451.75 95/5 funded 9/27 rehabilitation project request has been submitted to the Aeronautics Division and was not approved. The first phase of the multi phase rehabilitation project request at \$100,000 with 95/5 funding has been submitted to the Aeronautics Division and was not approved. A one phase \$98,000 project request for drainage repairs was submitted to the Aeronautics Division on 1/31/14. This project request was approved on 2/24/14. A \$150,000 request has been submitted to the City to extend the runway to 3,100 feet without TAD funding. The executed grant for the \$98,000 drainage project was received on 6/4/14. Jody Baltz and Mr. Parish had a productive meeting on the extension of the runway.

**Tree Clearing Project** – The tree clearing grant has a remaining balance of \$5,000.00. TAD will complete the 2015 Airport inspection in the next 6 weeks.

**General Assembly HB1147/SB982** – It is pretty clear that the amendment to this bill will pass. A Task Force in the General Assembly is being set up to determine the effects it will have on GA Airports in the State. I recommend that we do not touch our NPE (\$150,000 per year) over the next several years and save it for an emergency. Starting in the next 90 days and over the next 4 years I see drastic cuts in State funding from TAD if other sources of revenue are not found. Elimination of funding for terminals, equipment, hangars, fueling systems and landside improvements will probably start very soon. I believe the 95/5 funding will become 90/10 in the future also. Within a few years I believe funding will only exist from TAD for primary runway and taxiway pavement repair. If the State maintenance contract program is also eliminated this will increase our annual operating cost by about \$9,500 per year. A Task Force is being set up to examine the effects of this amendment. It will begin work after July 1, 2015.

**Project #1** – Work is complete on this project. We have \$200,000 left remaining in the ramp concrete repair project that would require a local share. Steve Upshaw reported that it would require a 10% local share or \$20,000 to do the additional work. I recommend we proceed with this project if we can source the local share amount needed. The additional concrete repair work could be completed on south end of ramp using the current Curl Construction unit prices. Curl submitted an estimate to complete the work for \$170,000.00. **A motion was made and approved** to proceed with the project and let Sue Wilson determine where the local share will come from.

June 9, 2015

**Project #2** – This project consists of taxiway B repair by crack and seat with an asphalt overlay and grade and site work for the maintenance hangar. The Work Authorization has been signed and PDC is working on the design for the project. The 90% design meeting will be scheduled for the week of June 15 and then the project will be ready to bid shortly after that.

**Project #3** – This project consists of taxiway lighting for taxiway B and K. It will also include electrical improvements to taxiway F, Airfield signage and ODAL's for runway 6. We are looking at the possibility of using solar powered taxiway lights. The Work Authorization will be discussed during the Project #2 90% design meeting.

**Project #4** – This project consists of the ramp expansion and maintenance hangar construction. The Work Authorization for Project #2 includes the ramp expansion design work. The \$225,000.00 amendment request was entered into Blackcat on 4/10/15 and will be on the agenda for the May 21 TAC meeting. Project approval will require a \$11,250.00 local share. The \$225,000 amendment request was approved and has been sent to the TDOT Commissioner for signature. The maintenance hangar Work Authorization will be discussed during the Project #2 90% design meeting.

**Project #5** – This project will consist of 9/27 turf runway drainage improvements. The work authorization has been approved and PDC is working on the design work for the project. The 50% design meeting will be scheduled for July.

It seems there is some confusion from Airpark residents about the status of the grant and when it expires. This grant was approved on 4/30/14 and expires on 4/29/19. If you are doing any work on a grant such as design or construction within 5 years it remains active. As an example we have a ramp concrete repair project (Project #1 above) that was originally approved in 2006 that we just completed some repair work on last month.

**Wal-Mart Retention Ponds** – I have talked to Blain Hyle with USDA Wildlife Services. He reported that the June 15<sup>th</sup> timeframe would be best to remove the Geese and believes more will be present by then. The cost would be \$1,500 for 200 or less Geese and \$3,000 for 200 or more Geese. I am working with the Public Works Department to get permission from the Management Company that owns the property to remove the Geese. 15 to 20 geese were present at the retention pond this morning.

**South Ramp Drains** – Roto-Rooter has completed the work.

**Vandy LifeFlight Ramp** – Steve Upshaw visited the Airport 4/9/14. He will not support an emergency project request since Vandy could land on our ramp. He would like for us to examine milling out a few inches of concrete on the surface and repair the ramp. The repair work will be included with Project #1. Curl Construction will present 2 estimates to repair the ramp for Steve Upshaw to approve.

June 9, 2015

**6/24 Striping and Marking** – The \$100,500.00 project was entered into Blackcat on 4/10/15 and will be on the agenda for the May 21 TAC meeting. TAC approved the project and the local share amount of \$5,025.00 has been sent to TDOT along with the grant for the Commissioner’s signature.

**Courtesy Vehicle** – We received a surplus 1999 Dodge Durango with 151,000 miles from the Police Department for \$1,500 that was not used as a pursuit vehicle. The interior and exterior are in good shape and it has new tires.

**NW Area Environmental Review** – St. John Engineering is working on a scaled down Environmental review of the NW area that is being funded by the City. The area being reviewed is less than 100 acres. It is near completion and the final plat has been submitted to the Planning Commission.

**NW Airfield Utility Project** – Water, sewer and gas line installation is complete. TUB has completed electrical work for the area. Survey work for the road layout is complete. Road work is scheduled to be bid in February with a June to July completion date for construction.

**Cargo Aircraft** – No new cargo aircraft operations since the last Board meeting.

**Employee Status** – Leo has been hired to help out after hours on the weekends when he is available and Sarah Coffelt has been hired also effective June 8.

***FUEL SALES***

Fuel sales for the month of May 2015 were 13,752.75 gallons. This is a 2,022.75 gallon decrease in the 15,775.5 gallons sold in May of 2014. Bonnaroo will run from June 10 to June 15 for us. We have not received many calls so far from aircraft attending this year. John Tune Airport will be shut down for 2 to 3 months starting in June. XP Services has made the Sikorski hangar available for temporary space for any aircraft that need it and the info has been sent to the Airport Manager at Tune. All outstanding fuel invoices have been reimbursed to the City except for the AVGAS and Jet fuel still in the tank.

Fuel Sales 1/1/14 to 5/31/14 = 59,599.41

Fuel Sales 1/1/15 to 5/31/15 = 66,833.25

<b>May 2015</b>	<b>AVGAS</b>	<b>AVGAS SS</b>	<b>Total</b>
<b>Gallons</b>	3,167.33	2,421.52	<b>5,588.85</b>
<b>Flow Fee</b>	\$316.73	\$242.15	<b>\$558.88</b>
<b>Pump Fee</b>	\$1,583.66	\$605.38	<b>\$2,189.04</b>

June 9, 2015

May 2015	Jet Full Price	Jet Discount	Total
Gallons	1,334	6,829.9	<b>8,163.9</b>
Flow Fee	\$133.40	\$682.99	<b>\$816.39</b>
Truck Fee	\$133.40	\$682.99	<b>\$816.39</b>
Pump Fee	\$1,334.00	\$5,192.78	<b>\$6,526.78</b>

Total AVGAS & Jet Gallons = 13,752.75

Total Flow Fee = \$1,375.27

Total Jet Truck Fee = \$816.39

Total Pump Fee = \$8,715.82

Total Part-Time Employment Cost = \$3,825.50

**Jet Truck Fee Minus Rental = +\$216.39**

**Pump Fee Minus Employment Cost = +\$4,890.32**

**FUEL PRICES**

6/1/15	Tulahoma	Shelbyville	Winchester	McMinnville	Maury County	Murfreesboro
AVGAS SS	\$4.18		\$3.99		\$3.98	\$4.79
AVGAS FS	\$4.43	\$4.14	\$3.99	\$3.95	\$4.09	\$4.99
Jet	\$3.96	\$3.69	\$3.95	\$4.20	\$3.92	\$3.85

Average AVGAS price - \$4.78    Average Jet price - \$4.43

**AIRPORT FUEL SALES**

DATE	FUEL SOLD (gallons)
May 2014	15,775.5
May 2013	9,050.75
May 2012	15,845.55
May 2011	4,721.4
May 2010	9,263.2
May 2009	7,387.5

**April 2015 OPERATIONS**

Single Engine Based	138
Multi Engine Based	46
Jet or Tuboprop Based	90
Single Engine Transient	88
Multi Engine Transient	20
Jet or Turboprop Transient	22

June 9, 2015

Military	8
Total	412

***MAINTENANCE/NAVAID PROBLEMS***

**NDB** – No problems or outages for May 2015. The approach is scheduled to be decommissioned by FAA in the next 12 to 24 months.

**VOR** – FAA has sent out notices regarding the decommissioning of the VOR.

**AWOS** – No problems or outages for May 2015.

**Veeder Root Fuel System** – No problems or outages for May 2015.

**RUNWAY AND TAXIWAY LIGHTS** – No problems or outages for May 2015.

**REILS AND PAPI** – FAA did a flight check on runway 18/36 PAPI's. The 18 PAPI's were taken out of service due to trees. A NOTAM has been filed. FAA was notified to schedule a flight check on 3/27/13. FAA was notified again on 10/30/13 to schedule a flight check. PAPI's have been turned back on.

***HANGAR RENT/INSURANCE***

**OVERDUE RENT** –

**EXPIRED INSURANCE CERTIFICATE** –

**OTHER** –

***AIRPORT MARKETING/PRESENTATIONS*** – No presentations.

***SUGGESTION BOX*** – No suggestions as of 6/2/14.

**6. Old Business:**

- A. **AOPA Regional Fly-In** – Karla Smith presented a written report for the meeting. The 2<sup>nd</sup> AOPA Fly-In was held this past weekend in Frederick, MD. They had 3,300 guests with 375 aircraft attending the event. As it stands now, the AOPA planning committee will be making plans near the end of July to visit with the remaining 3 Fly-In locations. According to Sean, they plan to visit with MN, CO then end with us. Chris said he would contact us as soon as they had their plans made and I will notify all parties of the next group of meetings. The RFP is out for the next couple of years for AOPA Fly-In locations. I would like for the Board to consider letting Jon and I update and resubmit THA for another date like October 2017 or 2018. This RFP is due June 30, 2015. **A motion was made and approved** to submit to AOPA a request to hold the Fly-In at THA for 2016, 2017 and 2018 by the June 30 deadline.

**7. New Business:**

- A. **Kiwanis July 4<sup>th</sup> Airshow/Fireworks** – Mike Rutherford thanked Board members for the use of the Airport for past events. He reported that it was too late to submit a

June 9, 2015

waiver request to the FAA to hold the event at the Airport this year. The Kiwanis Club will have the Firework event at the THS football field this year and try the Airport again next year. Mr. Worsham reported that he heard a lot of positive comments regarding holding the event at the football field and it would be less expensive for the Kiwanis Club. The Board thanked Mr. Rutherford for his hard work and dedication toward this event.

**8.** Alderperson Lindeman reported that she was happy the Kiwanis Club can have the firework event at the THS football field this year as opposed to no show at all. She hopes the event can return to the Airport in 2016. Sharon Tinkler reported that the CAP will have a glider academy here in July. She will send info to the Board as she receives it. Sam Crimm reported that Cessna 120/140 Convention wanted to use the terminal building and golf cart for the September 23 – 27 Convention. The Skydiver drop zone will be relocated for that weekend.

**9. Meeting was adjourned at 6:07 pm.**

Submitted on 6/16/2015

<Original Signed>

Jon Glass  
TAA, Airport Manager

**Minutes approved during the \_\_\_\_\_ meeting**