

May 12, 2015



**Tullahoma Municipal Airport Authority**

807 William Northern Boulevard  
P.O. Box 1581  
Tullahoma, TN 37388

**Meeting Attendance  
May 12, 2015**

**Members Present**

- Sam Crimm, Chairman
- Dr. Don Daniel
- Dr. Jim George
- Jim Apple
- Karla Smith
- Sharon Tinkler
- Steve Worsham

**Other Persons Present**

- Jon Glass, Airport Manager
- Alderperson Sandy Lindeman
- Wayne Thomas, Tullahoma News

**Regular Meeting Minutes**

**Visitors:** No visitors.

**Note:** Where motions are noted as being approved, they were unanimously approved by all Board members present unless otherwise noted.

- 1. Meeting called to order at 5:00 pm.** Jason Waller started the meeting with a prayer.
- 2. Minutes for the April 14, 2015 meeting were approved** with the following corrections. Page 6 under OTHER, was changed from budget to exceed \$1,500 to budget not to exceed \$1,500. Page 7 B, Airport Insurance policy was changed to Airport Liability Insurance policy.
- 3. Public comments –** No comments.

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4. **Treasurer's report** – Sharon Tinkler reported that City Hall was working on simpler financial statements and a balance sheet. **A motion was made and approved** to accept the Treasurer's report.

5. **Jon Glass presented the Airport Manager report:**

### ***CURRENT PROJECTS***

#### **Terminal Building** –

**Parish/City/ Agreement** – The \$306,451.75 95/5 funded 9/27 rehabilitation project request has been submitted to the Aeronautics Division and was not approved. The first phase of the multi phase rehabilitation project request at \$100,000 with 95/5 funding has been submitted to the Aeronautics Division and was not approved. A one phase \$98,000 project request for drainage repairs was submitted to the Aeronautics Division on 1/31/14. This project request was approved on 2/24/14. A \$150,000 request has been submitted to the City to extend the runway to 3,100 feet without TAD funding. The executed grant for the \$98,000 drainage project was received on 6/4/14. Jody Baltz and Mr. Parish had a productive meeting on the extension of the runway.

**Tree Clearing Project** – The tree clearing grant has a remaining balance of \$5,000.00. TAD will complete the 2015 Airport inspection in the next 6 weeks.

**General Assembly HB1147/SB982** – It is pretty clear that the amendment to this bill will pass. A Task Force in the General Assembly is being set up to determine the effects it will have on GA Airports in the State. I recommend that we do not touch our NPE (\$150,000 per year) over the next several years and save it for an emergency. Starting in the next 90 days and over the next 4 years I see drastic cuts in State funding from TAD if other sources of revenue are not found. Elimination of funding for terminals, equipment, hangars, fueling systems and landside improvements will probably start very soon. I believe the 95/5 funding will become 90/10 in the future also. Within a few years I believe funding will only exist from TAD for primary runway and taxiway pavement repair. If the State maintenance contract program is also eliminated this will increase our annual operating cost by about \$9,500 per year. A Task Force is being set up to examine the effects of this amendment. It will begin work after July 1, 2015.

**Project #1** – Work is complete on this project. We have \$200,000 left remaining in the ramp concrete repair project that would require a local share. Steve Upshaw will check and see if we can pay a 5% local share instead of the 10% local share required when this grant was originally approved and let me know. The additional concrete repair work could be completed on south end of ramp using the current Curl Construction unit prices.

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**Project #2** – This project consists of taxiway B repair by crack and seat with an asphalt overlay and grade and site work for the maintenance hangar. The Work Authorization has been signed and PDC is working on the design for the project. The 60% design meeting was on 5/4/15 and the 90% meeting will be held in early June.

**Project #3** – This project consists of taxiway lighting for taxiway B and K. It will also include electrical improvements to taxiway F, Airfield signage and ODAL's for runway 6. We are looking at the possibility of using solar powered taxiway lights.

**Project #4** – This project consists of the ramp expansion and maintenance hangar construction. The Work Authorization for Project #2 includes the ramp expansion design work. The \$225,000.00 amendment request was entered into Blackcat on 4/10/15 and will be on the agenda for the May 21 TAC meeting. Project approval will require an \$11,250.00 local share. **A motion was made and approved** to pay the local share amount of \$11,250.00 from the fuel reserve account.

**Project #5** – This project will consist of 9/27 turf runway drainage improvements. Repair work is scheduled for June or July of 2015. The work authorization has been approved.

**Wal-Mart Retention Ponds** – I have talked to Blain Hyle with USDA Wildlife Services. He reported that the June 15<sup>th</sup> timeframe would be best to remove the Geese and believes more will be present by then. The cost would be \$1,500 for 200 or less Geese and \$3,000 for 200 or more Geese. I have checked the ponds and included a log for review. I am working with the Public Works Department to get permission from the Management Company that owns the property to remove the Geese. **A motion was made and approved** to remove the geese if they are present in June.

**South Ramp Drains** – Roto-Rooter has been contacted to work on the floor drains.

**Vandy LifeFlight Ramp** – Steve Upshaw visited the Airport 4/9/14. He will not support an emergency project request since Vandy could land on our ramp. He would like for us to examine milling out a few inches of concrete on the surface and repair the ramp. We are trying to locate a company that specializes in concrete rehab that recently worked at Fayetteville Airport to get an estimate. The repair work will be included with Project #1. I will have the dollar amount for additional concrete repair work that can be completed Tuesday night from Project #1.

**6/24 Striping and Marking** – The \$100,500.00 project was entered into Blackcat on 4/10/15 and will be on the agenda for the May 21 TAC meeting. Project approval will require a \$5,025.00 local share. **A motion was made and approved** to pay the local share amount of \$5,025.00 from the fuel reserve account.

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**36 Threshold** – The 36 threshold markings were corrected last week under project #1. Sam Crimm reported that the markings were completed according to the 2006 TDOT Agreement as a relocated threshold.

**NW Area Environmental Review** – St. John Engineering is working on a scaled down Environmental review of the NW area that is being funded by the City. The area being reviewed is less than 100 acres. It is near completion and the final plat has been submitted to the Planning Commission.

**NW Airfield Utility Project** – Water, sewer and gas line installation is complete. TUB has completed electrical work for the area. Survey work for the road layout is complete. Road work is scheduled to be bid in February with a June to July completion date for construction.

**Cargo Aircraft** – No new cargo aircraft operations since the last Board meeting.

**Employee Status** – Gunnar Roepke’s last day was April 30<sup>th</sup>. Bob Burt has been hired and will start May 10<sup>th</sup>.

**FUEL SALES**

Fuel sales for the month of April 2015 were 16,352.11 gallons. This is a 5,032.78 gallon increase in the 11,319.33 gallons sold in April of 2014. We had a large increase in AVGAS SS fuel sold in April due to Sun and Fun. John Tune Airport will be shut down for 2 to 3 months starting in June. XP Services has made the Sikorski hangar available for temporary space for any aircraft that need it and the info has been sent to the Airport Manager at Tune. All outstanding fuel invoices have been reimbursed to the City except for the AVGAS and Jet fuel still in the tank.

Fuel Sales 1/1/14 to 4/30/14 = 43,823.91

Fuel Sales 1/1/15 to 4/30/15 = 53,080.5

<b>April 2015</b>	<b>AVGAS</b>	<b>AVGAS SS</b>	<b>Total</b>
<b>Gallons</b>	2,329	4,133.11	<b>6,462.11</b>
<b>Flow Fee</b>	\$232.90	\$413.31	<b>\$646.21</b>
<b>Pump Fee</b>	\$1,164.50	\$1,033.27	<b>\$2,197.77</b>

<b>April 2015</b>	<b>Jet Full Price</b>	<b>Jet Discount</b>	<b>Total</b>
<b>Gallons</b>	1,023.5	8,866.5	<b>9,890</b>
<b>Flow Fee</b>	\$102.35	\$886.65	<b>\$989.00</b>
<b>Truck Fee</b>	\$102.35	\$886.65	<b>\$989.00</b>

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<b>Pump Fee</b>	\$1,023.50	\$6,939.57	<b>\$7,963.07</b>
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Total AVGAS & Jet Gallons = 16,352.11  
 Total Flow Fee = \$1,635.21  
 Total Jet Truck Fee = \$989.00  
 Total Pump Fee = \$10,160.84  
 Total Part-Time Employment Cost = \$2,682.50  
**Jet Truck Fee Minus Rental = +\$389.00**  
**Pump Fee Minus Employment Cost = +\$7,478.34**

**FUEL PRICES**

5/7/15	Tulahoma	Shelbyville	Winchester	McMinnville	Maury County	Murfreesboro
AVGAS SS	\$3.92		\$3.89		\$3.98	\$4.38
AVGAS FS	\$4.17	\$3.99	\$3.89	\$3.95	\$4.09	\$4.58
Jet	\$3.79	\$3.69	\$3.95	\$4.20	\$3.92	\$3.44

Average AVGAS price - \$4.63    Average Jet price - \$4.40

**AIRPORT FUEL SALES**

<b>DATE</b>	<b>FUEL SOLD (gallons)</b>
<b>April 2014</b>	11,319.33
<b>April 2013</b>	11,244.28
<b>April 2012</b>	9,014.39
<b>April 2011</b>	6,792.1
<b>April 2010</b>	11,820.7
<b>April 2009</b>	9,633.7

**April 2015 OPERATIONS**

Single Engine Based	158
Multi Engine Based	52
Jet or Tuboprop Based	98
Single Engine Transient	112
Multi Engine Transient	24
Jet or Turboprop Transient	26
Military	6
<b>Total</b>	<b>476</b>

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### ***MAINTENANCE/NAVAID PROBLEMS***

**NDB** – New NDB equipment from Smyrna has been installed and working properly.

**VOR** – FAA has sent out notices regarding the decommissioning of the VOR.

**AWOS** – No problems or outages for April 2015.

**Veeder Root Fuel System** – The jet fuel probe is out.

**RUNWAY AND TAXIWAY LIGHTS** – Taxiway G lights have been repaired. Taxiway signs took a lightning strike and we are repairing circuit boards.

**REILS AND PAPI** – FAA did a flight check on runway 18/36 PAPI's. The 18 PAPI's were taken out of service due to trees. A NOTAM has been filed. FAA was notified to schedule a flight check on 3/27/13. FAA was notified again on 10/30/13 to schedule a flight check. PAPI's have been turned back on.

### ***HANGAR RENT/INSURANCE***

**OVERDUE RENT** –

**EXPIRED INSURANCE CERTIFICATE** –

**OTHER** –

***AIRPORT MARKETING/PRESENTATIONS*** – Airport tour for Gattis Leadership group on 4/24/15.

***SUGGESTION BOX*** – No suggestions as of 5/7/14.

#### **6. Old Business:**

**A. AOPA Regional Fly-In** – Karla Smith was not present for the meeting.

#### **7. New Business:**

**A. Kiwanis July 4<sup>th</sup> Airshow/Fireworks** – Mike Rutherford was not present for the meeting. Jon Glass reported that the Kiwanis Club would make a decision to proceed or not by late May.

**B. XP Services/Sarasota Avionics Display Case in Terminal** – Jon Glass reported that XP Services would like to place a Sarasota Avionics display case in the terminal with avionics equipment for sale. **A motion was made and approved** to execute a Hold Harmless agreement between XP Services and the Airport Authority prior to installation of the display case in the terminal building. Sam Crimm reported that other Airport tenants could also request permission to do the same.

**8.** Alderperson Lindeman was not present for the meeting.

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**9. Meeting was adjourned at 5:37 pm.**

Submitted on 5/15/2015

<Original Signed>

Jon Glass  
TAA, Airport Manager

**Minutes approved during the \_\_\_\_\_ meeting**