



## **CITY OF TULLAHOMA SIGN ENHANCEMENT GRANT**

Dear Applicant:

*The Sign Enhancement Grant is a local economic development tool administered by the City of Tullahoma. The program provides matching grants to qualifying businesses within the corporate limits of the City of Tullahoma, Tennessee.*

### **Terms**

Successful grant applicants will qualify for a Sign Enhancement grant amount not to exceed \$500. The grant will cover 50% of the project cost up to a maximum of \$500. Grant funds will be provided on a reimbursement basis upon successful project completion.

### **Eligible Businesses and Activities**

The program is designed to serve both new and existing businesses within commercial zones that meet the City's requirements for the grant. Sign enhancement may be an element of a larger project and must conform to all relevant ordinances and standards. Qualifying sign projects include: 1) new outdoor signage that conform to the latest sign regulations of the City; 2) modifications to existing outdoor signage required to conform with the latest sign regulations of the City. Applicants must have a valid City of Tullahoma Business License, if so required, and be current on property taxes and other city fees. A business is not eligible for a repeat sign grant at the same physical address. Please note that a sign permit must be obtained from the Planning and Codes Department before constructing your sign. Not-for-profit organizations are not eligible for this grant program.

### **Administration and Approval**

The Business Loan Committee of the City of Tullahoma conducts review and approval. Applications may take two to four weeks to review, dependent on completion of the application and scheduling before the loan committee.

### **Funding and Fees**

The City of Tullahoma provides funding for the project from loan payments received from prior economic development program loan proceeds as budgeted by the Board of Mayor and Aldermen for this purpose.

For assistance with the attached grant application, please contact the Finance Department at (931) 455-2648. Completed applications may be submitted in person to the Tullahoma Municipal Building, 201 West Gundy Street, in Tullahoma or mailed to:

Finance Director  
City of Tullahoma  
P. O. Box 807  
Tullahoma, TN 37388



**CITY OF TULLAHOMA  
SIGN ENHANCEMENT GRANT**

**APPLICANT COMPANY:**

Company Name \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Project Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Type of Entity: Corp.: \_\_\_\_\_ Partnership: \_\_\_\_\_ Sole Proprietorship: \_\_\_\_\_

Other: \_\_\_\_\_

Tax I.D. or Social Security No. \_\_\_\_\_

Type of Business: \_\_\_\_\_

\_\_\_\_\_

Date Business Established: \_\_\_\_\_

**OWNERSHIP OF THE COMPANY:**

List below owners or all stockholders of the company and their appropriate titles and % of ownership.

NAME	TITLE	% OF OWNERSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DESCRIPTION OF THE PROPOSED SIGNAGE: (Attach more sheets as necessary)

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(Attach a photo or sketch of sign)

ESTIMATED PROJECT COSTS (USES):

Equipment Acquisition	\$ _____
Installation Costs	\$ _____
Other Cost & Permits	\$ _____
<b>Total Project Costs</b>	<b>\$ _____</b>

*Grant will provide 50% of project costs up to a maximum of \$500.*

**For Title VI compliance, we ask for the voluntary disclosure of the following information:**

Information of business owner (applicant)

Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

Race: Caucasian \_\_\_\_\_ African American \_\_\_\_\_ Hispanic \_\_\_\_\_

Other \_\_\_\_\_

I, \_\_\_\_\_ acknowledge that I am authorized to act  
(Owner's Name)

on behalf of \_\_\_\_\_ and have the  
(Name of Business)

authority to authorize credit and background checks.

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Company Name)

Revised 8/2015