



City of Tullahoma

Department of Planning & Codes

321 N. Collins Street, Tullahoma, TN 37388
 Phone: 931-455-2282 FAX: 931-454-1765

Sign Permit Application

SITE ADDRESS			
OCCUPANT/BUSINESS NAME			
OWNER	MAIL ADDRESS	ST/ZIP	PHONE
DESIGNER/ARCHITECT	MAIL ADDRESS	ST/ZIP	PHONE
INSTALLER	MAIL ADDRESS	ST/ZIP	PHONE
ELECTRICAL CONTRACTOR	MAIL ADDRESS	PHONE	LICENSE NO.
SIGN MESSAGE			
<p>SIGN TYPE (Circle all that apply) SEE SIGN TYPE DIAGRAM BELOW</p> <p style="text-align: center;"> <input type="checkbox"/> PERMANENT <input type="checkbox"/> TEMPORARY <input type="checkbox"/> WALL <input type="checkbox"/> FREESTANDING <input type="checkbox"/> MONUMENT/GROUND <input type="checkbox"/> CANOPY <input type="checkbox"/> AWNING <input type="checkbox"/> PROJECTING <input type="checkbox"/> WINDOW <input type="checkbox"/> BANNER <input type="checkbox"/> SINGLE FACE <input type="checkbox"/> DOUBLE FACE </p> <p>SIGN IS: (Circle all that apply) <input type="checkbox"/> UL LISTED <input type="checkbox"/> ILLUMINATED (<i>Internally Lit</i>)</p> <p style="text-align: center;"> <input type="checkbox"/> ILLUMINATED (<i>Reflected off exterior lights</i>) <input type="checkbox"/> REQUIRES ELECTRICITY TO ILLUMINATE <input type="checkbox"/> NO ELECTRICAL WORK OF ANY SCOPE </p>			
<p>CHECK ALL THAT APPLY</p>			



City of Tullahoma

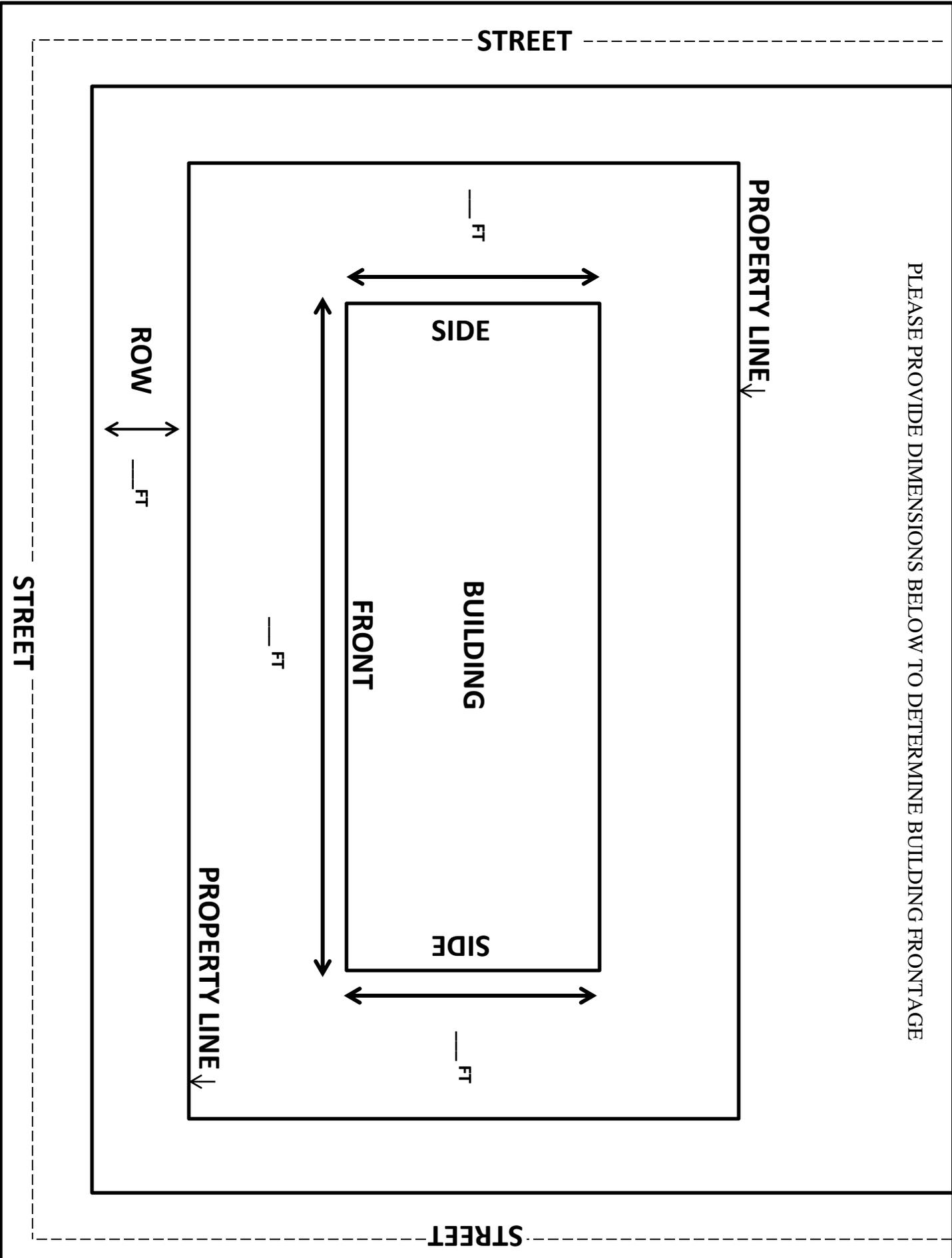
Department of Planning & Codes

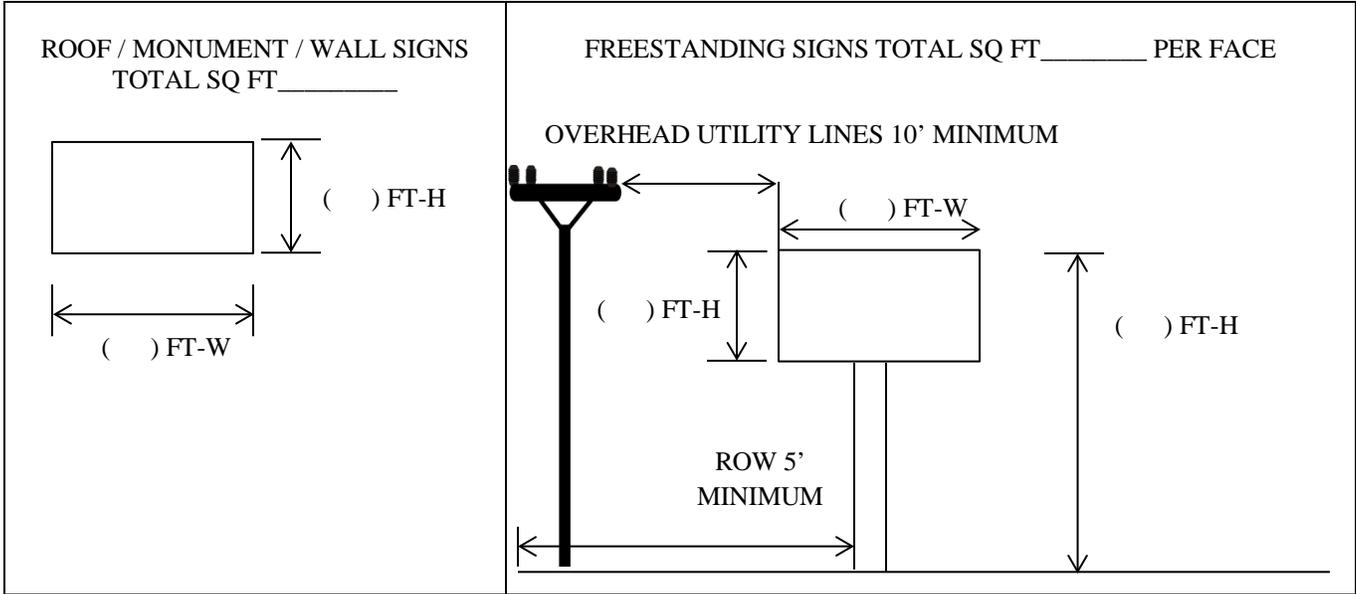
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Sign Permit Check List

SITE ADDRESS	
OCCUPANT/BUSINESS NAME	
<i>An application for a sign permit shall be made upon forms provided by the Tullahoma Planning & Codes Department and shall include the following information.</i>	
THE FOLLOWING IS REQUIRED PER SIGN TYPE	
SIGNS ATTACHED TO A BUILDING OR STRUCTURE REQUIRE:	
____ A DIMENSIONAL SKETCH SHOWING THE POSITION AND/OR LOCATION OF THE SIGN IN RELATION TO THE BUILDING OR STRUCTURE TO WHICH IT WILL BE ATTACHED.	
____ A DETAILED DRAWING SHOWING HOW THE SIGNAGE WILL BE ATTACHED TO BUILDING (brackets, screws, i.e.)	
TOTAL SQ FT OF EXISTING SIGNAGE: _____ (IF APPLICABLE)	
PERMANENT GROUND SIGNS REQUIRE:	
____ OWNER OR CONTRACTOR WILL PROVIDE A TWO DIMENSIONAL PLAN SHOWING THE HEIGHT, SHAPE, AND DISPLAY SURFACE AREA.	
____ FOUNDATION AND STRUCTURAL PLANS. (IF SIGN HEIGHT EXCEEDS 10')	
____ SITE PLAN SHOWING LOCATION OF SIGN ON LOT. (SHOW WITH DIMENSIONS)	
ILLUMINATED SIGNS / SIGNS REQUIRING ELECTRICAL POWER:	
____ SIGN INSTALLER SHALL OBTAIN AN ELECTRICAL PERMIT(S) FOR INSPECTION PRIOR TO SIGN PERMIT ISSUANCE.	
____ DETAILED PLANS TO DETERMINE COMPLIANCE WITH APPLICABLE ELECTRICAL CODES.	
SIGN PERMIT FEES:	
<ul style="list-style-type: none">• \$20 PLUS \$1 PER SQUARE FOOT OF SURFACE AREA DISPLAY FOR PERMANENT SIGNS.• \$30 FOR TEMPORARY SIGNS.• NO PERMIT FEE SHALL BE REQUIRED FOR THE DEMOLITION, REMOVAL OR RELOCATION OF ANY SIGN OR SIGN STRUCTURE.	
ESTIMATE OF VALUATION OF WORK	PERMIT FEE
\$ _____	\$ _____

PLEASE PROVIDE DIMENSIONS BELOW TO DETERMINE BUILDING FRONTAGE





TO BE READ BY APPLICANT:

Any information that the applicant has set forth in this application that is false or misleading may result in the rejection of this application. A condition for the issuance of this permit is that the proposed construction will comply at all times with the plans as approved by the Tullahoma Planning & Codes Department. I hereby declare and affirm, under the penalty of perjury, that all matters and facts set forth in this sign permit application are true and correct to the best of my knowledge, information and belief.

Applicant/Designated Agent

Date

Building Code Review

Date

Zoning Review

Date

APPROVED _____ APPROVED WITH NOTES _____ DENIED _____

NOTES: _____

