



## RECREATION LEADER II

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### **Job Responsibilities:**

The City of Tullahoma is accepting applications for the part-time positions of Recreation Leader II at the city community centers. Recreation Leaders are responsible for providing customer service, enforcing the rules and regulations of the community center, assisting with programs, providing information about the facility and programs, reserving recreation facilities, accepting fees and performing some custodial duties.

### **Qualifications:**

High school or GED preferred. Customer service experience required and applicants need to have some general computer or data entry experience.

### **Salary and Hours:**

This is a seasonal position with an hourly rate of \$9.00. Work shifts are Monday – Saturday 9:30 am–3:30 pm and 3:30 pm-9:30 pm and on Sundays from 11:30 am-5:30 pm. Weekend work is mandatory as scheduled and includes some special event work as needed.

### **Application Process:**

Employment Applications are available on-line at [www.tullahomatn.gov](http://www.tullahomatn.gov). The form needs to be printed and completed. Applications are also available at DW Wilson Community Center and at City Hall. Submit application by:

**Email:** [cbrice@tullahomatn.gov](mailto:cbrice@tullahomatn.gov)  
**Mail:** City of Tullahoma, Attn: Human Resources,  
PO Box 807, Tullahoma, TN 37388  
**Deliver:** City Hall / Municipal Building, 201 W. Grundy  
Street, Tullahoma, TN

A complete copy of the job description is available upon request. The City of Tullahoma is an equal opportunity employer, drug free workplace and in compliance with Title VI of the Civil Rights Act.

**Posted:** March 22, 2021

**Closes:** until filled