



Special Event/Athletic Field Permit Application Checklist

- Submit Special Event/Athletic Field Permit Application and an operation plan which addresses participant/spectator screening, social distancing, hand sanitizer/hand washing stations, restroom monitoring, and other elements of the Tennessee Pledge Guidelines on Non-Contact Sports. The Athletic Field Use Application and Field Rental fees are available at www.tullahomaparks.com.
- Parks and Recreation Director will review and notify within five(5) business days
- Submit certificate of insurance within five (5) business days or 48 hours prior to start of event whichever comes first
- Submit payment /deposit in full within five (5) business days or 48 hours prior to start of event whichever comes first
- Request cleaning deposit within five (5) business days after the event ends