



CITY OF TULLAHOMA

PLANNING AND CODES DEPARTMENT

PO Box 807, 321 N. Collins Street, Tullahoma, TN 37388

P: 931-455-2282 F: 931-454-1765 www.tullahomatan.gov

AFFIDAVIT INFORMATION

➤ **AUTHORIZED AGENTS AND CONTRACTORS AFFIDAVIT** *Check One:* Authorized Agent Contractor Subcontractor

Authorized Agent or Contractor Name _____

City/State/Zip _____

Phone _____ Email _____

I hereby certify that I am an Authorized Agent or properly licensed Contractor or Subcontractor and will comply with all applicable state and local building codes and zoning ordinances, rules and regulations and that all work will be inspected prior to being concealed or completed.

Online Submissions: By checking this box I agree to the above statement and allow this to serve as my electronic signature.

Signature of Authorized Agent, Contractor or Subcontractor Date Printed Name

➤ **HOMEOWNER-APPLICANT AFFIDAVIT**

ONLY for homeowners that will be performing work on their own place of residence. This if not for investment properties being remodeled.

- 1 A property owner who legally owns and presently occupies or intends to occupy a single-family residence may obtain a building permit to construct, remodel or repair a residence. The property owner will perform all of the work unless otherwise noted on permit application for trade work and assumes all responsibility for ensuring all work meets the requirements of all applicable Zoning, Building and Trades Codes.
- 2 One (1) homeowner permit is allowed once every two (2) years. The structure must be for his/her own use and may not be open to the public, for sale, lease or rent.
- 3 Anyone hired is required to be licensed if they perform \$25,000 or more of the work.
- 4 Any individual or company hired to do trade work (Electrical, Mechanical/HVAC or Plumbing) is required to have a license for any work performed.
- 5 A Homeowner-Applicant permit has not been obtained by me within the last two (2) years and this structure is for my own use and will not be open to the public, for sale, lease or rent.
- 6 I am not hiring a construction manager to oversee the project. I understand that should I cease to act as the homeowner-applicant, and hire a contractor to complete the project, this permit will be voided, and the contractor will apply for a new permit.

I certify that I understand the requirements and responsibilities that accompany a Homeowner-Applicant Permit and that I have truthfully completed this application and agree to all license or permit requirements by state or local law or ordinance.

Online Submissions: By checking this box I agree to the above statement and allow this to serve as my electronic signature.

Signature of Homeowner Date Printed Name

➤ **NOTARIZED SIGNATURE REQUIRED FOR HOMEOWNER-APPLICANT AFFIDAVIT**

State of Tennessee

County of _____

The foregoing document was acknowledged before me on this _____ day of _____, 20_____.

Notary Public: _____

My Commission Expires: _____