

**Agenda for Regular Meeting of the Board of Mayor and Alderman
Monday, August 10, 2020 – 5:30 p.m.
Tullahoma Municipal Building**

<u>Regular Meeting of the Board of Mayor and Aldermen</u>	<u>Page</u>
Call to Order by Mayor Lane Curlee	
Roll Call	
Invocation – Rev. Martin Nutter	
Pledge – Rev. Martin Nutter	
Commendations and Certificates	
Proclamations, Awards, and Special Presentations	
David Clark and Lynne Atkielski - Farmers Market Tullahoma	
Comments from Citizens	
Reports from the members of the Board of Mayor and Aldermen	
Report from the Mayor	
Room Naming Opportunity	
Report from City Attorney	
Report from City Administrator	
Summary of Agenda Items and Voting Log	1

<u>Consent Agenda:</u>	<u>Page</u>
1. Item No. 20-67 – Minutes of July 27, 2020 Regular Meeting	16
2. Item No. 20-68 – Set a public hearing on a request to rezone a 28.4 acre parcel at 1800 East Lincoln Street from R-2 Medium-Density Residential District to R-3 High-Density Residential District for Monday, August 24, 2020 at 5:30 p.m.	24
3. Item No. 20-69 – Announce two vacancies on the Tullahoma Tree Board for two-year terms	28
4. Item No. 20-70 – Approve the Mayor’s re-appointment of Ralph Graham, Mark Schempp, Susan Finger, Liz Kennedy, and David Jagers to the Tullahoma Tree Board for two-year terms expiring on August 10, 2022	28
5. Item No. 20-71 – Approve the re-appointment of J.T. Northcutt to the Tullahoma Utilities Board for a five-year term expiring on August 31, 2025	31
6. Item No. 20-72 – Accept a \$1,000 Grant Award from Tennessee Wildlife Resources Agency, with no required matching funds, to support a stream cleanup project along the Rock Creek Greenway	33
7. Item No. 20-73 – Approve the purchase of emergency vehicle packages for two vehicles for the Tullahoma Police Department from Truckers Lighthouse at state contract pricing in the total amount of \$8,345.20	47
8. Item No. 20-74 – Approve the purchase of a John Deere Mini Excavator to support sidewalk, cemetery, drainage, street repairs and other Public Works projects from Meade Equipment at state contract pricing in the amount of \$54,850.69	52
9. Item No. 20-75 – Approve and Authorize Recreation Facility Manager, J.P. Kraft to act as the owner and authorized signer for the Harbortouch Point of Sale System on all accounts for the City of Tullahoma	55

Monday, August 10, 2020

10. **Item No. 20-76** – Review and Acceptance of the Report on Debt Obligation for the August 6, 2020 Refinancing of 2006 and 2010 School Bonds 61

Old Business:

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11. **ORDINANCE NO. 1541** – An Ordinance to Amend Ordinance No. 1521 titled "Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2019 and Ending on June 30, 2020", approve on the second of three readings and set a Public Hearing for Monday, August 24 at 4:30 p.m. 65
12. Other Old Business N/a

New Business:

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13. **Item No. 20-77** – Approve a Project with the Tullahoma Sports Council to Improve Basketball Courts at Jefferson Street Park and Authorize the Acceptance of Community Donations and In-kind Services for the Project 96
14. **Item No. 20-78** - Approve a Grant Application to the BlueCross Healthy Places Foundation to support a fully inclusive park improvements including fitness elements, playground equipment, a pavilion, picnic tables and other improvements valued at \$750,000, with no required matching funds 98
15. **Item No. 20-79** – Approve Awarding the Annual Paving Bid to Wright Paving for FY 2021 101
16. **RESOLUTION No. 1848** – A Resolution Authorizing Appropriations for Financial Aid of Coffee County Humane Society 104
17. **RESOLUTION No. 1849** – A Resolution Approving an Urban Development Action Grant (UDAG) Loan in the amount of \$30,000 for Tennessee Homes, LLC for renovation of their building at 903 North Jackson Street 108
18. Other New Business N/a

Adjourn

Note: All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items, unless a Board member or citizen so requests, in which case the item will be removed from the Consent Agenda and considered separately. During the portion of the meeting reserved for comments from citizens, as shown on the agenda, citizens may request that the Board remove an item from the Consent Agenda so that discussion may be held on the item.

Beer Board

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- Call to order by Mayor Lane Curlee
- Public Comments
- Summary of Beer Board Agenda Items 110

Monday, August 10, 2020

Consent Agenda:

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1. **Item No. 20-BB21** – Minutes of July 27, 2020 Beer Board Meeting

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Old Business:

2. Other Old Business

N/a

New Business:

Page

3. Other New Business

N/a

Adjourn

Anyone requesting accommodations due to disabilities should contact Ms. Casta Brice, A.D.A. Coordinator, at 931-455-2648, prior to the meeting.

**TULLAHOMA BOARD OF MAYOR AND ALDERMEN
SUMMARY OF ACTION AND VOTING LOG ON AGENDA ITEMS-CY20**

Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-01	Minutes of 12/9/19 Meeting	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-02	Set a Municipal Election Date for first Thursday in August 2020- August 6, 2020	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-03	Approve Grant Application to TDOT Planning Grant for study of Cedar Ln/Westside Dr	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-04	Approve Participation & Mayor's signature for wellness benefit programs – Silver and Fit and Healthy Contributions	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1531	Ordinance to amend zoning map; rezone 2 parcels; 412 N. Jackson St. & 107 W. Hogan St	Approved 12/9/19 on the 1 st of 2 readings	Y	Y	Y	Y	Y	Y	Y
		Approved on 2 nd reading 01/13/20	Y	Y	Y	Y	Y	Y	Y
20-05	Approve a Downtown Resurfacing Project with Rogers Group	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1532	Ordinance to amend zoning map; rezone 2 parcels; 509 W. Grundy St.	Approved 1/13/20 on the 1 st of 2 readings	Y	Y	Y	Y	Y	Y	Y
		Approved on 2 nd reading 2/10/20	Y	A	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-06	Minutes of 1/13/20 Meeting	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-07	Accept the December Financial Report	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-08	Approve & Authorize Mayor to sign application for CDGB grant program to assist neighborhood stabilization	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-09	Approve & Authorize Mayor to sign Professional Services Agreement with SAFEbuilt, LLC and Municipal Inspection Services, LLC for Planning & Codes	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-10	Announce vacancy on the Coffee County Public Building Authority for Tullahoma Resident	N/a							
Res. 1820	Resolution to support grant application to CDBG program of TDECD to support neighborhood stabilization and revitalization projects	Adopted 1/27/20	A	Y	Y	Y	Y	A	Y
20-11	Minutes of 01/27/20 Meeting	Approved 02/10/20	Y	A	Y	Y	Y	Y	Y
20-12	Adopt the FY 2021 Budget Adoption Schedule	Adopted 2/10/20	Y	A	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-13	Approve cancellation of 03/23/20 & 05/25/20 BMA mtgs.	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-14	Approve reappointment of Dr. Don Daniel to TAA	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-15	Authorize Finance Director to negotiate a Municipal Advisor agreement with Stephens Inc.	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-16	Approve a License Agreement between City of Tullahoma and International Soap Box Derby for 5-2-20	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-17	Approve renewal of a two-year Facility Use Agreement with American Red Cross for DW Wilson & CD Stamps Centers	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-18	Approve grant application to the Appalachian Regional commission (ARC) to support construction of 2 airport hangars	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
Ord. 1533	Ord. to amend Code of Ord. Ch. 3 (Beer) Sec. 8-326 (prohibited conduct or activities by beer permit holders) of Title 8 (Alcoholic beverages)	Approved 2/10/20 on the 1 st of 2 readings	Y	A	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
		Approved on 2 nd reading 2/24/20	A	Y	Y	Y	Y	Y	Y
Ord. 1534	Ordinance to amend Code of Ord. Ch. 2 (Intoxicating liquors) Sec. 8-223 (visible open containers on streets, etc. prohibited of Title 8 (Alcoholic beverages))	Approved 2/10/20 on the 1 st of 2 readings	Y	A	Y	Y	Y	Y	Y
		Approved on 2 nd reading 2/24/20	A	Y	Y	Y	Y	Y	Y
Res. 1821	Res. to support application to USDA, RDCF grant program funds to construct two hangars- Tullahoma Municipal Airport	Adopted 2/10/20	Y	A	Y	Y	Y	Y	Y
20-19	Minutes of 02/10/20 Meeting	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-20	Accept the December Financial Report	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-21	Approve & Authorize the Mayor to execute a Municipal Advisor Agreement with Stephens Inc.	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-22	Approve a request to display temporary signage promoting the Tullahoma Farmer's Market	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-23	Ratify approval of the purchase of real property at 114 SW. Atlantic St. and 108 S. Atlantic St. in Downtown Tullahoma for \$152,000	Approved 2/24/20	A	Y	Y	N	Y	Y	Y
Res. 1822	Vote to amend par. 4 of Res. 1822 to remove the words "and parking fees"	Approved 2/24/20	A	N	Y	Y	Y	Y	Y
Res. 1822	Resolution to approve UDAG loan in the amount of \$75,000 to the TIDB to support acquisition of downtown property	Adopted 2/24/20	A	Y	Y	N	Y	Y	Y
Ord. 1535	Ordinance to amend zoning map; rezone 2 parcels; 330 Broadrick St. & Ann St.	Approved 2/24/20 on the 1st of 2 readings	A	Y	Y	Y	Y	Y	Y
		Approved on 2 nd reading 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-25	Approve purchase of new radio repeater equip. for Police Dept	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-26	Approve purchase of two new vehicles for Police Dept.	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-27	Approve Painting Services from EEP to restore fencing.gate& arches at Maplewood Cemetery	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-28	Accept Mayor's appointment of David Bethea to Arts Council	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-29	Minutes of 03/09/20 Meeting	Approved 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-30	Approve Interlocal Agreement between City & THA to support the use of City's Engineering firm for Professional Design Services & Contracted Fees schedule	Approved 4/13/20	Y	Y	Y	Y	Y	Y	Y
Res. 1823	Resolution to approve Amendments to the Personnel Regs. In Response COVID-19 Pandemic	Adopted 4/13/20	Y	Y	Y	Y	Y	Y	Y
Res. 1824	Resolution to approve an Amendment to the Public Records Policy for City of Tullahoma	Adopted 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-31	Approve Change Order No. 1 for \$21,984 for materials testing & inspection services related to TPD building project	Adopted 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-32	Minutes of 4/13/20 Meeting	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-33	March Financial Summary- General Fund	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-34	Approve an Addendum to Recyclable Solid Waste Processing Agreement between City of Tullahoma & City of Manchester	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-35	Approve the one-year renewal of Audit Agreement with Householder Artman	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-36	Approve Proposed changes to By-Laws of the Tullahoma Arts Council including renaming to the Arts Council of Tullahoma (ACT)	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-37	Accept Delivery of the FY2019 Audits	Accepted 4/27/20	Y	Y	Y	Y	Y	A	Y
20-38	Award Bid & Authorize Mayor to sign contract with Curl Construction in the amount of \$223,874 for Phase I of new park at 126 Silver Street	Approved 4/27/20	Y	Y	Y	N	Y	A	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Res. 1825	Resolution to amend the City FY20 Operating budget to support adjustments necessary in anticipation of economic losses due to COVID-19 pandemic	Adopted 4/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1826	Resolution to approve a UDAG loan of \$52,000 for JAD Enterprises, Inc.	Adopted 4/27/20	Y	Y	Y	Y	Y	A	Y
Ord. 1536	Ordinance to amend zoning map; rezone 6 parcels: 421, 423, 427, 429, 503 & 507 E. Lincoln St.	Failed 4/27/20 on the 1st reading.	Y	N	N	N	N	A	N
Ord. 1537	Ordinance to amend zoning map; rezone 520 E. Moore St. to R-3	Approved 4/27/20 on the 1st of 2 readings	Y	Y	Y	Y	Y	A	Y
		Approved on 2 nd reading 5/11/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1538	Ordinance to amend zoning map; rezone 1801, 1807 & 1821 N. Washington St. to C-2	Approved 4/27/20 on the 1st of 2 readings	Y	Y	Y	Y	Y	A	Y
		Approved on 2 nd reading 5/11/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Ord. 1539	Ord to amend zoning Ord. 1392; add new Section 606, Development Standards for microbrewery, micro-distillery & micro-winery	Approved 4/27/20 on the 1st of 2 readings	Y	Y	Y	Y	Y	A	Y
		Approved on 2 nd reading 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-40	Approve the TFD 32 nd Year of Fire Pup fire safety education program participation	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-41	Approve the purchase of a public safety radio tower equip & installation in amount \$10,412.53	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-42	Approve re-appointment of Dr. James Blanks to DRUC	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-43	Approve an Annual Maintenance Contract with TDOT	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-44	Minutes of 5/11/20 Meeting	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-45	Approve MOU with TN Correction Academy to use Community Centers as emergency shelter	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-46	Approve appointment of Mr. Ken McKay to the Arts Council of Tullahoma	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-47	Authorize City Administrator to negotiate lease with Mr. Joe Keller, owner of London's, for a portion of Wall St. Alley	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-48	Approve agreements between City and TDOT for Highway-Rail Grade Crossing Improvement projects at Hogan St. and Roosevelt St.	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
Res. 1827	Resolution establishing the In-Lieu of Tax Payment for TUA fiscal year 2021	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1540	Ordinance to adopt City of Tullahoma Annual Budget and Tax rate for FY20-21	Approved 6/1/20 on the 1st of 3 readings	Y	Y	Y	Y	Y	Y	Y
		Approved 6/8/20 on the 2 nd of 3 readings	Y	Y	Y	Y	Y	Y	Y
		Approved 6/22/20 on the 3 rd /final reading	Y	A	Y	Y	Y	Y	Y
20-49	Minutes of 6/1/20 SP Call Meeting	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-50	Accept Donation of Gazebo from Mr. Joseph Keller valued at \$3,500 & in-kind services from Gullet's Towing for TFD	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-51	Approve Emergency Repair of Aerial apparatus for TFD for \$19,148.13.	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
Res. 1828	Resolution to grant an extension of Vesting for Settlers Trace Subdivision for 3 years	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
Res. 1829	Resolution to approve UDAG loan for SJCC in the amount of \$150,000	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-52	Minutes of 6/8/20 Meeting	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-53	Accept Property Tax Adj. as presented for Taxes Paid in FY20	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-54	Approve Mutual Aid Agreement with Arnold Air Force Base for Fire & Haz Mat Incident Response	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
Res. 1830	Resolution authorizing issuance of General Obligation Refunding School Bonds	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-55	Minutes of 6/22/20 Meeting	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-56	Approve renewal of Naval History loan of USS Tullahoma Bell	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-57	Approve purchase of security equipment for New Police Building w/Life Communications	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-58	Accept a donation of Mavic 2 professional drone for TFD	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-59	Minutes of 7/13/20 Meeting	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-60	Set public hearing on zoning request for 1800 E. Lincoln St. from R-2 to R-3	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-61	Approve re-appointments of Kathy Rose & Maribeth Hartin to Lannom Library Board Committee for 3-yr term exp.6-20-23	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-62	Approve purchase of 2 trucks for Parks & Rec total \$63,500	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-63	Announced vacancy on the TUA Board	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-64	Approve and authorize disposal of surplus items	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-65	Approve & Authorize Mayor to sign amendment to Lease Agreement with SJCC through 2040	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Ord. 1541	Ord. to amend Ord. 1521 – adopt the Annual Budget and tax Rate for FY2020	Approved 7/27/20 on the 1st of 3 readings	Y	Y	Y	Y	Y	Y	Y
Ord. 1542	Ord. to set salaries of BMA effective upon election of new officials.	Failed 07/27/20	Y	Y	N	Abstain	N	N	Abstain
Res. 1831	Res. Authorizing appropriations for financial aid of Tullahoma Arts Council, Inc.	Tabled 07/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1832	Res. Authorizing appropriations for financial aid of Tennessee's Backroads Heritage	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1833	Res. Authorizing appropriations for financial aid of Tullahoma Area Chamber of Commerce	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1834	Res. Authorizing appropriations for financial aid of Civil Air Patrol	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1835	Res. Authorizing appropriations for financial aid of Tullahoma Day Care	Approved 7/27/20	Y	Y	Abstain	Y	Y	Y	Y
Res. 1836	Res. Authorizing appropriations for financial aid of Coffee County Health Department	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Res. 1837	Res. Authorizing appropriations for financial aid of Historic Preservation Society	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1838	Res. Authorizing appropriations for financial aid of	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1839	Res. Authorizing to support amendment to City Charter to Establish 4-year Terms of Elected Office for Mayor and Board of Alderman and change date of elections to the general election cycle	Approved as amended 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1840	Res. Authorizing appropriations for financial aid of Coffee County Lannom Library	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1841	Res. Authorizing appropriations for financial aid of South Central Human Resources Agency	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1842	Res. Authorizing appropriations for financial aid of Skills Development Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Res. 1843	Res. Authorizing appropriations for financial aid of South Jackson Civic Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1844	Res. Authorizing appropriations for financial aid of Coffee Co. Senior Citizens Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1845	Res. Authorizing appropriations for financial aid of Trinity Care Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1846	Res. Authorizing appropriations for financial aid of Tullahoma Sports Council	Tabled 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1847	Res. To approve an UDAG of \$200,000 for London's Bar, LLC	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-66	Request for a Resolution be added to the next agenda to allocate \$2,500 to Coffee County Humane Society	Item Added to the Agenda Approved 7/27/20	Y	Y	Y	Y	Y	Y	N

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AGENDA ITEM NO. 20-67
BOARD OF MAYOR AND ALDERMEN (BMA)
MINUTES FOR
JULY 27, 2020

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, July 27, 2020 at 5:30 p.m. with Mayor Lane Curlee presiding and the following named members of the Board of Mayor and Aldermen: Daniel Berry, Rupa Blackwell, Jimmy Blanks, Robin Dunn, Ray Knowis and Jerry Mathis. All Board Members were present.

Jennifer Moody, City Administrator; Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder; were also present at the meeting.

The invocation was said by Rev. Tom Murdock and he led us in the pledge of allegiance to the flag. In addition; we had several Boy Scouts in the audience that led us in the pledge of allegiance as they were trying to earn their citizenship in the community badge.

COMMENDATIONS AND CERTIFICATES: - NONE -

PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATION: - NONE -

COMMENTS FROM CITIZENS: - NONE -

REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN

ALDERMAN MATHIS - Mr. Mathis said he had no report.

ALDERMAN BERRY - Mr. Berry stated he had no report.

ALDERMAN BLACKWELL - Ms. Blackwell said she attended several meetings including: a Tullahoma Board of Education meeting and a Tullahoma Planning Commission meeting. She said a committee has been formed to write the bi-laws for a Diversity Council. Ms. Blackwell attended a Domestic Violence Task Force meeting. She said she has raised \$3,100 for the updates to the Jefferson Street Park project. She is hoping to add an agenda item to our next BMA meeting asking the City to match the figured raised. Ms. Blackwell thanked the breast feeding organization in Tullahoma for all of their help in the last 10 months. She asked if she could add an agenda item to tonight's meeting.

A motion was made by Alderman Blackwell and seconded by Alderman Blanks to add an agenda item to the meeting concerning allocating \$2,500 to the Coffee County Humane Society for reducing the Tullahoma feral cat population.

On roll call all members present voted aye and it was so ordered.

MAYOR PRO TEM BLANKS - Dr. Blanks thanked all those who are continuing to wear face masks/ face coverings. He stated Tim Stubblefield will be retiring from the Fire Department and there will be a ceremony on Friday July 31, 2020 from 11:00 to 1:00 at Fire Station Number One. Dr. Blanks asked everyone to please fill out their CENSUS forms and turn them in. He said, "Shop Tullahoma".

ALDERMAN DUNN - Ms. Dunn said she was wearing a pin that symbolizes the 100 years of Women's right to vote.

ALDERMAN KNOWIS - Mr. Knowis stated he had attended an Airport Authority meeting. He shared his own story about the feral cat population in Tullahoma.

MAYOR CURLEE - Mayor Lane Curlee stated he had no report.

CITY ATTORNEY - Mr. Stephen M. Worsham stated had no report at this time, however he stated an executive session will need to be scheduled in the next few weeks.

CITY ADMINISTRATOR - Ms. Jennifer Moody reported on several issues concerning the City. The Finance Department announced they were able to do some bond refinancing and reduced the overall payments by approximately \$1.5 million dollars. Ms. Moody said that she and Chief Williams met with the State Representative Rush Bricken earlier in the day to discuss the \$115 million dollars that the State will be distributing to municipalities; there will be an upcoming virtual town hall meeting where the guidelines will be given. Ms. Moody did state that the City had just recently received the \$450,000 support grant from the State of Tennessee. She said that Governor Lee signed a new law for take-out-beer sales; which allows businesses to continue to sell beer specifically through an online curbside pickup service. Ms. Moody said there are two different tax free weekends scheduled; one for school supplies and one for restaurant sales. She said the Coffee County unemployment rate decreased last month from 13.8% down to 10.5% this month. Ms. Moody said there was a new mural being painted on Wall Street Alley near the Rogers Insurance Group office.

Ms. Moody recognized Fire Chief Shasteen and asked him to speak about a new program that his department has implemented.

Fire Chief Shasteen invited everyone to attend a retirement ceremony for Tim Stubblefield. This event will take place on Friday, July 31, 2020 from 11:00 to 1:00 at Fire Station Number One.

Chief Shasteen then explained the "Challenge Coin" project that was implemented on July 1, 2020 in the Fire Department.

CONSENT AGENDA:

ITEM NO. 20-59 – MINUTES OF JULY 13, 2020 REGULAR MEETING

ITEM NO. 20-60 – SET A PUBLIC HEARING ON A REQUEST TO REZONE A 28.4 ACRE PARCEL AT 1800 EAST LINCOLN STREET FROM R-2 MEDIUM-DENSITY RESIDENTIAL DISTRICT TO R-3 HIGH-DENSITY RESIDENTIAL DISTRICT FOR MONDAY, AUGUST 10, 2020 AT 5:30 P.M.

ITEM NO. 20-61 – APPROVE THE RE-APPOINTMENTS OF KATHY ROSE AND MARIBETH HARTIN TO THE LANNOM LIBRARY BOARD COMMITTEE FOR 3-YEAR TERMS EXPIRING JUNE 30, 2023

ITEM NO. 20-62 – APPROVE THE PURCHASE OF TWO TRUCKS FOR THE PARKS AND RECREATION DEPARTMENT IN THE TOTAL AMOUNT OF \$63,500 FROM STATE CONTRACT

ITEM NO. 20-63 – ANNOUNCE A VACANCY ON THE TULLAHOMA UTILITIES AUTHORITY BOARD FOR A FIVE-YEAR TERM EXPIRING ON AUGUST 31, 2020

ITEM NO. 20-64 – APPROVE AND AUTHORIZE DISPOSAL OF SURPLUS ITEMS

Mayor Curlee read the captions for the items on the Consent Agenda.

A motion was made by Alderman Mathis and seconded by Alderman Blackwell to approve the items listed on the consent agenda.

On roll call all members present voted aye and it was so ordered.

OLD BUSINESS: - NONE -

NEW BUSINESS:

ITEM NO. 20-65 – APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN AMENDMENT TO THE LEASE AGREEMENT WITH SOUTH JACKSON CIVIC ASSOCIATION TO CONTINUE USE OF THE CIVIC CENTER THROUGH 2040

Mayor Curlee read the caption for Agenda Item No. 20-65 and he gave the background information by reading from page 44 of the agenda.

A motion was made by Alderman Knowis and seconded by Alderman Berry to approve and authorize the Mayor to sign a Lease Agreement with the South Jackson Civic Association, Inc. for continued use of the civic center through 2040.

A discussion ensued concerning the roof.

On roll call all members present voted aye and it was so ordered.

ORDINANCE NO. 1541 – AN ORDINANCE TO AMEND ORDINANCE NO. 1521 TITLED “ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING ON JUNE 30, 2020”

Mayor Curlee read the caption for Ordinance No. 1541 and he gave the background information.

A motion was made by Alderman Blackwell and seconded by Alderman Blanks to approve the FY19 amended budget as presented on the first reading.

On roll call all members present voted aye and it was so ordered.

ORDINANCE NO. 1542 – AN ORDINANCE TO SET THE SALARIES OF THE BOARD OF MAYOR AND ALDERMAN, EFFECTIVE UPON THE ELECTION OF NEW OFFICIALS, IN THE ANNUAL AMOUNTS OF \$15,000 FOR MAYOR AND \$7,500 FOR ALDERMAN

Mayor Curlee read the caption for Ordinance No 1542 and he gave the background information by reading from page 81 of the agenda.

A motion was made by Alderman Blanks and seconded by Alderman Blackwell to approve Ordinance No. 1542 on the first reading.

Alderman Knowis and Alderman Berry asked to abstain from voting on this issue since they are currently running for the office of Mayor.

A discussion ensued.

On roll call all members present voted as follows:

Aye: Blanks, Curlee
Nay: Blackwell, Dunn, Mathis
Abstain: Berry, Knowis

There were two (2) ayes and three (3) nays, so the motion failed. (Two (2) aldermen abstained).

RESOLUTION NO. 1831 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TULLAHOMA ARTS CENTER, INC.

A motion was made by Alderman Blackwell and was seconded by Alderman Blanks to approve Resolution No. 1831.

A discussion ensued.

A motion was made by Alderman Berry and was seconded by Alderman Dunn to table this Resolution until the Tullahoma Arts Center comes to the Board of Mayor and Alderman to explain what is happening with their audit and agency.

On roll call all members present voted aye and it was so ordered.

RESOLUTION NO. 1846 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TULLAHOMA SPORTS COUNCIL, INC.

A motion was made by Alderman Blanks and was seconded by Alderman Mathis to approve Resolution No. 1846.

A discussion ensued.

A motion was made by Alderman Berry and was seconded by Alderman Dunn to table this Resolution until the Board of Mayor and Alderman are able to discuss with Mr. Jim Bratcher what the 3 to 5 year goals are for this agency.

On roll call all members present voted aye and it was so ordered.

RESOLUTION NO. 1835 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TULLAHOMA DAY CARE CENTER

A motion was made by Alderman Dunn and was seconded by Alderman Blanks to approve Resolution No. 1846.

Alderman Blackwell said she was going to abstain from voting since she is on the Board of Directors for this agency.

On roll call all members present voted as follows:

Aye: Blanks, Berry, Curlee, Dunn, Knowis, Mathis
Abstain: Blackwell

There were six (6) ayes, the motion passed and was so ordered. (One (1) alderman abstained).

RESOLUTION NO. 1832 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TENNESSEE'S BACKROADS HERITAGE

RESOLUTION NO. 1833 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TULLAHOMA AREA CHAMBER OF COMMERCE

RESOLUTION NO. 1834 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF CIVIL AIR PATROL

RESOLUTION NO. 1836 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF COFFEE COUNTY HEALTH DEPARTMENT, TULLAHOMA HEALTH CENTER

RESOLUTION NO. 1837 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF HISTORIC PRESERVATION SOCIETY

RESOLUTION NO. 1838 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF HANDS ON SCIENCE CENTER

RESOLUTION NO. 1840 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF COFFEE COUNTY LANNOM LIBRARY

RESOLUTION NO. 1841 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF SOUTH CENTRAL HUMAN RESOURCES AGENCY

RESOLUTION NO. 1842 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF SKILLS DEVELOPMENT CENTER

RESOLUTION NO. 1843 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF SOUTH JACKSON CIVIC CENTER

RESOLUTION NO. 1844 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF COFFEE COUNTY SENIOR CITIZENS, INC., TULLAHOMA CENTER

RESOLUTION NO. 1845 - A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TRINITY CARE CENTER

Mayor Curlee read the captions for the remaining twelve (12) Resolutions No.'s 1832 to 1845. Note: Three resolutions were pulled out and voted on individually.

A motion was made by Alderman Blanks and seconded by Alderman Blackwell to combine the above 12 Resolutions (that pertain to appropriations for financial aid to local agencies) into one motion and approve them as presented.

On roll call all members present voted aye and it was so ordered.

RESOLUTION NO. 1847 - APPROVAL OF A RESOLUTION TO APPROVE AN URBAN DEVELOPMENT ACTION GRANT (UDAG) LOAN IN THE AMOUNT OF \$200,000 FOR LONDON'S BAR, LLC

Mayor Curlee read the caption for Resolutions No. 1847 and he gave the background information.

A motion was made by Alderman Berry and seconded by Alderman Blackwell to approve Resolution No. 1847 and the UDAG loan of \$200,000 subject to legal review to London's Bar, LLC.

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

RESOLUTION NO. 1839 - A RESOLUTION TO SUPPORT AMENDMENT OF THE CITY CHARTER TO ESTABLISH 4-YEAR TERMS OF ELECTED OFFICE FOR THE MAYOR AND BOARD OF ALDERMAN AND TO CHANGE THE DATE OF ELECTIONS FOR THE SAME TO THE GENERAL ELECTION CYCLE

Mayor Curlee read the caption for Resolution No. 1839.

A motion was made by Alderman Knowis and seconded by Alderman Blanks to approve Resolution No. 1839.

Ms. Jennifer Moody, City Administrator, gave the background information.

A motion to amend was made by Alderman Dunn and it was seconded by Alderman Blackwell to replace all the times the word "November" appears in the resolution with the first Thursday in "August".

On roll call all members present voted aye and it was so ordered.

The original motion as amended was called to vote.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 20-66 - ALLOCATE \$2,500 TO THE COFFEE COUNTY HUMANE SOCIETY TO HELP ALLEVIATE THE TULLAHOMA FERAL CAT PROBLEM.

Mayor Curlee read the caption for Agenda Item No. 20-66.

A motion was made by Alderman Blackwell and seconded by Alderman Blanks to approve this agenda item. The money to be allocated out of the grant (\$450,000) that the state recently gave to the city; or out of the Legislative fund.

A discussion ensued.

A motion was made by Alderman Berry and seconded by Alderman Blanks to post pond this agenda item until next BMA meeting

On roll call all members present voted as follows:

Aye: Blackwell, Blanks, Berry, Curlee, Dunn, Mathis

Nay: Knowis

There were six (6) ayes and one (1) nay, the motion passed and was so ordered.

There being no further business to come before the Board of Mayor and Aldermen at this time, the Board Meeting adjourned at 6:50pm.

CITY RECORDER

MAYOR

Agenda Item No. 20-68

DATE: August 10, 2020

TO: Board of Mayor and Aldermen

FROM: Jennifer Moody, City Administrator

SUBJECT: Set a Public Hearing on a Request to Re-Zone approximately 28.4 acres at 1800 East Lincoln Street from R-2 Medium-Density Residential District to R-3 High-Density Residential District (ZMA 236)

Background Summary:

The subject property is located at 1800 E. Lincoln Street, on the south side of the E. Lincoln Street between Silver Street and Ham Street. The property is approximately 28 acres and is currently undeveloped, vacant land. The property is presently zoned R-2 (Medium-Density Residential), which allows for single-family and two-family residential dwellings. The applicant wishes to rezone the property to R-3 (High-Density Residential) to accommodate their intent to sell the property for future development. The City’s Future Land Use Plan indicates Residential Medium-Density Multi-family development. The surrounding areas vary from single-family residences to the north and east and multi-family or apartment developments to the west.

Current property Information	
Land Use:	Agricultural
Site Features:	Vacant
Water & Sewer	Public water and sewer is available and required for R-3
Flood Areas	The site <u>is</u> located in a special flood hazard area; see attached flood zone map
Vehicle Access	E. Lincoln Street (Urban Collector Street)

Surrounding Zoning and Land Use:		
	Zoning:	Land Use:
North:	Low-density Residential (R-1)	Single-family dwellings
South:	Restricted Manufacturing and Warehousing (I-1)	railroad property
East:	Medium-density Residential (R-2)	Single- and Two-family dwellings
West:	High-density Residential (R-3)	Multi-family development

Zoning District Summary (Existing/ Proposed):		
	Existing Zoning: Medium-Density Residential (R-2)	Proposed Zoning: High-Density Residential (R-3)
Zoning District Intent:	The R-2 district is intended to accommodate increased density of development (medium density) by decreasing lot size requirements and allowing one- and two-family dwellings (duplexes).	The R-3 district is intended to promote and encourage the establishment and maintenance of a suitable environment for urban residence in areas appropriate by location and character for occupancy by high-density, multiple-family
Permissible Uses:	<ol style="list-style-type: none"> 1. Single-family dwellings 2. Two-family dwellings 3. Accessory buildings 4. Temporary buildings 	<ol style="list-style-type: none"> 1. Single-family dwellings 2. Two-family dwellings 3. Multifamily dwellings 4. Townhouses 5. Boarding Houses 6. Condominiums 7. Congregate residences 8. Accessory buildings 9. Temporary buildings
Uses permitted upon review	<ol style="list-style-type: none"> 1. Churches 2. K-12 Schools, and colleges, public and private 3. Parks, playgrounds & ball fields. 4. Country Clubs/ Golf Courses 5. Police & Fire Stations 6. Public& Governmental Services 7. Public Libraries 8. Public Parking Lots 9. Temporary Uses 	<ol style="list-style-type: none"> 1. Churches 2. K-12 Schools, and colleges, public and private 3. Parks, playgrounds & ball fields. 4. Country Clubs/ Golf Courses 5. Police & Fire Stations 6. Public& Governmental Services 7. Public Libraries 8. Public Parking Lots 9. Temporary Uses
Water and Sewer Service:	Public water & sewer are not required.	Public water and sewer are required.

Zoning District Summary (Existing/ Proposed):		
Lot and/ or Density Requirements:	Single-family dwelling in R-2:	Single-family dwelling in R-3:
	Minimum Lot Area: 10,000 sq. ft.	Minimum Lot Area: 7,500 sq. ft.
	Minimum Lot Width: 75 ft.	Minimum Lot Width: 50 ft.
	Maximum Impervious Lot Coverage(%): 30	Maximum Impervious Lot Coverage(%): 25
	Two-family dwellings in R-2	Two-family dwellings and Townhomes in R-3
	Minimum Lot Area: 10,000 square feet per unit	Minimum Lot Area: 7,500 square feet per unit
	Minimum Lot Width: 125 feet	Minimum Lot Width: 125 feet
	Maximum Impervious Lot Coverage(%): 35	Maximum Impervious Lot Coverage(%): 30
		Multifamily dwellings in R-3
		Minimum Lot Area: 3,000 square feet per unit
	Minimum Lot Width: 150 feet	
	Maximum Impervious Lot Coverage(%): 35	
Height Restrictions:	Maximum Building Height: 35 ft.	Maximum Building Height: 50 ft.
Off-Street Parking Requirements:	Minimum Number of Parking Space:	Minimum Number of Parking Space:
	Single-family dwelling: 2 space per dwelling	Single-family dwelling: 2 per dwelling
	Two-family dwelling: 2 space per unit	Two-family dwelling/ Townhome: 2 per unit
		Multifamily dwelling: 1.5 per unit
Setback Requirements:	Single-family dwelling	Single-family dwelling
	Front: 35 ft.	Front: 35 ft.
	Side: 5 ft.	Side: 5 ft.
	Rear: 25 ft.	Rear: 25 ft.
	Two-family dwelling	Two-family dwelling/ Townhomes
	Front: 35 ft.	Front: 35 ft.
	Side: 10 ft.	Side: 10 ft.
	Rear: 25 ft.	Rear: 25 ft.
		Multifamily dwelling
		Front: 50 ft.
	Side: 20 ft.	
	Rear: 35 ft.	

Comprehensive Development Plan Consideration(s):

The land use map indicates the preferable use of this property as Residential Medium-density.

Planning Consideration(s):

The following general factors, planning concepts, and other facts should be considered in the review of this application:

1. The entire lot is proposed to be rezoned and is approximately 1,237,975 square feet (28.42 acres) and is currently undeveloped, agricultural land that includes a significant portion of property lying in the flood plain.
2. The applicant proposes to build a townhome development on the subject property. The maximum density of units in the R-3 District is 1 unit per 3,000 square feet. At the requested density, up to 412 units could be allowable on a lot of this acreage. However, the flood zone area eliminates a significant portion of the buildable area; potentially reducing the buildable area to approximately 19 acres or 825,000 square feet; which would reduce the maximum density to 275.
3. The lot has approximately 750 feet of frontage along East Lincoln Street.
4. The subject property is located in the northeast quadrant of the City. The immediate area consists of a mixture of uses comprised of single-family dwellings, townhouses, multifamily dwellings, and railroad property.
5. The parcel meets all lot (minimum size and width) standards for a multifamily development in the R-3 District.

Planning Commission Recommendation:

The request was submitted to the Planning Commission on July 20, 2020, for its consideration, at which time the Planning Commission held a public hearing and then unanimously recommended denial of the request to the Board of Mayor and Aldermen.

Board Recommendation:

The Board is recommended to uphold the Planning Commission's recommendation and deny the proposed high-density zoning district as it is inconsistent with the adopted land use plan, which designates the area for medium-density residential.

AGENDA ITEM NO. 20-69 and 20-70

Date: August 10, 2020
To: Board of Mayor and Alderman
From: Winston Brooks, Community Development Director
Subject: Re-Appointment to Tree Board and Announce Vacancies

Background

The members of the City's Tree Board are appointed by the Mayor and do not have staggered terms. As a result, each two-year term expires on the same date. On June 12, 2020, the appointed terms of Tullahoma Tree Board Members, Ralph Graham, Mark Schempp, Susan Finger, Liz Kennedy and David Jagers expired. They are each eligible and recommended for re-appointment for two-year terms. If reappointed, their new terms would expire on August 10, 2022.

Additionally, two members of the Tree Board have resigned, creating two vacancies. Wendell Hanson does not wish to serve in his position on the Tullahoma Tree Board because he has moved out of the Tullahoma city limits. The other member is Ted Wilson, who has cited other obligations.

Tullahoma residents interested in serving on the Tree Board should complete a citizen participation form and return it to the Mayor's Office at City Hall.

Recommendation

The Board is recommended to accept the Mayor's reappointment of Ralph Graham, Mark Schempp, Susan Finger, Liz Kennedy, and David Jagers for two-year terms ending on August 10, 2022 and announce two vacancies on the Tree Board.

Attachments

Resignation Letters

wbrooks@tullahomatn.gov

From: Wendell Hanson <whanson7@gmail.com>
Sent: Thursday, July 30, 2020 3:51 PM
To: wbrooks@tullahomatn.gov
Subject: Re: Tree Board Appointments

Winston,
I do not wish to serve on the tree board. I have moved outside the Tullahoma area.
Sincerely,
Wendell

Sent from my iPad

On Jul 29, 2020, at 3:31 PM, wbrooks@tullahomatn.gov wrote:

Dear Tree Board Members,
Unfortunately, your current terms have expired, and we appreciate your service to the Tree Board.
Are you willing to serve again?

Sincerely,

Winston Brooks, TCEcD
City of Tullahoma
Community Development Director
931-247-1574

From: Ian Anderson <ianderson@tullahomatn.gov>
Sent: Wednesday, July 29, 2020 8:20 AM
To: wbrooks@tullahomatn.gov
Subject: RE: Tree Board Appointments

Winston,

At the meeting Ralph Graham, Mark Schemp, Susan Finger, Liz Kennedy all said yes to serving again.
Can you contact Ted Wilson, Dave Jagers and Wendell Hanson and ask them?

Thanks

From: wbrooks@tullahomatn.gov [<mailto:wbrooks@tullahomatn.gov>]
Sent: Tuesday, July 28, 2020 3:59 PM
To: landscape@lighttube.net; 'Ian Anderson'
Subject: Tree Board Appointments

Are the members all willing to serve again?

wbrooks@tullahomatn.gov

From: Light tube I <tedsusanwilson@lighttube.net>
Sent: Monday, August 3, 2020 1:14 PM
To: wbrooks@tullahomatn.gov
Subject: Re: Tree Board Appointments

Hi Winston,

Due to other commitments, I will have to decline serving another term beyond the end of 2020.

Regards,
Ted Wilson

Sent from Ted's iPhone

On Jul 29, 2020, at 3:31 PM, <wbrooks@tullahomatn.gov> <wbrooks@tullahomatn.gov> wrote:

Dear Tree Board Members,
Unfortunately, your current terms have expired, and we appreciate your service to the Tree Board.
Are you willing to serve again?

Sincerely,

Winston Brooks, TCEcD
City of Tullahoma
Community Development Director
931-247-1574

From: Ian Anderson <ianderson@tullahomatn.gov>
Sent: Wednesday, July 29, 2020 8:20 AM
To: wbrooks@tullahomatn.gov
Subject: RE: Tree Board Appointments

Winston,

At the meeting Ralph Graham, Mark Schemp, Susan Finger, Liz Kennedy all said yes to serving again.
Can you contact Ted Wilson, Dave Jagers and Wendell Hanson and ask them?

Thanks

From: wbrooks@tullahomatn.gov [<mailto:wbrooks@tullahomatn.gov>]
Sent: Tuesday, July 28, 2020 3:59 PM
To: landscape@lighttube.net; 'Ian Anderson'
Subject: Tree Board Appointments

Are the members all willing to serve again?

AGENDA ITEM NO. 20-71

DATE: August 10, 2020
TO: Board of Mayor and Alderman
FROM: Jennifer Moody, City Administrator
SUBJECT: Re-Appointment to Tullahoma Utilities Authority (TUA) Board

BACKGROUND

Mr. J.T. Northcutt's term on the Tullahoma Utilities Authority (TUA) Board will end effective August 31, 2020. He has served for the past five years and is eligible for reappointment. Please see the attached letter of support for his reappointment for one additional term.

This position is a Board appointment. The appointed person will serve for a five-year term, ending on August 31, 2025, and the appointment is limited to two consecutive terms.

RECOMMENDATION

The Board is recommended to re-appoint Mr. Northcutt to serve a five-year term on the Tullahoma Utilities Authority Board.

ATTACHMENTS

Recommendation from TUA President Brian Skelton

Jennifer Moody

From: Brian Skelton <bskelton@tullahomautilities.com>
Sent: Friday, June 12, 2020 10:21 AM
To: The Curlees; Jennifer Moody (jmoody@tullahomatn.gov)
Cc: Robin Morrison (rmorrison@tullahomatn.gov); Shannon Hamblin; J. T. Northcutt - TUA Board Member; Jimmy Blanks - City of Tullahoma Alderman; Brian Skelton
Subject: Recommendation for TUA Board member appointment

Mayor Curlee and Ms. Moody,

I am writing this letter in support of J. T. Northcutt for an additional term as TUA board member.

Mr. Northcutt joined the TUA Board in 2016 and is eligible for a one additional 5-year appointment.

Mr. Northcutt has been an exceptional board member, providing leadership for this year as Board chair. He is faithful with his attendance at meetings, and has made considerable effort to become a better board member via TUA related learning and training opportunities that he has completed. He is engaged, asks good questions and holds staff accountable.

Mr. Northcutt would be an excellent choice to continue as a TUA board member.

Thanks, and please let me know if you have any questions.

Brian Skelton
President
Tullahoma Utilities Authority
901 South Jackson St.
Tullahoma, TN 37388
931-455-4515 Voice
bskelton@tullahomautilities.com
www.tullahomautilities.com



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AGENDA ITEM NO. 20-72

DATE: August 10, 2020
TO: Board of Mayor and Aldermen
FROM: Kurt Glick, Tullahoma Parks and Recreation
SUBJECT: TWRA Grant for Rock Creek Cleanup

BACKGROUND:

Tullahoma Parks and Recreation applied for and was awarded a TWRA Tennessee Aquatic Stream Cleanup FY2021. The proposed area affected is the Rock Creek shoreline within the Rock Creek Greenway Trailhead adjacent to Tullahoma Plaza on West Lincoln Street. This award will allow for the purchase of materials and supplies to remove trash and debris from the creek and shoreline in the affected area, and for beautification of the park area. The grant is on a monthly cost reimbursement schedule, repaying expenses at 100%.

RECOMMENDATION:

The Board is recommended to accept the grant in the amount of \$1,000 from TWRA to provide reimbursable funding for the cleanup project.

ATTACHMENT:

Grant contract and project synopsis



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date September 1, 2020	End Date June 30, 2020	Agency Tracking # 328.01-01036	Edison ID 65721		
Grantee Legal Entity Name Tullahoma Parks and Recreation			Edison Vendor ID 4137		
Subrecipient or Contractor <input type="checkbox"/> Subrecipient <input checked="" type="checkbox"/> Contractor		CFDA #0.0 Grantee's fiscal year end December 31, 2021			
Service Caption (one line only) Providing aquatic stream clean-up for the public along Rock Creek Grennway Trailhead in Coffee County.					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2020	1,000				1,000
TOTAL:	1,000				1,000
Grantee Selection Process Summary					
<input type="checkbox"/> Competitive Selection					
<input checked="" type="checkbox"/> Non-competitive Selection			See DGA (insert Edison#).		
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
Speed Chart (optional)		Account Code (optional)			
		771500			

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
TENNESSEE WILDLIFE RESOURCES
AND
TULLAHOMA PARKS AND RECREATION**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Tennessee Wildlife Resources Agency, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Tullahoma Parks and Recreation, hereinafter referred to as the "Grantee," is for the provision of providing aquatic stream clean-up for the public along Rock Creek Greenway Trailhead in Coffee County, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4137

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The Grantee will provide stream cleanup and trash removal along Rock Creek Greenway Trailhead in Coffee County.
- A.3. The Grantee will provide a final report by or on June 30, 2021.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on July 1, 2020 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed one thousand dollars (\$1,000) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment 1 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of this Grant Contract, the Grantee shall submit invoices prior to any reimbursement of allowable costs.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Della Sawyers, Administrative Secretary
Tennessee Wildlife Resources Agency
TWRA Main Headquarters
5107 Edmondson Pike
Nashville, Tennessee 37211

- a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).
- (1) Invoice/Reference Number (assigned by the Grantee).
 - (2) Invoice Date.
 - (3) Invoice Period (to which the reimbursement request is applicable).
 - (4) Grant Contract Number (assigned by the State).
 - (5) Grantor: Tennessee Wildlife Resources Agency, Biological Diversity and Environmental Services Division.
 - (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
 - (7) Grantee Name.
 - (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of this Grant Contract.
 - (9) Grantee Remittance Address.
 - (10) Grantee Contact for Invoice Questions (name, phone, or fax).
 - (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
 - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
 - ii. The amount reimbursed by Grant Budget line-item to date.
 - iii. The total amount reimbursed under the Grant Contract to date.
 - iv. The total amount requested (all line-items) for the Invoice Period.
- b. The Grantee understands and agrees to all of the following.
- (1) An invoice under this Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by this Grant Contract and shall be subject to the Grant Budget and any other provision of this Grant Contract relating to allowable reimbursements.
 - (2) An invoice under this Grant Contract shall not include any reimbursement request for future expenditures.
 - (3) An invoice under this Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- C.6. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to one percent (1%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.
- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit any final invoice and a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date, in form and substance acceptable to the State.

- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.
 - d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.12. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the

Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

D. STANDARD TERMS AND CONDITIONS:

- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Aubrey D. McKinney, Chief of Biological Diversity and Environmental Services
Tennessee Wildlife Resources Agency
TWRA Main Headquarters
5107 Edmondson Pike
Ellington Agricultural Center
Nashville, TN 37211
dave.mckinney@tn.gov
Telephone # (615)781-6577
FAX # (615_ 781-6667

The Grantee:

Lyle Russell, Program Manager
Tullahoma Parks and Recreation
501 N Collins St.
Tullahoma, TN 37388
lrussell@tullahomastn.gov
Telephone #(931) 455-1121
FAX # N/A

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.

D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.

D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.

D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.

D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. If the Grantee is subject to an audit under this provision, then the Grantee shall complete Attachment 3.

When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.

D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to this Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.326 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under this Grant Contract.

For purposes of this Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.

D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

- D.23. Limitation of State's Liability. The State shall have no liability except as specifically provided in this Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under this Grant Contract or otherwise. The State's total liability under this Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of this Grant Contract. This limitation of liability is cumulative and not per incident.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee

agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.

- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of this Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
 - b. have not within a three (3) year period preceding this Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
 - d. have not within a three (3) year period preceding this Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

IN WITNESS WHEREOF,

TULLAHOMA PARKS AND RECREATION:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

TENNESSEE WILDLIFE RESOURCES AGENCY:

BOBBY WILSON, EXECUTIVE DIRECTOR

DATE

Rock Creek Greenway Trailhead Project Synopsis

TWRA Grant

Project Goals: 1) Debris/trash cleanout of Rock Creek adjacent to new trail head, and 2) shoreline cleanup/beautification adjacent to same trailhead.

Phase I, Initial shore clearing and creek clean-up: Expected to begin in the fall of 2020. Full clearing of the shore will be completed by December 2020.

Phase II, Pollinator Garden construction: Areas for pollinator beds will be laid out and prepared for planting. Educational signage will be placed designating the purpose of the areas. Phase II will be completed by February 2021.

Phase III, Garden planting and continuing shore maintenance: Gardens will be planted and a second creek and shoreline clean-up will be accomplished to ensure continued removal of invasive plants and accumulated creek trash. Phase III will be completed by May 2021*.

**planting timelines will be determined by the garden club volunteers to ensure maximum success for the plant species selected.*

Funds usage: TWRA grant of \$1000.00 to purchase tools, wood and supplies to create the garden beds, bee hotel and bat house, pollinator-friendly and rain garden plants, trash collection/bags, wood and supplies to construct a permanent trash collection receptacle in the park, work gloves and PPE, volunteer promotion/recruitment, t-shirts and/or hats for the volunteers performing the work, and educational materials for youth camps using the area for aquatic habitat study (stream nets, turbidity tubes, etc.)

AGENDA ITEM NO. 20-73

DATE: August 10, 2020
TO: Board of Mayor and Alderman
FROM: Jason Williams, Chief of Police Department
SUBJECT: Police Vehicle Upfitting/Equipment installation

BACKGROUND

Tulahoma Police Department requests authorization to upfit two 2020 Ford trucks, with police lights, sirens, radio, etc., that were recently purchased. Attached is the State Contract pricing for Truckers Lighthouse Inc., which is 4,172.60 per truck. Truckers Lighthouse has the state contract on pricing for upfitting police vehicles.

RECOMMENDATION

The Board is recommended to authorize the purchase of equipment installations for our two new Ford trucks in the amount of \$8,345.20, under state contract pricing, from Truckers Lighthouse Inc.

FISCAL IMPACT

The funds for this purchase will be provided from the Drug Fund Small Equipment. Account # 112-42129-949-010

ATTACHMENTS

State Contract Vehicle Equipment Install Information and pricing for the truck equipment install.



Truckers Lighthouse, Inc
 201 Crutchfield Ave
 Nashville TN 37210
 United States

Quote
 #EST1477
 7/23/2020

Bill To

TULLAHOMA POLICE DEPT
 P.O. Box 807
 Tullahoma TN 37388-0807
 United States

TOTAL

\$8,345.20

Expires: 10/21/2020

Expires
 10/21/2020

Exp. Close
 7/23/2020

Sales Rep
 Chris Keith

Shipping Method

Quantity	Item	Options	Rate	Amount
2	WHEISFW47Z INNER EDGE FST WC 10LT FSERIES		\$663.60	\$1,327.20
20	WHEISSB BLUE SOLO INNER EDGE MODULE		\$0.00	\$0.00
4	WHEWIONB NFPA ION LIGHT BLUE IN BUMPER AREA LIKE MILLERSVILLE PD		\$84.00	\$336.00
4	WHEWIONB NFPA ION LIGHT BLUE GRILL LIGHTS		\$84.00	\$336.00
2	MXMLS-3654BL Blue LED Adhesive Strip Light 36" B/W TAILGATE AND BUMPER		\$49.90	\$99.80
2	MXM50910 LED Flasher Control Module FOR STRIP LIGHT		\$39.90	\$79.80
2	WHEISRW8 INNER EDGE RST WC 8-LT TRAY DUAL COLOR REAR WINDOW INTERIOR LIGHTBAR BLUE/AMBER		\$671.40	\$1,342.80
8	WHEWIONB NFPA ION LIGHT BLUE IN WHEEL WELL FACING DOWN TO ILLUMINATE BLUE		\$84.00	\$672.00
2	WHEHHS4200 SIREN AMP W/ HAND-HELD CONTROL		\$419.40	\$838.80
2	WHESA315P SA315P SPEAKER, BLACK PLASTIC		\$196.80	\$393.60
2	WHESAK1 SA-315 MOUNT KIT UNIVERSAL		\$24.60	\$49.20
2	/SN EXTERNAL RADIO SPEAKER: MOUNT IN CONSOLE AREA IF POSSIBLE		\$65.00	\$130.00
2	/SN SHARKFIN ANTENNA		\$85.00	\$170.00
2	TS336256 COAX WITH PERM. CONNECTOR MT.		\$25.00	\$50.00



EST1477

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Truckers Lighthouse, Inc
201 Crutchfield Ave
Nashville TN 37210
United States

Quote
#EST1477
7/23/2020

Quantity	Item	Options	Rate	Amount
	/C			
	INSTALL CUSTOMER SUPPLIED RADIO			
2	/SN		\$65.00	\$130.00
	SMALL RADIO/SPEAKER CONSOLE MOUNT			
1	/MONNASH		\$50.00	\$50.00
	NASHVILLE SHOP SUPPLIES			
26	/LAB1		\$90.00	\$2,340.00
	Installation Labor Charge			
			Subtotal	\$8,345.20
			Tax Total (%)	\$0.00
			Total	\$8,345.20



EST1477



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE

Statewide Multi-Year Contract Issued to:

Truckers Lighthouse Inc
201 Crutchfield Ave
Nashville, TN 37210

Vendor ID: 0000001103

Contract Number: 000000000000000000064203

Title: SWC202 Emergency Equipment

Start Date : September 09, 2019 End Date: July 31, 2022
Two Options to Renew

Is this contract available to local government agencies in addition to State agencies?: Yes

Authorized Users. This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a. all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b. Tennessee local governmental agencies;
- c. members of the University of Tennessee or Tennessee Board of Regents systems;
- d. any private nonprofit institution of higher education chartered in Tennessee; and,
- e. any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Michael Neely
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615-741-5971
Fax: 615-741-0684

Line Information

Line 1

Item ID:

APCAT-Audio/Visual Products for Emergency Vehicles and Public Works - 40% Discount From Whelen Catalog

Unit of Measure: EA

Unit Price: \$ 0

Line 2

Item ID:

Quantity Breaks - 25+ of the same item receives an additional 4% discount per order.

Unit of Measure: EA

Unit Price: \$ 0

Michael F. Perry/
AWB
APPROVED: _____
CHIEF PROCUREMENT OFFICER

Digitally signed by Michael F. Perry/AWB
DN: cn=Michael F. Perry/AWB, o=Central
Procurement Office, ou,
email=Tony.Bybee@tn.gov, c=US
Date: 2019.09.04 08:29:26 -0500'

BY: Mike Neely
PURCHASING AGENT

Digitally signed by Mike Neely
DN: cn=Mike Neely, o=TN CO, ou=CO,
email=Michael.Lewington@tn.gov, c=US
Date: 2019.09.04 08:29:26 -0500'

DATE _____

AGENDA ITEM NO. 20-74

DATE: August 10, 2020
TO: Board of Mayor and Alderman
FROM: Robert Taylor, Director of Public Works
SUBJECT: Equipment Purchase

BACKGROUND

The Public Works Department requested statewide contract price from Meade Equipment to purchase a John Deere 35G Mini Excavator. This excavator will be helpful with repairing/replacing existing sidewalks, drainage, cemetery and street repairs. This equipment is small and can be maneuvered in small work areas with less foot print and cleanup of sites.

RECOMMENDATION

Public Works Department request to purchase a 2020 John Deere 35G Mini Excavator from Meade Equipment, statewide contract price \$ \$54,850.69.
STATE OF TENNESSEE CONTRACT #348450.

FISCAL IMPACT

Funds for the purchase of the equipment are budgeted in account 611-43120-940-023

ATTACHMENTS

See attachments.

FW: State Contract #48450 Quote on NEW DEERE 35G MINI EXCAVATOR

From: Robert Taylor <btaylor@tullahomatn.gov>
Sent: Wed, Jul 22, 2020 at 7:26 am
To: epierce@tullahomatn.gov

image001.jpg (5 KB)

 Images not displayed. **SHOW IMAGES** | **ALWAYS SHOW IMAGES FROM THIS SENDER**

From: Robert Taylor [mailto:btaylor@tullahomatn.gov]
Sent: Monday, March 2, 2020 2:58 PM
To: btaylor@tullahomatn.gov
Subject: FW: State Contract #48450 Quote on NEW DEERE 35G MINI EXCAVATOR

From: Rusty Barton [mailto:Rusty.Barton@meadetractor.com]
Sent: Monday, March 2, 2020 1:08 PM
To: btaylor@tullahomatn.gov
Subject: State Contract #48450 Quote on NEW DEERE 35G MINI EXCAVATOR

DEAR MR. TAYLOR,

We are please to submit the following quotation for your consideration.

ONE NEW JOHN DEERE 35G MINI EXCAVATOR.

Equipped as follows:

Enclosed Cab w/heat & A/C, Long Arm, 18" bucket, Angle Blade, Hydraulic Thumb.
Delivered to your Shop.

Per The State of Tennessee Contract: #48450.

\$54,850.69

Sincerely,
RUSTY BARTON

Rusty Barton

Meade Equipment | Sales Representative

611-43120-940-023
55,000

7/22/2020

FW: State Contract #48450 Quote on NEW DEERE 35G MINI EXCAVATOR

1525 J.P. Hennessy Dr | LaVergne TN 37086

615-501-8600 office phone | 931-703-2407 mobile | Rusty.Barton@meadetractor.com

The information transmitted, including attachments, is intended only for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error please contact the sender and destroy any copies of this information.

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AGENDA ITEM NO. 20-75

DATE: August 10, 2020
TO: Board of Mayor and Aldermen
FROM: Kurt Glick, Director of Parks and Recreation
SUBJECT: Harbortouch Agreement Revision

BACKGROUND

Harbortouch is the computerized point of sale system used by the Parks and Recreation Department for D.W. Wilson Community Center, Splash Island, and concessions. The current agreements with Harbortouch lists Mayor Lane Curlee as the “owner” authorized to make changes related to the City’s accounts.

In the course of daily operations over the last 5 years, J.P. Kraft, the Recreation Facility Manager, has been in direct contact with Harbortouch on multiple occasions. This is necessary to work out technical issues, order supplies, and address billing issues. Harbortouch has allowed him to do so without being listed as the “owner”. However, most recently, Harbortouch informed the City that they will now follow a more literal interpretation of their policy and require that Mr. Kraft be listed as the “owner” to conduct future business.

The Board is recommended to facilitate effective and efficient operations by authorizing Mr. J.P. Kraft to act on behalf of the City as the “owner” and “authorized signer” for our accounts with Harbortouch. Harbortouch Customer Support has provided forms (attached) to change the name of the “owner” in order to eliminate future problems and facilitate smooth operations moving forward. Upon your approval, we will provide a copy of the meeting minutes and the necessary forms to update the authorized signer/owner.

RECOMMENDATION

The Board is recommended to approve and authorize J.P. Kraft to act as owner and authorized signer for the Harbortouch Point of Sale System on all accounts with the City of Tullahoma.

ATTACHMENTS

Harbortouch, “New Authorized Signers Form”



NEW AUTHORIZED SIGNERS FORM

Use this form to change, add or remove an authorized signer on your Harbortouch Merchant Account or to replace a Personal Guarantor.
 Please submit this form by email to apps@harbortouch.com or fax to 908-730-7437.
 If you need to update your banking information, please submit MERCHANT ACH AUTHORIZATION RELEASE FORM.

REPLACE EXISTING AUTHORIZED SIGNER(S)
Must submit corporate paperwork evidencing the change (i.e. board minutes, registration doc amendments, etc.)

ADD AUTHORIZED SIGNER(S)
Must submit corporate paperwork evidencing the change (i.e. board minutes, registration doc amendments, etc.)

REMOVE EXISTING AUTHORIZED SIGNER(S)

1 - PLEASE COMPLETE ALL OF THE APPROPRIATE INFORMATION

MERCHANT INFORMATION					
MERCHANT NAME (DBA): Tullahoma Parks and Recreation Department			MID NUMBER: 20122586	FEDERAL TAX IDENTIFICATION NUMBER: 62-60000427	
NEW AUTHORIZED SIGNER 1 INFORMATION			NEW AUTHORIZED SIGNER 2 INFORMATION		
NEW AUTHORIZED SIGNER 1 NAME: J.P. Kraft			NEW AUTHORIZED SIGNER 2 NAME:		
ADDRESS: 501 North Collins Street			ADDRESS:		
CITY: Tullahoma	STATE: TN	ZIP: 37388	CITY:	STATE:	ZIP:
DATE OF BIRTH: 11/01/1979	SSN:	TELEPHONE: 931-455-1121	DATE OF BIRTH:	SSN:	TELEPHONE:
GOVERNMENT ID# 083433272	ID STATE TN	ID EXPIRATION 10/23/2027	GOVERNMENT ID#	ID STATE	ID EXPIRATION

2A - GENERAL INFORMATION

To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

Who has to complete this form?
 This form must be completed by the person opening a new account or requesting maintenance on an existing account on behalf of a legal entity. For the purposes of this form, a legal entity includes a Corporation, Limited Liability Company, Partnership, and any other similar business entity formed in the United States.

What information do I have to provide?
 This form requires you to provide the name, address, date of birth, and social security number (or passport number or other similar information, in the case of non-US Persons) for the following individuals (beneficial owners):

- (i) Each individual, if any, who owns directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation); and
- (ii) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

A verified or copy of a valid driver's license or other government issued identifying document for each beneficial owner on this form is required.

2B - CERTIFICATION OF BENEFICIAL OWNER(S)

Persons opening an account or maintaining a business relationship on behalf of the legal entity must provide the following information.

I. LEGAL ENTITY INFORMATION (REQUIRED):

LEGAL ENTITY NAME			ENTITY TYPE		
ENTITY ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP	

II. PERSON OPENING OR REQUESTING MAINTENANCE ON ACCOUNT (REQUIRED):

LAST NAME		FIRST NAME	TITLE		
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III. BENEFICIAL OWNERSHIP INFORMATION: Provide the following information for each individual, if any, who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25% or more of the equity interest of the legal entity listed on this form. If no individual meets this definition, check the box.

#1	LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP
ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP	SSN (US PERSONS)
EMAIL ADDRESS		ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY
					PASSPORT # (NON-US CITIZENS)



NEW AUTHORIZED SIGNERS FORM

Use this form to change, add or remove an authorized signer on your Harbortouch Merchant Account or to replace a Personal Guarantor.
 Please submit this form by email to apps@harbortouch.com or fax to 908-730-7437.
 If you need to update your banking information, please submit MERCHANT ACH AUTHORIZATION RELEASE FORM.

REPLACE EXISTING AUTHORIZED SIGNER(S)
Must submit corporate paperwork evidencing the change (i.e. board minutes, registration doc amendments, etc.)

ADD AUTHORIZED SIGNER(S)
Must submit corporate paperwork evidencing the change (i.e. board minutes, registration doc amendments, etc.)

REMOVE EXISTING AUTHORIZED SIGNER(S)

1 - PLEASE COMPLETE ALL OF THE APPROPRIATE INFORMATION

MERCHANT INFORMATION			MERCHANT NAME (DBA): Tulahoma Parks and Recreation Department			MID NUMBER: 19997683		FEDERAL TAX IDENTIFICATION NUMBER: 62-60000427			
NEW AUTHORIZED SIGNER 1 INFORMATION						NEW AUTHORIZED SIGNER 2 INFORMATION					
NEW AUTHORIZED SIGNER 1 NAME: J.P. Kraft						NEW AUTHORIZED SIGNER 2 NAME:					
ADDRESS: 501 North Collins Street						ADDRESS:					
CITY: Tulahoma		STATE: TN		ZIP: 37388		CITY:		STATE:		ZIP:	
DATE OF BIRTH: 11/01/1979		SSN:		TELEPHONE: 931-455-1121		DATE OF BIRTH:		SSN:		TELEPHONE:	
GOVERNMENT ID# 083433272		ID STATE TN		ID EXPIRATION 10/23/2027		GOVERNMENT ID#		ID STATE		ID EXPIRATION	

2A - GENERAL INFORMATION

To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

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(i) Each individual, if any, who owns directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation); **and**

(ii) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

A verified or copy of a valid driver's license or other government issued identifying document for each beneficial owner on this form is required.

2B - CERTIFICATION OF BENEFICIAL OWNER(S)

Persons opening an account or maintaining a business relationship on behalf of the legal entity must provide the following information.

I. LEGAL ENTITY INFORMATION (REQUIRED):

LEGAL ENTITY NAME				ENTITY TYPE					
ENTITY ADDRESS (NO P.O. BOX)				CITY		STATE		ZIP	

II. PERSON OPENING OR REQUESTING MAINTENANCE ON ACCOUNT (REQUIRED):

LAST NAME		FIRST NAME		TITLE			
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III. BENEFICIAL OWNERSHIP INFORMATION: Provide the following information for each individual, if any, who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25% or more of the equity interest of the legal entity listed on this form. If no individual meets this definition, check the box.

#1	LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP		
ADDRESS (NO P.O. BOX)		CITY		STATE	ZIP	SSN (US PERSONS)	
EMAIL ADDRESS		ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY		PASSPORT # (NON-US CITIZENS)



NEW AUTHORIZED SIGNERS FORM

Use this form to change, add or remove an authorized signer on your Harbortouch Merchant Account or to replace a Personal Guarantor.
Please submit this form by email to apps@harbortouch.com or fax to 908-730-7437.

If you need to update your banking information, please submit MERCHANT ACH AUTHORIZATION RELEASE FORM.

REPLACE EXISTING AUTHORIZED SIGNER(S)
Must submit corporate paperwork evidencing the change (i.e. board minutes, registration doc amendments, etc.)

ADD AUTHORIZED SIGNER(S)
Must submit corporate paperwork evidencing the change (i.e. board minutes, registration doc amendments, etc.)

REMOVE EXISTING AUTHORIZED SIGNER(S)

1 - PLEASE COMPLETE ALL OF THE APPROPRIATE INFORMATION

MERCHANT INFORMATION					
MERCHANT NAME (DBA): Tullahoma Parks and Recreation Department			MID NUMBER: 19997243	FEDERAL TAX IDENTIFICATION NUMBER: 62-60000427	
NEW AUTHORIZED SIGNER 1 INFORMATION			NEW AUTHORIZED SIGNER 2 INFORMATION		
NEW AUTHORIZED SIGNER 1 NAME: J.P. Kraft			NEW AUTHORIZED SIGNER 2 NAME:		
ADDRESS: 501 North Collins Street			ADDRESS:		
CITY: Tullahoma	STATE: TN	ZIP: 37388	CITY:	STATE:	ZIP:
DATE OF BIRTH: 11/01/1979	SSN:	TELEPHONE: 931-455-1121	DATE OF BIRTH:	SSN:	TELEPHONE:
GOVERNMENT ID# 083433272	ID STATE TN	ID EXPIRATION 10/23/2027	GOVERNMENT ID#	ID STATE	ID EXPIRATION

2A - GENERAL INFORMATION

To help the government fight financial crime, Federal regulation requires certain financial institutions to obtain, verify, and record information about the beneficial owners of legal entity customers. Legal entities can be abused to disguise involvement in terrorist financing, money laundering, tax evasion, corruption, fraud, and other financial crimes. Requiring the disclosure of key individuals who own or control a legal entity (i.e., the beneficial owners) helps law enforcement investigate and prosecute these crimes.

Who has to complete this form?

This form must be completed by the person opening a new account or requesting maintenance on an existing account on behalf of a legal entity. For the purposes of this form, a legal entity includes a Corporation, Limited Liability Company, Partnership, and any other similar business entity formed in the United States.

What information do I have to provide?

This form requires you to provide the name, address, date of birth, and social security number (or passport number or other similar information, in the case of non-US Persons) for the following individuals (beneficial owners):

(i) Each individual, if any, who owns directly or indirectly, 25 percent or more of the equity interests of the legal entity customer (e.g., each natural person that owns 25 percent or more of the shares of a corporation); **and**

(ii) An individual with significant responsibility for managing the legal entity customer (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

A verified or copy of a valid driver's license or other government issued identifying document for each beneficial owner on this form is required.

2B - CERTIFICATION OF BENEFICIAL OWNERS

Persons opening an account or maintaining a business relationship on behalf of the legal entity must provide the following information.

I. LEGAL ENTITY INFORMATION (REQUIRED):

LEGAL ENTITY NAME	ENTITY TYPE		
ENTITY ADDRESS (NO P.O. BOX)	CITY	STATE	ZIP

II. PERSON OPENING OR REQUESTING MAINTENANCE ON ACCOUNT (REQUIRED):

LAST NAME	FIRST NAME	TITLE
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III. BENEFICIAL OWNERSHIP INFORMATION: Provide the following information for each individual, if any, who directly or indirectly, through any contract, arrangement, understanding, relationship or otherwise, owns 25% or more of the equity interest of the legal entity listed on this form. If no individual meets this definition, check the box.

#1	LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP
ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP	SSN (US PERSONS)
EMAIL ADDRESS	ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY	PASSPORT # (NON-US CITIZENS)

#2	LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP
ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP	SSN (US PERSONS)
EMAIL ADDRESS	ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY	PASSPORT # (NON-US CITIZENS)
#3	LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP
ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP	SSN (US PERSONS)
EMAIL ADDRESS	ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY	PASSPORT # (NON-US CITIZENS)
#4	LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP
ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP	SSN (US PERSONS)
EMAIL ADDRESS	ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY	PASSPORT # (NON-US CITIZENS)

IV: MANAGING RESPONSIBILITY (REQUIRED): Provide information below for one individual with significant responsibility for managing the legal entity previously listed on this form, such as, an executive officer or senior manager (e.g. Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, Treasurer); or Any other individual who regularly performs similar functions. If appropriate, an individual listed in C: BENEFICIAL OWNERSHIP INFORMATION (above) may be listed in this section.

INDIVIDUAL WITH SIGNIFICANT CONTROL:

LAST NAME	FIRST NAME	M.I.	DOB	% OF OWNERSHIP
ADDRESS (NO P.O. BOX)		CITY	STATE	ZIP
SSN (US PERSONS)	ID TYPE	ID #	EXP DATE	ISSUING STATE/COUNTRY
PASSPORT # (NON-US CITIZENS)	EMAIL ADDRESS	PHONE NUMBER	TITLE	

2C - CERTIFICATION AGREED TO (REQUIRED)

I, (print name) _____, hereby certify, to the best of my knowledge, that the information provided on this form is complete and correct for all accounts. It is further agreed that Citizens Bank, N.A. will be immediately notified by the legal entity of any change in such information provided on this form.

 SIGNATURE
 J.P. Kraft PRINTED NAME
 _____ DATE

3 - READ AND SIGN THE MERCHANT TRANSACTION PROCESSING AGREEMENT CONTINUANCE TERMS

- Original and New Authorized Signer(s) acknowledge and agree that the Merchant Transaction Processing Agreement (together with its addenda, attachments and schedules), including the Merchant Application and the Terms and Conditions remain in full force and effect. The Terms and Conditions available at www.harbortouch.com/terms shall apply.
- New Authorized Signer(s) represents and warrants that he/she (i) read and understands the Merchant Transaction Processing Agreement including the Terms and Conditions, (ii) that all information and statements set forth herein are true and accurate.
- Original and New Authorized Signer(s) represents and warrants that they are duly authorized and have legal capacity to execute and deliver this Agreement.

AGREED AND ACCEPTED:

NEW AUTHORIZED SIGNER 1

SIGNATURE: _____
 NAME (PLEASE PRINT): J.P. Kraft
 TITLE: Recreation Facility Manager
 DATE: _____

NEW AUTHORIZED SIGNER 2

SIGNATURE: _____
 NAME (PLEASE PRINT): _____
 TITLE: _____
 DATE: _____

ORIGINAL AUTHORIZED SIGNER 1

SIGNATURE: _____
 NAME (PLEASE PRINT): J.P. Kraft
 TITLE: Recreation Facility Manager
 DATE: _____

ORIGINAL AUTHORIZED SIGNER 2

SIGNATURE: _____
 NAME (PLEASE PRINT): _____
 TITLE: _____
 DATE: _____

4 - READ AND SIGN THE MERCHANT TRANSACTION PROCESSING AGREEMENT PERSONAL GUARANTY

This general, absolute, and unconditional continuing Guaranty ("GUARANTY") by the undersigned (collectively "GUARANTOR" or "my" or "I" or "me"), is for the benefit of Citizens Bank, N.A. and/or Shift4 Payments, LLC (each a "Guaranty Party" and collectively the "Guaranty Parties"). For value received, and in consideration of the mutual undertakings contained in the Merchant Transaction Processing Agreement and allied agreements ("AGREEMENT") between any Guaranty Party and MERCHANT as set forth below, I absolutely and unconditionally guarantee the full performance of all MERCHANT's obligations to any Guaranty Party, together with all costs, expenses, and attorneys' fees incurred by any Guaranty Party in connection with any actions, inactions, or defaults of MERCHANT. I waive any right to require any Guaranty Party to proceed against other entities or MERCHANT. There are no conditions attached to the enforcement of this GUARANTY. I authorize the Guaranty Parties and their respective agents or assigns to make from time to time any personal credit or other inquiries and agree to provide, at the Guaranty Parties' request, financial statements and/or tax returns. I agree that this GUARANTY shall be governed and construed in accordance with the laws of the state of California, and that the courts of the state of California shall have and be vested with personal jurisdiction over me. This is a continuing GUARANTY and shall remain in effect until one hundred eighty (180) days after receipt by The Guaranty Parties of written notice by me terminating or modifying the same. The termination of the AGREEMENT or GUARANTY shall not release me from liability with respect to any obligations incurred before the effective date of termination. No termination of this GUARANTY shall be effected by any change in my legal status or any change in the relationship between MERCHANT and me. This GUARANTY shall bind and inure to the benefit of the personal representatives, heirs, administrators, successors and assigns of GUARANTOR and Harbortouch.

AGREED AND ACCEPTED:

NEW AUTHORIZED SIGNER 1

SIGNATURE: _____
NAME (PLEASE PRINT): _____
TITLE: _____
DATE: _____

NEW AUTHORIZED SIGNER 2

SIGNATURE: _____
NAME (PLEASE PRINT): _____
TITLE: _____
DATE: _____

5 - READ AND SIGN THE POS SYSTEM SERVICE AGREEMENT CONTINUANCE TERMS (IF APPLICABLE)

- Original and New Authorized Signer(s) acknowledge and agree that the POS System Service Agreement (together with its addenda, attachments and schedules), including POS Exhibit A, POS Account Setup Form and the terms and conditions remain in full force and effect.
- New Authorized Signer(s) represents and warrants that he/she (i) read and understands the POS System Service Agreement including the Terms and Conditions, (ii) that all information and statements set forth herein are true and accurate.
- Original and New Authorized Signer(s) represents and warrants that they are duly authorized and have legal capacity to execute and deliver this Agreement.

AGREED AND ACCEPTED:

NEW AUTHORIZED SIGNER 1

SIGNATURE: _____
NAME (PLEASE PRINT): J.P. Kraft
TITLE: Recreation Facility Manger
DATE: _____

NEW AUTHORIZED SIGNER 2

SIGNATURE: _____
NAME (PLEASE PRINT): _____
TITLE: _____
DATE: _____

ORIGINAL AUTHORIZED SIGNER 1

SIGNATURE: _____
NAME (PLEASE PRINT): J.P. Kraft
TITLE: Recreation Facility Manager
DATE: _____

ORIGINAL AUTHORIZED SIGNER 2

SIGNATURE: _____
NAME (PLEASE PRINT): _____
TITLE: _____
DATE: _____

6 - READ AND SIGN THE POS SYSTEM SERVICE AGREEMENT PERSONAL GUARANTY (IF APPLICABLE)

This general, absolute, and unconditional Guaranty ("Guaranty") by the undersigned (collectively "Guarantor" or "my" or "I" or "me") is for the benefit of Shift4 Payments, LLC and its affiliates and subsidiaries, including but not limited to Harbortouch Financial, LLC (collectively "Harbortouch"). For value received, and in consideration for the mutual undertakings contained in the Agreements, exhibits, and all other related agreements entered into between Merchant and Harbortouch or its parents, affiliates, successors, and assigns, I absolutely and unconditionally guarantee the full performance of all Merchant's obligations to Harbortouch, together with all costs, expenses, and attorneys' fees incurred by Harbortouch, its parents, affiliates, successors, or assigns, in connection with any action, inactions, or defaults of Merchant with respect to this Agreement or any other Agreement currently in effect or in the future entered into between Merchant or its principals and Harbortouch, its parents, affiliates, successors, or assigns. I waive any right to require Harbortouch, its parents, affiliates, successors, or assigns, to proceed against other entities or Merchant. There are no conditions attached to the enforcement of this Guaranty. I authorize, Harbortouch, its parents, affiliates or assigns to make from time to time any personal credit or other inquiries and agree to provide, at Harbortouch's request, financial statements and/or tax returns. I agree that this Guaranty shall be governed and construed in accordance with the state of Pennsylvania, and that the courts of Pennsylvania shall have and be vested with personal jurisdiction. The termination of this Agreement or Guaranty shall not release me from liability with respect to any obligations incurred before the effective date of termination. No termination of this Guaranty shall be effected by any change in my legal status or any change in the relationship between Merchant and me. This Guaranty shall bind and inure to the benefit of the personal representatives, parents, heirs, administrators, successors and assigns of Guarantor and Harbortouch.

AGREED AND ACCEPTED:

NEW AUTHORIZED SIGNER 1

SIGNATURE: _____
NAME (PLEASE PRINT): J.P. Kraft
TITLE: Recreation Facility Manager
DATE: _____

NEW AUTHORIZED SIGNER 2

SIGNATURE: _____
NAME (PLEASE PRINT): _____
TITLE: _____
DATE: _____

AGENDA ITEM NO. 20-76

DATE: August 10, 2020

TO: Board of Mayor and Aldermen

FROM: Susan Wilson, Finance Director

SUBJECT: Review and Acceptance of August, 2020 Report on Debt Obligation for Refinancing of 2006 and 2010 School Bonds

BACKGROUND

Attached is a copy of the Report on Debt Obligation (State Comptroller's Office form CT-0253) which summarizes the August 6, 2020 issuance of general obligation refunding bonds in the face amount of \$8,750,000 with a premium of \$1,364,706.55. The bonds were competitively bid and the interest cost is .8733%. Issuance costs for the bonds are detailed on the report and totaled \$99,851. As previously discussed, the refinancing will save an average of \$116,767 per year in school debt service for a cumulative savings of \$1,517,978 over the life of the bond.

After review by the Board of Mayor and Aldermen, the form will be filed with the State Comptroller's Office.

RECOMMENDATION

Staff recommends review and acceptance of the Ct-0253 as presented.

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: CITY OF TULLAHOMA, TENNESSEE
 Address: 201 West Grundy Street, P.O. Box 807
Tullahoma, Tennessee 37388
 Debt Issue Name: General Obligation Refunding Bonds, Series 2020
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 8,750,000.00
 Premium/Discount: \$ 1,364,706.55

3. Interest Cost: 0.8733 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("LGF").

5. Ratings:
 Unrated
 Moody's Aa2 Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>Series 2006 & 2010 General Obligation Bonds</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program _____
 Informal Bid

9. Date:
 Dated Date: 08/06/2020 Issue/Closing Date: 08/06/2020

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REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2021	\$ 1,045,000.00	5.0000 %	2032	\$ 375,000.00	2.0000 %
2022	\$ 1,010,000.00	5.0000 %	2033	\$ 410,000.00	2.0000 %
2023	\$ 1,055,000.00	5.0000 %		\$	%
2024	\$ 1,055,000.00	5.0000 %		\$	%
2025	\$ 1,100,000.00	5.0000 %		\$	%
2026	\$ 1,100,000.00	5.0000 %		\$	%
2027	\$ 285,000.00	5.0000 %		\$	%
2028	\$ 310,000.00	5.0000 %		\$	%
2029	\$ 310,000.00	5.0000 %		\$	%
2030	\$ 335,000.00	4.0000 %		\$	%
2031	\$ 360,000.00	2.0000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$ 35,000	Stephens Inc.
Legal Fees	\$ 0	
Bond Counsel	\$ 20,000	Bass, Berry & Sims PLC
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 1,200	U.S. Bank National Association (and Escrow Agent)
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 17,000	Moody's Investors Service Inc.
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount <u>0.29</u> %		
Take Down	\$ 25,285	FHN Financial Capital Markets
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 1,366	Ipreo
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 0	
TOTAL COSTS	\$ 99,851	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	400	
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin		
Other _____		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link https://emma.msrb.org/RE1375963-RE1068427-RE1478479.pdf or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due June 30th

Name and title of person responsible for compliance Susan Wilson, Finance Director

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 08/13/2012

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on 08/10/2020 and presented at public meeting held on 08/10/2020

Copy to Director, Division of Local Govt Finance: on 08/06/2020 either by:

Mail to: Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400 OR Email to: LGF@cot.tn.gov

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Lane Curlee, Mayor</u>	<u>Jeffrey A. Oldham</u>
Title	<u>Mayor</u>	<u>Member</u>
Firm	<u>City of Tullahoma, TN</u>	<u>Bass, Berry & Sims PLC</u>
Email	<u>mayor@tullahomatn.gov</u>	<u>joldham@bassberry.com</u>
Date	<u>08/06/2020</u>	<u>08/06/2020</u>

ORDINANCE NO. 1541

DATE: August 10, 2020
TO: Board of Mayor and Aldermen
FROM: Susan Wilson, Finance Director
SUBJECT: Amend FY2019-20 Budget, Second Reading

BACKGROUND

As required by Tennessee Code Annotated, at the end of every year, we incorporate all changes made by the Board of Mayor and Aldermen and departmental transfers into a final budget document which is presented for formal amendment and adoption. Attached is the budget ordinance for the second reading, with amended detail for the city general and solid waste funds. No changes have been made for this reading. Budgets will be updated and additional funds and agency results provided at subsequent readings as data becomes available. The city is still accruing grants and other miscellaneous revenue and receiving invoices for FY20 services. Detail results are unaudited and estimated to year end based on information received to date. A public hearing will be held on August 24, 2020 prior to the third and final reading.

STAFF RECOMMENDATION

Staff recommends approval of the FY20 amended budget as presented on second reading.

FISCAL IMPACT

Finalizes and closes out FY20 budget.

ATTACHMENTS

Ordinance 1541

ORDINANCE NO. 1541

AN ORDINANCE OF THE CITY OF TULLAHOMA, TENNESSEE TO AMEND
ORDINANCE NO. 1521 TITLED “ADOPTING THE ANNUAL BUDGET AND TAX RATE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020”

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operation budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
Local Taxes	<u>\$ 23,259,107</u>	<u>\$ 23,523,404</u>	<u>\$ 24,734,452</u>
Intergovernmental Revenue	<u>\$ 2,961,199</u>	<u>\$ 2,902,687</u>	<u>\$ 3,122,226</u>
Licenses & Permits	<u>\$ 130,185</u>	<u>\$ 104,207</u>	<u>\$ 154,945</u>
Fees and Fines	<u>\$ 785,549</u>	<u>\$ 749,056</u>	<u>\$ 474,400</u>
Miscellaneous Revenue	<u>\$ 435,353</u>	<u>\$ 486,481</u>	<u>\$ 260,847</u>
Fund Balance Utilized	<u>\$ 0</u>	<u>\$ 264,477</u>	<u>\$ 465,000</u>
Total Funds	<u>\$ 27,571,393</u>	<u>\$ 28,030,312</u>	<u>\$ 29,211,870</u>

Solid Waste Fund	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
Commercial Garbage	\$ <u>723,021</u>	\$ <u>754,929</u>	\$ <u>741,435</u>
Recycling & Other	\$ <u>345,050</u>	\$ <u>351,380</u>	\$ <u>253,264</u>
Transfer from General	\$ <u>1,440,623</u>	\$ <u>1,423,535</u>	\$ <u>1,656,206</u>
Total Revenues	\$ <u>2,508,694</u>	\$ <u>2,529,844</u>	\$ <u>2,650,905</u>

Additional Funds	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
Drug Fund	\$ <u>18,469</u>	\$ <u>32,903</u>	\$ <u>32,903</u>
Tullahoma IDB	\$ <u>98,913</u>	\$ <u>125,000</u>	\$ <u>104,550</u>
Airport	\$ <u>994,016</u>	\$ <u>1,309,929</u>	\$ <u>1,132,545</u>
TAEDC	\$ <u>283,558</u>	\$ <u>371,385</u>	\$ <u>338,240</u>
USDA/UDAG	\$ <u>308,623</u>	\$ <u>737,750</u>	\$ <u>737,850</u>
Equipment Reserve	\$ <u>635,760</u>	\$ <u>1,263,427</u>	\$ <u>776,408</u>
Building Reserve	\$ <u>87,278</u>	\$ <u>218,519</u>	\$ <u>217,813</u>
City Capital Projects	\$ <u>1,712,939</u>	\$ <u>11,840,123</u>	\$ <u>8,820,201</u>
Internal Service Fund	\$ <u>2,342,031</u>	\$ <u>2,538,020</u>	\$ <u>2,869,301</u>
School General Purpose	\$ <u>N/A</u>	\$ <u>32,978,160</u>	\$ <u>33,581,657</u>
School Federal Projects	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
School Cafeteria	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>
School ESP	\$ <u>N/A</u>	\$ <u>N/A</u>	\$ <u>N/A</u>

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
General Government	\$ <u>1,979,143</u>	\$ <u>2,026,119</u>	\$ <u>2,278,941</u>
Public Safety	\$ <u>5,926,011</u>	\$ <u>6,245,170</u>	\$ <u>6,101,574</u>
Public Works	\$ <u>2,690,539</u>	\$ <u>2,637,107</u>	\$ <u>2,772,065</u>
Parks and Recreation	\$ <u>1,999,882</u>	\$ <u>2,074,638</u>	\$ <u>2,076,466</u>
Debt Service	\$ <u>1,348,717</u>	\$ <u>1,531,632</u>	\$ <u>952,913</u>
Education	\$ <u>11,227,088</u>	\$ <u>11,054,694</u>	\$ <u>11,819,467</u>
Airport	\$ <u>127,910</u>	\$ <u>160,410</u>	\$ <u>142,910</u>
TAEDC	\$ <u>214,668</u>	\$ <u>254,487</u>	\$ <u>280,477</u>
Other Agencies	\$ <u>388,843</u>	\$ <u>529,520</u>	\$ <u>449,950</u>
Transfer to Capital	\$ <u>112,000</u>	\$ <u>93,000</u>	\$ <u>680,901</u>
Transfer to Solid Waste	\$ <u>1,440,623</u>	\$ <u>1,423,535</u>	\$ <u>1,656,206</u>
Total Appropriations	\$ <u>27,455,424</u>	\$ <u>28,030,312</u>	\$ <u>29,211,870</u>

Solid Waste Fund	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
Administration	\$ 241,982	\$ 246,948	\$ 266,173
Commercial Garbage	\$ 686,465	\$ 636,952	\$ 622,504
Residential Garbage	\$ 640,716	\$ 668,851	\$ 775,446
Brush & Leaves	\$ 444,901	\$ 468,810	\$ 449,438
Recycling	\$ 494,630	\$ 508,283	\$ 537,344
Total Appropriations	\$ 2,508,694	\$ 2,529,844	\$ 2,650,905

Additional Funds	FY2018 Actual	FY2019 Estimated	FY2020 Proposed
Drug Fund	\$ 18,469	\$ 32,903	\$ 32,903
Tulahoma IDB	\$ 85,685	\$ 125,000	\$ 104,550
Airport	\$ 991,448	\$ 1,309,929	\$ 1,132,545
TAEDC	\$ 244,549	\$ 371,385	\$ 338,240
USDA/UDAG	\$ 22,625	\$ 737,750	\$ 737,850
Equipment Reserve	\$ 507,398	\$ 1,263,427	\$ 776,708
Building Reserve	\$ 37,099	\$ 218,519	\$ 217,813
City Capital Projects	\$ 1,280,336	\$ 11,840,123	\$ 8,820,201
Internal Service Fund	\$ 2,065,641	\$ 2,538,020	\$ 2,869,301
School General Purpose	\$ N/A	\$ 32,978,160	\$ 33,581,657
School Federal Projects	\$ N/A	\$ N/A	\$ N/A
School Cafeteria	\$ N/A	\$ N/A	\$ N/A
School ESP	\$ N/A	\$ N/A	\$ N/A

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund	\$ 6,801,814
General Purpose School	\$ 8,617,459

SECTION 4: That the governing body recognizes that the municipality has bonded and other indebtedness payable for FY2020 as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements
Bonds	\$ 2,663,000	\$ 943,158
Notes	\$ 376,000	\$ 343,793
Capital Leases	\$ -0-	\$ -0-
Other Debt	\$ -0-	\$ -0-

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6: Money may be transferred from one appropriation to another in the same fund as prescribed by the Tullahoma Municipal Code, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 8: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations.

SECTION 9: The following amounts are hereby levied as the tax rate for the City imposed upon all property subject to taxation for the year 2019:

City of Tullahoma - Coffee County

General Purpose: \$2.4305 per hundred assessed

City of Tullahoma - Franklin County

General Purpose: \$2.4305 per hundred assessed

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

BE IT FUTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE, that this ordinance shall take effect and be in full force and effect from after its passage and from and after its caption being published one time in a newspaper of general circulation in Coffee County, Tennessee the public welfare requiring it.

Passed on First Reading: July 27,2020

Passed on Second Reading: _____

Passed on Third Reading: _____

CITY OF TULLAHOMA, TENNESSEE:

Lane Curlee, Mayor

ATTEST:

Rosemary Golden, City Recorder

APPROVED AS TO FORM & LEGALITY:

Steve Worsham, City Attorney

City of Tullahoma
 FY20 General Fund -
 7/22/2020

REVENUES		FY19-20 Budgeted <u>Revenue</u>	FY19-20 YTD(7/22/20) <u>Revenues</u>	FY19-20 Amended <u>Revenues</u>
<u>LOCAL TAXES</u>				
31100	Property Taxes	10,806,504	10,789,180	10,786,504
31320	Property Tax Penalty	84,626	53,331	64,626
31330	Property Tax Costs	13,395	1,919	3,395
31500	Tax Equivalent	827,843	893,078	867,843
31611	Sales Tax - CC	10,600,150	11,169,551	11,115,150
31612	Sales Tax - FC	20,403	65,157	55,403
31710	Wholesale Beer Tax	579,510	602,619	589,510
31720	Wholesale Liquor Tax	265,200	308,862	295,200
31800	Business Taxes	417,264	447,978	437,264
31912	Cable TV Franchise	244,099	182,063	244,099
31920	Hotel/Motel Tax	<u>270,458</u>	<u>284,331</u>	<u>275,458</u>
		24,129,453	24,798,068	24,734,452
 <u>LICENSES & PERMITS</u>				
32210	Beer Licenses	10,454	7,372	10,454
32220	Liquor Licenses	11,684	15,150	11,684
32300	Burglary Alarm Permits	5,050	8,025	5,050
32610	Building Permits	73,642	87,377	83,642
32620	Mowing Fees	5,000	565	5,000
32640	Stormwater Permit	11,296	12,350	11,296
32650	Excavation Permits	0	0	0
32660	Zoning Permits	6,019	5,540	6,019
32690	Inspection Fees	19,500	18,535	19,500
32700	Mobile Home Permit	1,800	2,270	1,800
32720	Solicitation Permits	500	400	500
32725	Farmers Market	<u>0</u>	<u>2,940</u>	<u>0</u>
	TOTAL:	144,945	160,524	154,945
 <u>INTERGOVERNMENTAL</u>				
33430	Supplemental Pay	0	48,000	48,000
33470	State Grants	0	18,820	20,750
33510	State Sales Tax (per capita)	1,660,295	1,689,547	1,675,295
33511	Telecommunications Tax	22,170	28,656	22,170
33520	State Income Tax	143,424	212,471	208,424
33530	State Beer Tax (per capita)	9,328	8,739	9,328
33540	Mixed Drink Tax	90,481	110,524	90,481
33551	State Gasoline Tax (per capita)	718,218	660,061	658,218
33552	Street Transportation	37,310	37,036	37,310
33555	State Street Contract	14,080	4,090	14,080
33590	Excise Tax	118,041	77,090	118,041
33591	TVA Gross Receipts	<u>220,129</u>	<u>230,120</u>	<u>220,129</u>
	TOTAL:	3,033,475	3,125,153	3,122,226
 <u>FEES, COMMISSIONS & FINES</u>				
34111	Duplicating Services & check chgs	200	66	200
34210	Reserve Police Services	5,000	1,550	5,000
34217	Background check fees	700	927	700
34220	Special Fire Fees	4,950	5,000	4,950

34230	Co Fees and Commission	18,000	19,138	18,000
34240	Accident Report Charges	700	1,527	700
34245	Registry Fees	3,000	3,550	3,000
34251	Electric Permit Adm. Charges	3,500	2,250	3,500
34321	Cemetery Burial Permit	1,000	1,155	1,000
34720	Swimming Pool Receipts	163,708	69,963	83,708
34721	Pool Concessions	123,060	53,427	73,060
34722	Recreation Program Fee	5,000	0	5,000
34723	League Fees-Babe Ruth	6,080	7,698	6,080
34724	Recreation Retail Items	500	781	500
34725	League Fees-NFL Football	8,160	0	8,160
34726	League Fees-Jr. NBA	7,200	0	7,200
34727	League Fees-Adult Baseball	5,100	0	5,100
34740	Community Ctr Passes	99,000	71,367	69,000
34741	Donations-Parks Programs	0	10,218	8,000
34743	Disc Golf Club Fees	0	0	0
35110	City Court Fines	292,292	130,133	142,292
35125	AHO Penalties	250	4,600	4,250
35130	Impoundment Charges	4,000	2,513	4,000
35131	Spaying & Neutering	3,000	4,140	3,000
35140	Drug Related Fines (General)	5,000	5,614	5,000
35150	Law Enforcement Fines	3,000	4,115	3,000
35160	County Fines	<u>10,000</u>	<u>0</u>	<u>10,000</u>
	TOTAL:	772,400	399,730	474,400

OTHER REVENUE

36100	Interest Earnings	50,505	42,937	50,505
36310	Sale of Land	0	100	0
36340	Sale/Cemetery Lots	7,000	7,800	7,000
36350	Insurance Recoveries	0	27,844	27,841
36512	Sale/Gasoline	67,000	33,840	52,000
36731	Projects & Events Donation	3,000	500	3,000
36732	Animal Control Donations	20,000	24,056	20,000
36734	Accident Reconstruction	200	0	200
36735	Community Services Donations	0	0	0
36740	Youth Development Donations	0	0	0
36741	Animal Shelter Bldg. Donation	0	0	0
36742	Arts Council Donation	5,000	1,000	5,000
36743	Fireworks Sponsorships	30,000	24,075	30,000
36744	Sports Council Sponsorship	0	100	0
36745	Go Green Donations	1,000	100	1,000
36780	ISWA Reimbursement	4,800	4,800	4,800
36950	Tree Fund Donations	1,000	675	1,000
37812	Housing COPS Grant	37,000	34,717	37,000
37817	Transfer from Industrial Dev.	0	0	0
37818	Transfer from Medical	0	0	0
37820	Transfer from Airport Authority (fuel	17,500	0	0
36990	Miscellaneous Receipts	<u>31,500</u>	<u>11,136</u>	<u>21,500</u>
	TOTAL:	275,505	213,680	260,846

TOTAL OPERATING REVENUES: 28,355,778 28,697,155 28,746,870

USE OF RESERVES/GRANTS

37800	Appropriated Fund Balance	465,000	0	465,000
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37999	Department specific reserves	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	465,000	0	465,000
TOTAL REVENUES & RESERVES		28,820,778	28,697,155	29,211,870

EXPENDITURES

41100 <u>LEGISLATIVE (01)</u>		FY19-20	FY19-20	FY19-20
		Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
114	Salaries-Parttime	800	0	800
141	OASI	2,939	2,656	2,939
142	Health Insurance -Retirees	86,137	44,974	45,707
161	Board Salary	37,614	37,614	37,614
220	Printing & Publication	20,520	27,822	28,520
235	Membership & Dues	9,645	7,000	9,645
252	Legal Services	53,000	67,836	69,404
253	Auditing Services	21,200	19,411	21,200
254	Professional Services	33,978	5,603	11,983
255	Information Technology	2,500	7,246	7,591
280	Travel/Training	4,600	736	3,500
310	Office Supplies	300	212	300
320	Operating Supplies	1,900	3,004	3,250
510	Operating Insurance	13,395	16,903	16,930
790	Sponsored Events	0	0	0
799	General Expense	14,100	5,372	7,685
900	Capital Outlay	0	0	0
940	Purchase of Equipment	0	0	0
949	Other Equipment Purchase	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	302,628	246,389	267,068
41100 <u>COURT SYSTEM (02)</u>		FY19-20	FY19-20	FY19-20
		Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	16,862	17,113	17,114
112	Salaries - Overtime	500	14	248
114	Salaries Part-time	0	0	0
135	Salaries-Bonus	120	120	120
141	OASI	2,599	2,426	2,599
142	Health & Life Insurance	4,997	4,997	4,997
143	Retirement	1,155	1,138	1,155
147	Unemployment	100	13	100
190	Personal Services	16,500	16,500	16,500
220	Printing & Publication	500	0	500
255	Information technology	3,500	0	3,500
280	Travel & Training	375	0	343
310	Office Supplies	500	531	532
510	Operating Insurance	<u>640</u>	<u>588</u>	<u>590</u>
	TOTAL:	48,348	43,441	48,298
		FY19-20	FY19-20	FY19-20

41500	<u>CITY ADMINISTRATOR (03)</u>	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	161,331	160,793	161,331
112	Salaries - Overtime	0	0	0
135	Salaries - Bonus	1,364	1,325	1,329
141	OASI	12,446	11,313	12,446
142	Health & Life Insurance	36,185	35,685	36,185
143	Retirement	16,569	15,908	16,569
147	Unemployment Insurance	110	33	110
220	Printing & Publication	200	0	200
235	Membership & Dues	1,215	1,246	1,250
245	Telephone Service	950	707	950
251	Hiring Expense	0	0	0
255	Technology	3,000	3,666	3,667
262	Maintenance & Repair	450	874	875
280	Training	5,100	2,309	5,100
310	Office Supplies	300	192	300
331	Gas	500	210	466
510	Operating Insurance	2,607	2,477	2,482
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment - large	0	0	0
	TOTAL:	242,328	236,737	243,261

41500	<u>FINANCE DIRECTOR (04)</u>	FY19-20	FY19-20	FY19-20
		<u>Budgeted Expenses</u>	<u>YTD(7/22/20) Expenses</u>	<u>Amended Budget</u>
111	Salaries-Fulltime	209,205	208,925	209,203
112	Salaries-Overtime	485	139	140
114	Salaries-Parttime	29,468	33,370	33,370
135	Salaries - Bonus	1,882	1,953	1,953
141	OASI	18,440	17,090	17,656
142	Health & Life Ins.	59,049	57,099	57,172
143	Retirement	13,944	13,904	13,944
147	Unemployment Insurance	325	114	325
190	Professional Services (Accounting)	3,000	2,961	3,000
211	Postage	25	21	25
220	Printing & Publication	3,785	1,345	2,820
235	Membership & Dues	835	755	835
245	Telephone Service	16,800	15,739	16,800
251	Hiring Expense	0	0	0
255	Information Technology	16,225	18,159	18,306
280	Training	3,900	3,439	3,900
310	Office Supplies	1,900	1,413	1,900
510	Operating Insurance	3,406	3,237	3,246
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	0	0	0
	TOTAL:	382,674	379,662	384,595

41500	<u>HUMAN RESOURCES (06)</u>	FY19-20	FY19-20	FY19-20
		<u>Budgeted Expenses</u>	<u>YTD(7/22/20) Expenses</u>	<u>Amended Budget</u>
111	Salaries-Fulltime	118,081	118,145	118,146
114	Salaries - Part time	614	281	513
135	Salaries - Bonus	1,194	1,374	1,374

141	OASI	9,172	8,505	9,187
142	Health Insurance	27,017	27,018	27,018
143	Retirement	7,852	7,858	7,858
147	Unemployment Insurance	110	40	110
211	Postage	100	0	100
220	Printing & Publication	4,100	2,056	3,750
235	Membership & Dues	1,097	813	1,097
245	Telephone Service	550	432	550
251	Hiring Expense	100	0	100
252	Blue Cross/ Wellness Initiatives	8,970	4,807	6,970
255	Information Technology	12,000	958	2,661
280	Training	4,800	2,184	4,800
281	Loss Control Programs	5,470	387	3,470
282	Driver Safety & staff Training	8,750	5,592	7,750
310	Office Supplies	1,300	1,680	1,680
510	Operating Insurance	1,418	1,424	1,428
799	Special Events	5,205	2,572	4,205
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	0	0	0
	TOTAL:	217,901	186,127	202,767

		FY19-20	FY19-20	FY19-20
	<u>CITY RECORDER (08)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	158,026	138,741	141,026
112	Salaries-Overtime	100	0	100
135	Salaries - Bonus	560	1,470	1,470
141	OASI	12,139	9,962	11,209
142	Health & Life Ins.	46,040	38,011	38,873
143	Retirement	10,515	9,229	10,515
147	Unemployment Insurance	270	71	270
172	Election Expense	25,000	20,307	22,850
211	Postage	16,400	15,942	16,400
220	Printing & Publication	2,700	1,922	2,700
235	Membership & Dues	150	300	300
245	Telephone Service	100	0	100
251	Hiring Expense	174	0	174
254	Contracted Services	1,000	0	1,000
255	Information Technology	11,000	11,531	12,322
280	Training	3,751	1,422	3,751
310	Office Supplies	2,021	1,516	2,021
510	Operating Insurance	2,024	1,685	2,024
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	0	0	0
	TOTAL:	291,970	252,109	267,105

		FY19-20	FY19-20	FY19-20
	<u>COMMUNITY DEVELOPMENT(0)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	68,177	63,025	65,177
135	Salaries-Bonus	270	486	486
141	OASI	5,236	4,392	5,253
142	Health Insurance	18,023	18,023	18,023
143	Retirement	4,534	3,381	4,534

147	Unemployment	55	21	55
220	Printing and Publications	2,200	1,442	1,850
235	Membership & Dues	200	50	200
245	Telephone Service	610	1,092	1,310
255	Information Technology	0	1,850	1,851
256	Go! Green Initiatives	6,000	2,530	5,500
257	Arts Council	10,000	1,066	1,500
258	Governor's fitness grant	0	0	0
280	Training	2,900	1,698	1,780
310	Office Supplies	0	0	0
320	Operating Supplies	200	228	350
510	Operating Insurance	1,007	945	997
540	Depreciation Transfer	0	0	0
799	Special Events	6,500	6,045	6,100
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	125,913	106,273	114,966

		FY19-20	FY19-20	FY19-20
	41600 <u>TECHNOLOGY (07)</u>	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	TECH. Fulltime Salaries	65,960	65,694	65,960
114	Salaries-Part time	0	2,691	3,592
135	Salaries-Bonus	0	240	240
141	Technology- OASI	5,046	4,796	5,900
142	Technology - Health Ins.	18,023	18,023	18,023
143	Technology - Retirement	4,386	4,370	4,386
147	Unemployment Ins	55	29	55
190	Professional Services	34,000	7,000	10,525
195	IT-Security Prof Service	5,000	3,665	3,666
245	Internet & Phone	12,000	10,560	12,000
251	Technology-Hiring	0	0	0
255	Information Technology	24,000	36,395	38,207
280	Training	1,500	0	0
320	Operating Supplies	300	1,897	2,000
510	Operating Insurance	300	300	300
540	Depreciation Transfer	0	40,000	40,000
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	<u>10,000</u>	<u>12,039</u>	<u>12,039</u>
	TOTAL:	180,570	207,699	216,893

		FY19-20	FY19-20	FY19-20
	41700 <u>PLANNING (08)</u>	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	243,870	196,214	201,673
112	Salaries-Overtime	300	0	300
114	Salaries - Part time	0	17	18
135	Salaries - Bonus	1,120	906	1,065
141	OASI	18,765	13,862	16,765
142	Health Insurance	82,085	50,354	56,785
143	Retirement	16,237	11,965	14,237
147	Unemployment Ins.	274	94	274
190	Other Professional Services	1,000	4,361	4,522
191	GIS/Mapping	1,000	415	1,000

192	Administrative Hearing Services	6,250	3,100	6,250
220	Printing & Publications	4,000	2,068	2,925
235	Membership & Dues	1,100	1,113	1,113
240	Utilities - Electric	4,000	3,175	4,000
244	Utilities - Gas	900	483	900
245	Telephone Expense	2,500	2,016	2,500
251	Hiring Expense	200	674	675
255	Information technology	5,832	9,427	11,485
257	Planning Commission	3,200	5,674	5,675
258	Historic Zoning Commission	0	0	0
262	Maintenance & Repair	1,328	7,273	7,917
265	Property Maintenance	5,000	0	3,012
266	Repair of Building	5,000	3,904	5,000
280	Training	4,250	1,423	2,050
310	Office Supplies	2,000	2,171	2,172
320	Operating Supplies	2,000	912	1,883
326	Uniforms	1,250	157	979
331	Gas	1,600	1,134	1,600
510	Operating Insurance	7,626	7,629	7,629
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	0	1,495	1,800
	TOTAL PLANNING	422,687	332,015	366,204

41800	<u>MUNICIPAL BUILDING (09)</u>	<u>FY19-20 Budgeted Expenses</u>	<u>FY19-20 YTD(7/22/20) Expenses</u>	<u>FY19-20 Amended Budget</u>
240	Utility Service	30,276	17,983	22,276
262	Maintenance & Repair	95,000	41,403	49,740
510	Operating Insurance	14,768	14,711	14,768
532	L & N Railroad Rent	4,000	3,452	4,000
540	Depreciation	0	75,000	75,000
900	Capital & Furnishings	0	0	0
949	Furnishing & Equipment	2,000	1,130	2,000
	TOTAL:	146,044	153,678	167,784

TOTAL ADMINISTRATION 2,361,062 2,144,131 2,278,941

42100	<u>POLICE ADMINISTRATION (10)</u>	<u>FY19-20 Budgeted Expenses</u>	<u>FY19-20 YTD(7/22/20) Expenses</u>	<u>FY19-20 Amended Budget</u>
111	Salaries-Fulltime	139,457	121,442	129,722
112	Salaries-Overtime	500	0	500
135	Salaries - Bonus	2,510	1,800	2,510
141	OASI	10,899	8,982	10,900
142	Health Insurance	19,988	16,657	19,988
143	Retirement	9,274	6,775	8,274
147	Unemployment Ins.	110	63	110
211	Postage	100	38	100
220	Printing & Publications	710	454	710
235	Membership & Dues	475	315	475
240	Utility Services	1,575	1,622	1,623
245	Telephone Services	1,250	509	1,250
251	Hiring Expense	0	1,250	1,250

255	Information Technology	3,000	3,000	3,000
262	Maintenance & Repair	400	493	500
280	Training	2,695	0	1,695
310	Office Supplies	300	10	300
320	Operating Supplies	3,000	-61	2,737
321	Citizens Police Academy	0	0	0
326	Uniforms	325	508	588
331	Gas	750	330	750
510	Operating Insurance	4,693	4,435	4,693
540	Depreciation Transfer	0	0	0
42129-940-010	Restricted Capital	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	202,012	168,621	191,675

42100	<u>INVESTIGATION (11)</u>	<u>FY19-20</u> <u>Budgeted</u> <u>Expenses</u>	<u>FY19-20</u> <u>YTD(7/22/20)</u> <u>Expenses</u>	<u>FY19-20</u> <u>Amended</u> <u>Budget</u>
111	Salaries-Fulltime	309,044	240,931	247,244
112	Salaries - Overtime	7,000	5,794	7,000
129	Court Pay	300	0	300
135	Salaries - Bonus	4,250	3,690	4,250
141	OASI	24,525	17,389	19,525
142	Health & Life Ins.	90,114	79,601	85,114
143	Retirement	21,017	15,288	18,017
147	Unemployment Ins.	270	63	270
190	Professional Services	0	800	800
220	Printing & Publication	1,000	324	490
245	Telephone Services	7,100	3,852	6,420
255	Information Technology	2,000	3,227	3,227
262	Maintenance & Repair	2,500	3,178	3,180
310	Office Supplies	750	448	750
320	Operating Supplies	2,000	695	1,065
324	Restricted Supplies	2,725	2,099	2,725
326	Uniforms	2,125	3,570	3,570
331	Gas	8,000	8,235	8,236
510	Operating Insurance	17,266	14,446	17,266
540	Depreciation Transfer	0	10,000	10,000
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	501,986	413,630	439,449

42100	<u>PATROL/TRAFFIC (12)</u>	<u>FY19-20</u> <u>Budgeted</u> <u>Expenses</u>	<u>FY19-20</u> <u>YTD(7/22/20)</u> <u>Expenses</u>	<u>FY19-20</u> <u>Amended</u> <u>Budget</u>
111	Salaries-Fulltime	1,282,462	1,123,271	1,143,462
112	Salaries-Overtime	54,007	62,628	66,907
129	Court Pay	18,500	6,810	9,500
135	Salaries - Bonus	9,280	8,780	9,021
141	OASI	104,365	83,948	92,365
142	Health Insurance	446,408	353,791	370,888
143	Retirement	90,105	71,314	80,105
147	Unemployment Ins.	1,680	602	1,680
190	Professional Service	500	1,617	2,100
216	Radio Repair	3,000	1,942	3,000
217	Vehicle Tow Charges	600	1,135	1,800

220	Printing & Publication	5,200	2,406	5,200
235	Membership and Dues	400	300	400
245	Telephone Services	9,200	5,837	9,200
251	Hiring Expense	5,081	4,536	5,081
254	Crime Lab Reports	285	0	285
262	Maintenance & Repair	53,101	29,517	47,388
310	Office Supplies	1,750	367	1,750
320	Operating Supplies	4,000	3,600	4,000
321	Community Service Fund	450	358	450
322	SWAT Supplies	1,500	0	0
323	Accident Reconstruct	4,345	0	0
324	Law Enforcement Fines	3,400	3,300	3,400
326	Uniforms	12,000	10,375	12,000
327	RAD Program	250	0	250
331	Gas	66,012	54,971	61,012
510	Operating Insurance	118,347	124,231	128,847
540	Depreciation Transfer	0	50,000	50,000
940	Purchase of Equipment -large	0	9,348	9,863
949	Purchase of Equipment-small	<u>8,000</u>	<u>5,482</u>	<u>5,482</u>
	TOTAL:	2,304,228	2,020,463	2,125,436

42100	<u>SUPPORT SERVICES (068)</u>	<u>FY19-20</u> <u>Budgeted</u> <u>Expenses</u>	<u>FY19-20</u> <u>YTD(7/22/20)</u> <u>Expenses</u>	<u>FY19-20</u> <u>Amended</u> <u>Budget</u>
111	Salaries-Fulltime	188,053	187,481	188,853
112	Salaries-Overtime	3,700	3,792	4,300
114	Salaries-Parttime	29,226	27,396	29,226
135	Salaries - Bonus	4,560	4,320	4,560
141	OASI	17,254	15,721	17,254
142	Health Insurance	66,028	66,028	66,029
143	Retirement	12,752	9,421	12,752
147	Unemployment Ins.	360	154	360
220	Printing & Publication	4,050	1,912	2,550
245	Telephone	600	572	600
251	Hiring Expense	500	20	500
255	Information Technology	14,645	10,240	24,408
262	Maintenance & Repair	2,000	166	2,000
310	Office Supplies	250	9	250
320	Operating Supplies	300	0	300
326	Uniforms	1,125	136	1,125
331	Gas	999	919	999
510	Operating Insurance	6,769	3,965	6,769
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	0	0	0
949	Other Equipment Purchase	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	353,170	332,254	362,835

42100	<u>SCHOOL PATROL (15)</u>	<u>FY19-20</u> <u>Budgeted</u> <u>Expenses</u>	<u>FY19-20</u> <u>YTD(7/22/20)</u> <u>Expenses</u>	<u>FY19-20</u> <u>Amended</u> <u>Budget</u>
114	Salaries-Parttime	26,626	17,996	21,626
141	OASI	2,037	1,377	2,037
147	Unemployment Ins.	150	40	150
326	Uniforms	800	30	800

510	Operating Insurance	<u>1,823</u>	<u>1,720</u>	<u>1,823</u>
	TOTAL:	31,436	21,163	26,436

		FY19-20 Budgeted	FY19-20 YTD(7/22/20)	FY19-20 Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
42100	<u>SCHOOL RESOURCE OFFICER (1)</u>			
111	Salaries-Regular	42,648	43,161	43,448
112	Salaries-Overtime	400	0	400
129	Court Pay	100	59	100
135	Salaries-Bonus	250	490	490
141	OASI	3,320	2,896	3,339
142	Health Insurance	18,023	18,023	18,023
143	Retirement	2,869	2,045	2,869
147	Unemployment Ins.	55	21	55
245	Telephone	800	600	800
262	Maintenance & Repair	1,400	469	1,400
280	Training	500	0	300
326	Uniforms	325	124	325
331	Gas	900	1,016	1,100
510	Operating Insurance	2,800	2,512	2,800
540	Depreciation Transfer	0	0	0
940	Equipment (Vehicle)	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	74,390	71,414	75,449

		FY19-20 Budgeted	FY19-20 YTD(7/22/20)	FY19-20 Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
42100	<u>TRAINING (19)</u>			
220	Printing & Publication	200	58	200
280	Training	24,525	13,041	24,525
310	Office Supplies	0	0	0
320	Operating Supplies	4,574	3,285	4,574
510	Operating Insurance	209	189	209
940	Equipment purchase	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	29,508	16,573	29,508

TOTAL POLICE 3,496,730 3,044,117 3,250,788

		FY19-20 Budgeted	FY19-20 YTD(7/22/20)	FY19-20 Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
42200	<u>FIRE ADMINISTRATION (10)</u>			
111	Salaries-Fulltime	204,765	205,242	207,165
114	Salaries- Part-time	16,907	16,622	16,907
135	Salaries-Bonus	4,350	4,490	4,490
141	OASI	17,291	16,142	17,302
142	Health Insurance	46,040	46,040	46,041
143	Retirement	13,617	11,017	13,617
147	Unemployment Ins.	220	84	220
211	Postage	75	0	75
220	Printing & Publications	42	0	42
235	Membership & Dues	1,357	1,125	1,357
245	Telephone Expense	5,200	7,275	7,500
255	Information Technology	5,000	6,407	6,528
262	Maintenance & Repair	2,783	1,162	1,283

280	Training	2,230	1,788	2,230
310	Office Supplies	965	954	965
322	Donated Prevention Materials	1,950	1,936	1,950
326	Uniforms	1,280	418	420
331	Gas	3,547	3,885	3,886
510	Operating Ins.	7,356	7,234	7,256
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment - large	0	0	0
949	Purchase of Equipment - small	0	0	0
	TOTAL:	334,973	331,821	339,234

42200	<u>SUPPRESSION (17)</u>	<u>FY19-20 Budgeted Expenses</u>	<u>FY19-20 YTD(7/22/20) Expenses</u>	<u>FY19-20 Amended Budget</u>
111	Salaries-Regular	1,349,876	1,338,345	1,347,194
112	Salaries-Overtime	9,056	13,339	13,406
113	Fire Call Back	43,000	54,102	54,103
135	Salaries - Bonus	13,370	15,350	15,350
141	OASI	108,271	98,389	103,423
142	Health & Life Ins.	438,914	419,874	420,630
143	Retirement	93,228	85,658	93,228
147	Unemployment Ins.	1,840	721	1,840
190	Other Professional Services	0	0	0
216	Radio Repair	5,305	1,839	2,305
251	Hiring Expense	4,285	4,653	4,695
262	Maintenance & Repair- Vehicles	42,201	53,958	53,958
263	Maintenance & testing - Equipment	8,352	10,885	11,352
310	Office Supplies	650	869	870
320	Operating Supplies	14,958	17,603	17,883
323	Fire Hose Replacement	3,625	3,595	3,625
326	Uniforms	14,325	14,263	14,285
328	Turnout Gear & Safety	8,500	8,483	8,500
331	Gas	11,256	12,143	12,145
510	Operating Insurance	88,290	86,175	86,190
540	Depreciation Transfer	0	28,000	28,000
900	Capital Outlay	0	0	0
940	Purchase of Equipment	20,000	19,743	20,000
949	Small Equipment	<u>8,000</u>	<u>7,939</u>	<u>8,000</u>
	TOTAL:	2,287,302	2,295,928	2,320,982

42200	<u>EMERGENCY ASSISTANCE (18)</u>	<u>FY19-20 Budgeted Expenses</u>	<u>FY19-20 YTD(7/22/20) Expenses</u>	<u>FY19-20 Amended Budget</u>
141	OASI	185	1,033	1,333
147	Unemployment Ins.	120	55	120
167	Salaries-Volunteer	2,419	13,675	14,419
280	Training	1,960	352	360
326	Uniforms	4,970	4,522	4,570
510	Operating Insurance	13,684	13,489	13,494
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	23,338	33,126	34,296

42200	<u>TRAINING (19)</u>	<u>FY19-20 Budgeted</u>	<u>FY19-20 YTD(7/22/20)</u>	<u>FY19-20 Amended</u>
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		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Training-Salaries	22,309	27,012	27,014
141	OASI	1,707	2,003	2,092
143	Retirement	1,488	1,425	1,488
280	Training	15,175	11,014	11,075
510	Operating Insurance	<u>130</u>	<u>113</u>	<u>130</u>
	TOTAL:	40,809	41,566	41,799

		<u>FY19-20</u>	<u>FY19-20</u>	<u>FY19-20</u>
	<u>BUILDING MAINTENANCE (21)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
240	Utilities	24,579	21,533	22,924
263	Sirens & Transmitter	2,146	2,000	2,146
266	Repair of Buildings	17,000	9,766	10,615
510	Operating Insurance	3,103	3,262	3,263
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	46,828	36,560	38,948

		<u>FY19-20</u>	<u>FY19-20</u>	<u>FY19-20</u>
	<u>FIRE INSPECTION (22)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	58,021	57,688	58,021
135	Salaries - Bonus	1,400	1,440	1,440
141	OASI	4,546	4,367	4,551
142	Health & Life Ins.	9,994	0	149
143	Retirement	3,858	2,881	3,858
147	Unemployment Ins.	55	40	55
220	Printing and Publications	1,800	1,346	1,800
245	Telephone Expense	820	720	820
262	Maintenance & Repair	750	687	750
280	Training	350	288	350
310	Office Supplies	0	0	0
320	Operating Supplies	100	91	100
326	Uniforms	325	306	325
331	Gas	1,264	911	1,130
510	Operating Insurance	2,358	2,176	2,178
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	85,641	72,939	75,527

TOTAL FIRE DEPARTMENT 2,818,892 2,811,940 2,850,786

		<u>FY19-20</u>	<u>FY19-20</u>	<u>FY19-20</u>
	<u>PUBLIC WORKS ADMIN.(10)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	133,784	123,190	128,305
112	Salaries-Overtime	3,000	60	3,000
135	Salaries - Bonus	975	575	975
141	OASI	10,539	9,050	10,539
142	Health & Life Ins.	32,031	25,935	28,031

143	Retirement	9,096	8,197	9,096
147	Unemployment Ins.	165	63	165
190	Other Professional Services	40,000	26,253	35,000
220	Printing and Publications	4,500	2,677	3,600
235	Membership & Dues	863	223	793
245	Telephone	2,150	2,263	2,263
251	Hiring Expense	181	1,141	1,181
255	Information Techonology	8,500	9,549	14,406
262	Maintenance & Repair	3,500	2,908	3,500
280	Training	2,945	244	945
310	Office Supplies	2,500	2,968	3,000
320	Operating Supplies	360	289	360
326	Uniforms	425	590	925
331	Gas	2,941	3,796	4,441
510	Operating Insurance	7,745	7,342	7,745
540	Depreciation Transfer	0	0	0
900	Capital Outlay	0	0	0
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	266,200	227,313	258,270

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
43120	<u>STREET LABOR COSTS (10)</u>			
111	Salaries-Fulltime	416,006	402,988	411,006
112	Salaries-Overtime	22,000	15,890	18,000
135	Salaries - Bonus	5,600	4,920	5,600
141	OASI	33,936	29,347	33,936
142	Health & Life Ins.	180,712	160,660	168,412
143	Retirement	29,127	25,631	29,127
147	Unemployment Ins.	680	281	680
149	Payroll Contractual	2,520	2,876	2,920
251	Hiring Expense	958	1,366	1,558
280	Training	55	0	55
326	Uniforms	5,100	4,791	5,100
510	Operating Insurance	<u>47,206</u>	<u>41,888</u>	<u>45,206</u>
	TOTAL:	743,900	690,637	721,600

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
43120	<u>STREETS/HIGHWAYS (023)</u>			
190	Professional Services	15,880	0	880
241	Street Lights	385,000	368,355	377,000
262	Maintenance & Repair	54,961	36,760	49,951
268	Permanent Streets	300,000	278,980	300,000
270	Sidewalk Repair	55,000	51,547	55,000
320	Operating Supplies	4,848	3,318	3,472
331	Gas	33,188	21,912	28,473
400	Road Surfacing Materials	73,974	68,731	73,474
510	Operating Insurance	13,527	12,283	13,527
540	Depreciation Transfer	0	40,000	40,000
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>

TOTAL: 936,378 881,886 941,777

		<u>FY19-20</u>	<u>FY19-20</u>	<u>FY19-20</u>
43120	<u>STREET SIGNS (24)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
190	Other Professional Services	1,700	90	1,700
262	Maintenance & Repair	2,800	1,920	2,800
331	Gas	2,742	1,136	2,702
342	Parts & Supplies	18,000	18,172	18,173
510	Operating Insurance	328	304	328
540	Depreciation Transfer	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	25,570	21,623	25,703

		<u>FY19-20</u>	<u>FY19-20</u>	<u>FY19-20</u>
43120	<u>STORMWATER MANAGEMNT (3)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
190	Professional Services	35,138	26,353	35,138
200	Contract Services	5,442	3,940	5,442
262	Maintenance & Repair	13,665	0	2,665
320	Operating Supplies	4,500	3,131	4,252
331	Gas	2,100	0	1,600
400	Materials	10,500	7,060	10,500
490	Culverts	10,300	5,881	10,300
510	Operating Insurance	1,746	1,617	1,746
540	Depreciation Transfer	0	10,000	10,000
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	83,391	57,982	81,643

		<u>FY19-20</u>	<u>FY19-20</u>	<u>FY19-20</u>
43400	<u>CEMETERY MAINTENANCE (32)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries - Fulltime	43,963	43,934	43,963
112	Salaries - Overtime	3,800	5,013	6,300
114	Salaries - Part-time	25,095	20,362	25,095
135	Salaries - Bonus	625	545	625
141	OASI	5,621	5,147	5,621
142	Health & Life Insurance	14,991	14,991	14,992
143	Retirement	3,176	2,987	3,176
147	Unemployment Insurance	135	70	135
190	Professional Services	2,950	2,862	2,950
216	Radio Repair	100	0	100
251	Hiring Expense	50	50	50
262	Maintenance & Repair	7,000	2,737	7,000
320	Operating Supplies	8,179	2,822	4,679
331	Gas	2,000	2,302	2,302
400	Materials	20,000	12,864	18,000
510	Operating Insurance	7,460	6,966	7,460
540	Depreciation Transfer	0	10,000	10,000
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	145,146	133,652	152,448

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
43120	<u>R-O-W MOWING (65)</u>			
216	Radio Repair	0	0	0
262	Maintenance & Repair	9,100	7,825	9,100
320	Operating Supplies	700	152	700
331	Gas	2,587	2,730	3,197
510	Operating Insurance	118	109	118
540	Depreciation Transfer	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	12,505	10,817	13,115

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
43170	<u>FLEET MAINTENANCE (31)</u>			
111	Salaries-Fulltime	133,648	121,134	123,648
112	Salaries-Overtime	6,500	481	2,000
114	Salaries-Parttime	28,704	31,035	31,704
135	Salaries - Bonus	600	400	600
141	OASI	12,963	10,431	12,963
142	Health Insurance	47,540	45,385	47,540
143	Retirement	9,320	7,225	9,320
147	Unemployment	220	109	220
240	Utilities	35,500	27,603	35,500
245	Telephone Service	450	384	450
251	Hiring Expense	240	793	921
261	Repair Parts	25,000	44,100	46,215
262	Maintenance & Repair	6,000	579	2,500
266	Repair of Building	8,285	5,823	8,035
269	Labor Reimbursement	-75,000	-55,504	-55,000
280	Training	120	0	120
310	Office Supplies	350	350	350
320	Operating Supplies	9,680	10,012	10,180
326	Uniforms	2,255	1,173	1,955
331	Gas	65,213	32,585	36,713
510	Operating Insurance	15,456	14,460	15,456
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	333,043	298,557	331,389

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
44143	<u>ANIMAL CONTROL (16)</u>			
111	Salaries-Fulltime	115,810	89,755	94,180
112	Salaries-Overtime	8,000	6,355	8,000
114	Salaries-Parttime	0	7,625	7,630
135	Salaries - Bonus	660	720	720
141	OASI	9,522	7,419	9,528
142	Health & Life Ins.	43,008	31,348	34,943
143	Retirement	8,233	6,160	8,233
147	Unemployment Ins.	250	55	250
190	Professional Services	5,000	6,487	9,500
220	Printing & Publication	500	757	800
235	Membership & Due	190	0	190

240	Utility Services	14,000	9,059	14,000
245	Telephone	2,500	1,667	2,500
251	Hiring Expense	1,150	476	1,519
262	Maintenance & Repair	3,700	283	2,900
266	Repair of Building	2,704	4,330	4,704
268	Repairs-donations	20,000	5,455	13,000
280	Training	1,200	850	1,500
320	Operating Supplies	7,056	5,785	6,756
322	Spaying & Neutering	4,100	4,623	4,900
326	Uniforms	1,300	1,020	1,300
331	Gas	3,347	1,795	3,047
510	Operating Ins.	6,020	5,825	6,020
540	Depreciation Expense	0	10,000	10,000
910	Shelter Bldg Replacement	0	0	0
940	Equipment Purchase	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	258,251	207,849	246,120

TOTAL PUBLIC WORKS 2,804,384 2,530,316 2,772,065

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
44400	<u>RECREATION ADMIN. (10)</u>			
111	Salaries-Fulltime	82,923	82,965	82,966
112	Salaries-Overtime	0	0	0
135	Salaries - Bonus	1,650	1,890	1,890
141	OASI	6,470	5,987	6,489
142	Health Insurance	18,023	18,023	18,023
143	Retirement	5,514	4,143	5,471
147	Unemployment	55	21	55
190	Other Professional Services	815	0	815
220	Printing & Publications	1,500	759	1,500
235	Membership & Dues	350	350	350
245	Telephone	780	720	780
255	Information Technology	0	2,011	2,011
262	Maintenance & Repair	2,167	1,925	2,167
280	Training	2,500	1,652	2,884
310	Office Supplies	0	0	0
320	Operating Supplies	2,024	779	1,265
326	Uniforms	0	0	0
331	Gas	869	573	869
510	Operating Insurance	1,538	1,449	1,538
540	Depreciation Transfer	0	20,000	20,000
940	Purchases of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	127,178	143,249	149,073

		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Budget</u>
44400	<u>PARKS & MAINTENANCE (033)</u>			
111	Salaries-Fulltime	143,255	132,330	136,255
112	Salaries-Overtime	3,600	1,244	1,700
114	Salaries-Parttime & Temporary	20,008	15,930	20,008
135	Salaries - Bonus	1,798	2,208	2,208

141	OASI	12,903	10,775	12,935
142	Health Insurance	60,518	49,521	52,621
143	Retirement	9,766	8,770	9,766
147	Unemployment Ins.	529	135	379
149	Payroll Contractual	1,080	1,508	1,530
190	Other Personal Services	35,000	37,270	37,270
235	Membership & Dues	90	190	190
240	Utilities	65,734	63,676	65,734
241	Street Lights	12,202	11,494	12,202
245	Telephone	640	540	640
251	Hiring Expense	776	361	376
255	Information Technology	0	314	500
260	Grounds Maintenance	41,654	35,305	37,979
262	Maintenance & Repair	24,072	26,514	28,522
266	Repair of Buildings	16,492	12,254	16,492
268	Parks Projects Donation	0	4,000	4,000
280	Training	1,603	0	0
320	Operating Supplies	2,200	2,007	2,200
322	Chemicals	2,023	1,241	2,023
323	Disc Golf Club Supplies	0	0	0
326	Uniforms	1,643	1,042	1,565
331	Gas	10,106	10,271	10,271
510	Operating Insurance	24,785	26,180	26,181
531	Rent - Buildings and Equipment	14,400	14,400	14,400
540	Depreciation Transfer	0	0	0
940	Purchase of Large Equipment	0	0	0
949	Purchase of Small Equipment	<u>0</u>	<u>3,300</u>	<u>3,300</u>
	TOTAL:	506,876	472,780	501,247

		FY19-20	FY19-20	FY19-20
44400	<u>COMMUNITY CENTERS (34)</u>	<u>Budgeted</u>	<u>YTD(7/22/20)</u>	<u>Amended</u>
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	59,524	59,484	59,524
112	Salaries-Overtime	800	581	800
114	Salaries-Parttime	134,544	107,936	113,520
115	Salaries-Parttime Instructors	32,520	16,236	22,420
135	Salaries - Bonus	702	750	750
141	OASI	17,449	13,357	17,449
142	Health Ins.	21,627	21,627	21,628
143	Retirement	4,012	3,996	4,012
147	Unemployment Ins.	600	270	600
149	Payroll Contractual	3,240	1,978	3,240
190	Programs and Events	6,500	0	2,500
193	Fitness & Wellness	5,000	969	2,000
195	Grant Programs	0	0	0
220	Printing & Publication	0	0	0
235	Membership & Dues	160	160	160
239	Pool Permit	1,360	340	1,360
240	Utilities	124,425	102,747	109,425
245	Telephone	7,385	7,509	7,509
251	Hiring Expense	350	1,453	1,474
255	Information technology (p.o.s. system)	5,000	1,386	5,000
262	Maintenance & Repair	1,904	2,531	7,062

266	Repair of Buildings	36,241	31,441	32,641
280	Training	1,470	1,293	2,178
320	Operating Supplies	6,204	6,450	6,654
322	Chemicals	6,700	6,329	6,665
326	Uniforms	760	838	838
331	Gas & Oil	350	126	350
510	Operating Insurance	25,966	28,953	28,956
540	Depreciation Transfer	0	50,000	50,000
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	504,793	468,740	508,715

		FY19-20	FY19-20	FY19-20
44400	<u>SPLASH ISLAND (35)</u>	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	38,111	38,063	38,111
112	Salaries - Overtime	688	581	688
114	Salaries - Pool part-time	150,992	66,773	75,992
135	Salaries-Bonus	458	490	506
141	OASI	14,554	7,479	14,176
142	Health Insurance	14,418	14,418	14,467
143	Retirement	2,580	2,571	2,580
147	Unemployment Ins.	1,400	357	1,400
149	Payroll Contractual	960	2,933	3,460
190	Professional Services	5,860	919	3,860
220	Printing & Publication	543	0	508
235	Membership & Dues	0	0	0
239	Pool Permit	340	340	340
240	Utilities	28,000	20,330	24,000
245	Telephone	460	384	460
251	Hiring Expense	725	0	725
255	Information technology (p.o.s. system)	3,250	3,096	3,250
262	Maint- Pool Equip.	1,200	785	1,200
266	Repair of Building	4,422	11,825	12,022
280	Training	1,800	1,402	2,002
281	Red Cross Training	0	-382	0
320	Operating Supplies	5,632	790	795
321	Splash Island Retail	500	799	1,684
322	Chemicals	24,019	24,435	24,436
326	Uniforms	1,250	0	1,250
331	Gas & Oil	520	373	520
510	Operating Insurance	18,456	21,307	21,311
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>3,203</u>	<u>3,238</u>
	TOTAL:	321,138	223,271	252,981

		FY19-20	FY19-20	FY19-20
44400	<u>POOL CONCESSIONS (37)</u>	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
111	Salaries-Fulltime	29,465	29,748	29,748
112	Salaries - Overtime	165	99	165
115	Salaries - Concessions part-time	40,629	20,232	25,331
135	Salaries-Bonus	80	0	80

141	OASI	5,381	3,615	5,381
142	Health Insurance	10,404	10,404	10,404
143	Retirement	1,970	1,985	1,985
147	Unemployment Ins.	350	84	350
235	Membership & Dues	75	75	75
239	State Permit	210	210	210
251	Hiring Expene	545	0	545
255	Information technology (p.o.s. system)	3,250	3,025	3,250
262	Maintenance & Repair	500	1,050	1,712
280	Training	0	0	0
320	Operating Supplies	10,000	995	1,000
321	Pool Concession Supplies	67,935	43,071	57,935
326	Uniforms	390	375	390
331	Gas & Oil	0	0	0
510	Operating Insurance	3,123	3,376	3,378
540	Depreciation Transfer	0	25,000	25,000
940	Purchase of Equipment	0	0	0
949	Small Equipment	0	0	0
	TOTAL:	174,472	143,345	166,939

		FY19-20	FY19-20	FY19-20
		Budgeted	YTD(7/22/20)	Amended
		Expenses	Expenses	Budget
44400	<u>PROGRAMMING (39)</u>			
111	Salaries-Fulltime	81,914	82,275	82,276
112	Salaries - Overtime	200	99	200
135	Salaries-Bonus	80	0	80
141	OASI	6,288	5,665	5,791
142	Health Insurance	27,607	30,284	30,284
143	Retirement	5,461	5,596	5,596
147	Unemployment Ins.	325	46	325
220	Printing & Copying	0	0	0
235	Membership & Dues	75	75	75
245	Telephone Expense	0	0	0
251	Hiring Expense	0	0	0
280	Training	1,060	2,027	2,128
320	Operating Supplies	750	0	650
510	Operating Insurance	2,364	2,323	2,364
790	Soapbox Derby	9,000	2,102	5,000
793	League Expense-NFL Flag Football	8,310	6,097	8,310
794	League Expense-Jr. NBA	7,030	6,691	7,030
795	League Expense-Adult Baseball	5,024	6,385	6,424
796	Sports Council Expense	0	0	0
797	League Expense-Babe Ruth	7,512	270	1,132
798	Annual Fireworks Event	50,000	55,793	56,795
799	Programs and Events	<u>30,405</u>	<u>17,208</u>	<u>20,005</u>
	TOTAL:	243,405	222,936	234,465

		FY19-20	FY19-20	FY19-20
		Budgeted	YTD(7/22/20)	Amended
		Expenses	Expenses	Budget
41800	<u>FACILITIES MAINTENANCE (67)</u>			
111	Salaries-Fulltime	81,640	81,828	81,829
112	Salaries-Overtime	5,000	5,047	5,047
114	Salaries-Parttime	24,773	18,601	23,686
135	Salaries - Bonus	2,530	2,450	2,530

141	OASI	8,716	7,492	8,716
142	Health Insurance	28,017	28,017	28,017
143	Retirement	5,762	5,762	5,763
147	Unemployment Ins.	170	77	170
235	Membership & Dues	100	100	100
245	Telephone Expense	780	720	780
251	Hiring Expense	362	0	362
262	Maintenance & Repair	2,000	3,466	3,475
266	Building Repair	4,500	4,545	4,550
320	Operating Supplies	10,500	10,400	10,500
326	Uniforms	650	304	650
331	Gas	1,728	1,304	1,728
510	Operating Insurance	7,084	7,153	7,154
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	184,312	177,265	185,057

		FY19-20 Budgeted Expenses	FY19-20 YTD(7/22/20) Expenses	FY19-20 Amended Budget
43200	<u>FORESTRY RESOURCES (62)</u>			
111	Salaries - Fulltime	33,244	33,292	33,292
112	Salaries - Overtime	2,000	211	1,952
135	Salaries-Bonus	753	783	783
141	OASI	2,754	2,382	2,757
142	Health Insurance	11,510	11,510	11,510
143	Retirement	2,344	1,338	2,344
147	Unemployment	55	16	55
190	Professional Services	0	0	0
191	Hazard Tree Removal	16,150	19,820	20,150
220	Printing & Publication	250	0	250
235	Membership & Dues	275	0	275
245	Telephone Expense	325	300	325
262	Maintenance & Repair	0	0	0
280	Training	0	0	0
320	Operating Supplies	1,831	1,441	1,831
321	Memorial Tree Purchases	1,000	710	1,000
323	Grant Purchases	0	0	0
331	Gas	0	0	0
510	Operating Insurance	1,465	1,419	1,465
540	Depreciation Transfer	0	0	0
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL:	73,955	73,222	77,989

TOTAL RECREATION 2,136,129 1,924,807 2,076,466

TOTAL OPERATING EXPENDITURE 13,617,196 12,455,310 13,229,045

		FY19-20 Budgeted Expenses	FY19-20 YTD(7/22/20) Expenses	FY19-20 Amended Budget
	<u>TRANSFERS TO OTHER FUNDS</u>			
51630-760-010	Transfer to Debt Service	1,167,913	876,587	952,913
43200-799-010	Transfer to Solid Waste	1,574,712	1,656,206	1,656,206
52500-760-010	Transfer to TAA-Operations	142,910	142,910	142,910

52500-790-010	Transfer to TAA-Fuel	17,500	0	0
52000-760-010	Transfer to TAEDC	172,877	164,877	164,877
52000-765-010	Transfer to TAEDC - TIF	50,000	81,639	85,000
52000-766-020	Tourism Initiatives	20,600	15,600	15,600
52000-767-030	Tennessee Downtowns	15,000	15,000	15,000
51640-760-010	Transfer to Capital Projects	315,000	680,901	680,901
42200-246-020	Transfer to TUB Hydrant Rental	149,734	150,285	154,734
51000-790-042	Transfer to TIDB- substation pymt	60,000	60,000	60,000
51000-790-051	Transfer - Sports Council donations	0	0	0
41990-790-010	Contingency	<u>50,000</u>	<u>0</u>	<u>21,844</u>
	TOTAL:	3,736,246	3,844,005	3,949,985

		OTHER		AGENCIES
		FY19-20	FY19-20	FY19-20
<u>TULLAHOMA CITY SCHOOLS</u>		Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
44900-761-010	Appropriation	4,738,867	4,738,867	4,738,867
44900-762-010	Sales tax - Operations	4,200,701	4,588,143	4,588,143
44900-763-010	Sinking Fund (1/2cent)	1,863,516	2,026,428	2,026,428
44900-765-010	Sinking Fund add'l sales tax	299,849	299,849	299,849
44900-766-010	State Liquor Tax allocation	56,180	44,824	66,180
44900-767-010	Liquor tax settlement	0	0	0
44900-240-010	Solid Waste Collections	<u>100,000</u>	<u>99,911</u>	<u>100,000</u>
	Total Tullahoma City Schools	11,259,113	11,798,022	11,819,467

		FY19-20	FY19-20	FY19-20
<u>TOURISM AND CULTURAL ORGANIZATIONS</u>		Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
51000-790-084	Beautification (City)	14,636	14,829	17,636
51000-790-079	Chamber of Commerce	32,455	34,120	34,120
51000-790-080	Hands-On Science Center	8,114	8,530	8,530
51000-790-060	Historic Preservation Society	1,354	1,422	1,422
51000-790-075	Keep Coffee County Beautiful	4,058	1,001	1,001
51000-790-048	South Jackson Civic Center-approp	16,228	17,060	17,060
51000-510-048	South Jackson Civic Center-insurance	9,092	8,797	9,092
51000-240-048	South Jackson Civic Center-Utility	2,544	331	1,044
51000-790-074	Tennessee Backroads Heritage	5,410	5,687	5,687
51000-790-046	Tullahoma Fine Arts Center	<u>16,228</u>	<u>15,747</u>	<u>17,060</u>
	Total Tourism and Cultural Organizations	110,120	107,524	112,652

		FY19-20	FY19-20	FY19-20
<u>COMMUNITY SERVICE ORGANIZATIONS</u>		Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Budget</u>
51000-790-049	Civil Air Patrol	800	800	800
	Coffee County Health Dept.			
51000-244-038	Gas Services	3,668	1,631	2,948
51000-240-038	Utility Services	10,461	11,181	11,181
51000-790-040	Coffee County Library	15,000	15,000	15,000
	Coffee County Senior Citizens			
51000-790-050	Appropriation	9,152	9,152	9,152
51000-240-050	Utility Services	19,535	21,241	21,535
51000-510-050	Operating Insurance	2,189	1,822	2,189
51000-790-044	Community Playhouse, Inc.	1,000	419	419
51000-240-088	Old Red Cross - Utilities	1,500	2,253	2,500
51000-266-088	Old Red Cross Building - Repairs	500	1,466	1,500

51000-790-056	Skills Development Services	2,267	2,267	2,267
51000-790-041	Tennessee Rehabilitation Center	5,333	5,333	5,333
51000-190-052	Sports Council Prof	0		0
51000-790-052	Sports Council Approp	15,000	15,000	15,000
51000-790-089	Trinity Care Center	800	800	800
51000-790-047	Tulahoma Day Care Center	6,400	6,400	6,400
51000-790-071	South Central Human Resources	2,798	2,798	2,798
51000-799-081	Tulahoma Youth Development (res)	500	0	500
51000-790-081	Youth Activities/Drug Task Force	<u>1,200</u>	<u>0</u>	<u>400</u>
	Total Community Service Organizations	98,103	97,563	100,722
	TOTAL OTHER AGENCIES	11,467,336	12,003,109	12,032,841
	TOTAL EXPENDITURES	28,820,778	28,302,425	29,211,870
	TOTAL OPERATING REVENUES	28,355,778	28,697,155	28,746,870
	RESERVES UTILIZED/REQUIRED	465,000	-394,730	465,000

City of Tullahoma
SOLID WASTE
7/22/2020

REVENUES	FY19-20 Budgeted <u>Revenue</u>	FY19-20 YTD(7/22/20) <u>Revenues</u>	FY19-20 Amended <u>Revenues</u>
34410 Commerical Garbage Fees	754,929	728,786	741,435
34420 Residential garbage Fees	0	0	0
36027 Brush/Chipping Charges	1,000	2,502	1,000
36100 Interest Income	800	804	800
36350 Insurance Recovery	0	0	0
36970 Other Solidwaste Charges	1,000	0	1,000
36990 Miscellaneous Receipts	0	0	0
37700 Recycling Revenue	200,000	80,045	75,000
34840 Recycling Grant	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OPERATING REVENUES:	957,729	812,138	819,235
Transfer from general fund	1,574,712	1,606,206	1,656,206
Appropriated fund balance	<u>127,464</u>	<u>38,519</u>	<u>175,464</u>
TOTAL ALL REVENUES	2,659,905	2,456,863	2,650,905

EXPENDITURES	FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Expenses</u>
41500 ADMINISTRATOR & PERSONNEL			
111 Salaries-Fulltime	10,673	10,678	10,678
135 Salaries-Bonus	112	131	131
141 OASI	825	789	827
142 Health & Life Insurance	1,430	944	1,029
143 Retirement	710	712	713
147 Unemployment Insurance	55	11	55
245 Telephone	50	48	50
510 Operating Insurance	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:	13,854	13,312	13,483

EXPENDITURES	FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Expenses</u>
41500 FINANCE & BILLING			
111 Salaries-Fulltime	23,644	20,817	23,636
112 Salaries-Overtime	100	16	100
135 Salaries-Bonus	120	144	144
141 OASI	1,826	1,513	1,828
142 Health & Life Ins.	6,799	7,216	7,216
143 Retirement	1,579	1,386	1,579
147 Unemployment Insurance	55	13	55
510 Operating Insurance	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:	34,123	31,104	34,558

EXPENDITURES	FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Expenses</u>
43000 PUBLIC WORKS ADMINISTRATION			
111 Salaries-Fulltime	154,872	144,517	147,872
112 Salaries-Overtime	4,430	1,083	4,430
135 Salaries-Bonus	1,075	695	1,028
141 OASI	12,269	10,564	12,269
142 Health Insurance	37,028	20,938	21,028
143 Retirement	10,594	9,687	10,594
147 Unemployment	110	53	110
245 Telephone	1,250	990	1,250
255 Information Technology	0	5,354	6,178
280 Training	1,500	0	0
321 Litter Collection	1,500	263	500

326	Uniforms	10,700	6,232	6,700
510	Operating Insurance	4,733	4,249	4,733
799	Contingency	<u>10,000</u>	<u>0</u>	<u>1,440</u>
	TOTAL:	250,061	204,624	218,132

TOTAL ADMINISTRATION 298,038 249,040 266,173

		FY19-20	FY19-20	FY19-20
	43200 RESIDENTIAL GARBAGE(025)	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Expenses</u>
111	Salaries-Fulltime	139,819	137,394	139,819
112	Salaries-Overtime	7,000	4,647	7,000
135	Salaries - Bonus	4,134	4,134	4,134
141	OASI	11,548	9,850	11,548
142	Health & Life Ins.	60,700	56,195	57,700
143	Retirement	9,763	5,104	6,763
147	Unemployment Ins.	380	79	380
216	Radio Repair	0	0	0
251	Medical Expense	265	91	265
262	Maintenance & Repair	52,390	58,977	59,890
266	Repair of Buildings	500	33	500
290	Landfill	320,250	372,276	376,250
320	Operating Supplies	1,200	885	1,200
331	Gas	38,255	42,385	42,385
342	Parts and Supplies	4,000	3,340	4,000
510	Operating Insurance	24,981	22,635	24,851
540	Depreciation Expense	0	0	20,000
935	Garbage Carts	10,540	14,170	15,740
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>2,991</u>	<u>3,020</u>
	TOTAL:	685,726	735,186	775,446

		FY19-20	FY19-20	FY19-20
	43200 COMMERCIAL GARBAGE (026)	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Expenses</u>
111	Salaries-Fulltime	107,253	106,126	107,253
112	Salaries-Overtime	5,000	2,440	3,133
114	Salaries-Parttime	14,504	11,817	14,504
135	Salaries - Bonus	2,296	2,166	2,296
141	OASI	9,873	8,258	9,873
142	Health & Life Ins.	44,405	44,405	44,405
143	Retirement	7,465	5,433	7,465
147	Unemployment Ins.	335	58	335
216	Radio Repair	0	0	0
251	Hiring Expense	300	152	300
262	Maintenance & Repair	78,000	47,619	50,770
266	Repair of Buildings	300	0	300
290	Landfill	312,122	269,256	277,122
320	Operating Supplies	1,000	691	1,000
331	Gas	42,965	29,447	34,465
510	Operating Insurance	24,496	22,625	24,496
540	Depreciation Expense	0	0	25,000
935	Purchase of Dumpsters	25,207	16,678	16,767
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>2,991</u>	<u>3,020</u>
	TOTAL:	675,521	570,162	622,504

		FY19-20	FY19-20	FY19-20
	43200 BRUSH & LIMB (027)	Budgeted	YTD(7/22/20)	Amended
		<u>Expenses</u>	<u>Expenses</u>	<u>Expenses</u>
111	Salaries-Fulltime	72,826	74,692	74,693
112	Salaries-Overtime	5,000	5,180	6,500
135	Salaries - Bonus	1,350	1,350	1,350
141	OASI	6,057	5,366	6,057

142	Health & Life Ins.	36,045	37,548	37,548
143	Retirement	5,175	4,887	5,175
147	Unemployment Ins.	110	42	110
190	Chipping - Contractor	43,000	43,000	43,000
251	Hiring Expense	0	0	0
262	Maintenance & Repair	14,000	9,759	14,000
320	Operating Supplies	600	31	600
322	Storm Damage Cleanup	0	0	0
331	Gas	13,359	13,090	13,859
510	Operating Insurance	4,363	3,978	4,363
540	Depreciation Expense	0	0	10,000
940	Purchase of Equipment	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:		201,887	198,924	217,255

43200 <u>LEAF COLLECTION (028)</u>		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Expenses</u>
111	Salaries-Fulltime	114,591	106,244	106,245
112	Salaries-Overtime	9,270	6,831	7,616
114	Salaries-Part-time	0	0	0
135	Salaries - Bonus	778	665	778
141	OASI	9,535	8,068	9,535
142	Health & Life Ins.	42,392	41,401	42,392
143	Retirement	8,237	7,222	8,237
147	Unemployment Ins.	380	105	380
251	Hiring Expense	240	173	240
262	Maintenance & Repair	32,000	13,989	20,500
320	Operating Supplies	5,200	3,926	5,200
331	Gas	12,714	4,870	10,214
510	Operating Insurance	10,846	8,885	10,846
540	Depreciation Expense	0	0	10,000
940	Large equipment	0	0	0
949	Small equipment	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:		246,183	202,380	232,183

43200 <u>RECYCLE PROGRAM (069)</u>		FY19-20 Budgeted <u>Expenses</u>	FY19-20 YTD(7/22/20) <u>Expenses</u>	FY19-20 Amended <u>Expenses</u>
111	Salaries-Fulltime	236,056	214,021	219,056
112	Salaries-Overtime	16,000	12,582	14,000
114	Salaries-Parttime	25,342	23,747	25,342
135	Salaries - Bonus	3,760	3,660	3,760
141	OASI	21,509	17,611	20,509
142	Health & Life Ins.	115,099	99,561	102,099
143	Retirement	16,762	14,254	16,762
147	Unemployment Ins.	435	193	435
220	Printing & Publication	600	382	600
251	Hiring Expense	2,192	1,677	2,192
262	Maintenance & Repair	23,046	27,356	27,776
266	Repair of Building	17,000	14,343	15,000
320	Operating Supplies	13,800	10,392	11,362
331	Gas	16,000	23,469	23,500
510	Operating Ins.	14,151	12,770	14,151
540	Depreciation Expense	0	0	10,000
935	Purchase of Dumpsters/Containers	30,800	25,154	30,800
940	Equipment Purchase	0	0	0
949	Small Equipment	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL:		552,552	501,171	537,344

TOTAL SOLID WASTE OPERATIONS 2,361,867 2,207,823 2,384,730

TOTAL SOLID WASTE EXPENDITURES 2,659,905 2,456,863 2,650,905

AGENDA ITEM NO. 20-77

DATE: August 10, 2020
TO: Board of Mayor and Alderman
FROM: Jennifer Moody, City Administrator
SUBJECT: Project with Tullahoma Sports Council to Improve Jefferson Street Park

BACKGROUND

Tullahoma's Jefferson Street Park is located at 817 South Jefferson Street near the C.D. Stamps Community Center and features basketball courts, picnic pavilion, playground, horseshoe pits, and restroom facilities. Recently, many community members have begun working together to offer financial contributions and/or in-kind services to support repairs and improvements to the existing basketball courts. Primarily, the community would like to make improvements to the lighting, playing surface, and fencing.

Tullahoma Sports Council will accept the donations on behalf of this project and oversee the use of the funds. At this time, the Board is requested to approve the project and authorize the acceptance of related community donations and in-kind services for the project.

FISCAL IMPACT

Upon your approval, donations and cost estimates for necessary work will be solicited. When a total project budget and scope is available, the Board may be requested to allocate funds to support the project. At this time, no city funds are being allocated to the project.

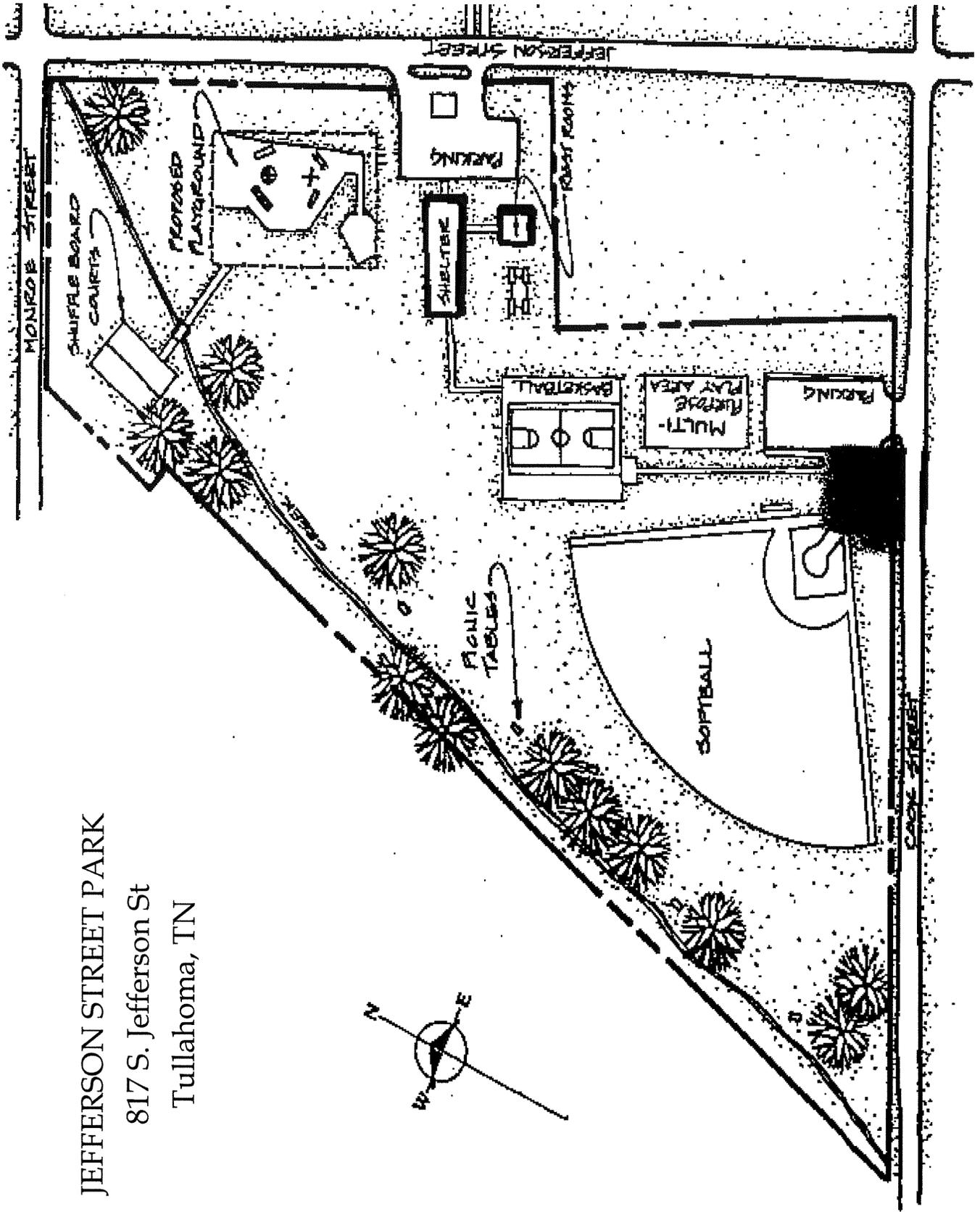
RECOMMENDATION

The Board is recommended to approve a project with the Tullahoma Sports Council to improve Jefferson Street Park and authorize the City's acceptance of community donations and in-kind services related to the project.

JEFFERSON STREET PARK

817 S. Jefferson St

Tullahoma, TN



AGENDA ITEM NO. 20-78

DATE: August 10, 2020
TO: Board of Mayor and Alderman
FROM: Kurt Glick, Parks and Recreation Director
SUBJECT: 2021 BlueCross Healthy Place Project
Grant Application

BACKGROUND

The City of Tullahoma is vitally interested in the health and welfare of its citizens and wishes to provide the necessary leadership to provide our citizens with places that help them get to know one another, form new connections and enjoy healthy activity.

BlueCross BlueShield of Tennessee intends to build 10 BlueCross Healthy Places across Tennessee and will invest \$750,000 in each project, and each space will be constructed based on one of six project templates. Each design includes accessible elements and will provide fun, healthy activity for visitors of any age. Proposals are due by the end of August 2020 for the 2021 Project Year.

PURPOSE

With this proposal, Parks and Recreation proposes to partner with the BlueCross Healthy Places Foundation for Silver Street Park improvements that include a fully inclusive park with fitness elements, playground equipment, pavilion, picnic tables. If selected, these improvements would assist the City in completing the master plan for the new park.

The project period would extend from August 1, 2020 until June 30, 2022.

FISCAL IMPACT

There are no required local matching funds for the project. Project expenses would be 100% reimbursable by the BlueCross Healthy Places.

ATTACHMENTS

Grant information from the foundation's website; for more information, please visit the foundation's website at: <https://www.bcbst.com/about/in-the-community/healthy-places/>



**BlueCross
HEALTHY
PLACE™**

BlueCross BlueShield of Tennessee Foundation is an independent licensee of the Blue Cross Blue Shield Association.



**of Tennessee
FOUNDATION**



In celebration of our company's 75th anniversary, the BlueCross BlueShield of Tennessee Foundation will be building 10 BlueCross Healthy Places throughout the state. We will invest \$750,000 in each project, and applicants can choose from the following designs based their area's needs and desired focus. Each design includes accessible elements and features for visitors of all ages.



THRIVE AND PLAY

- » Fully-inclusive large play area
- » Thrive fitness station
- » Community pavilion
- » Swing set and freestanding play



FAMILY FUN

- » Large play area
- » Thrive fitness station
- » Swing set
- » Freestanding and climbing areas



COMMUNITY HUB

- » Community pavilion
- » 2-5 play area
- » 5-12 play areas
- » Fitness stations
- » Swing set



ELITE FITNESS

- » Challenge Course
- » 40-yard-dash
- » Fitness station
- » Balance and climbing play area



TRI-STAR ACTIVITY

- » Branded activity track
- » Fitness stations
- » Freestanding play
- » Small play area
- » Community pavilion



FITNESS AND FUN

- » Challenge course
- » Fitness station
- » 2-5 play area
- » 5-12 play area
- » Community lawn

Each project budget includes installation and maintenance funds. Full details available in the appendix.

Welcome to BlueCross Healthy Places

The BlueCross BlueShield of Tennessee Foundation wants to provide our neighbors with places that help them get to know one another, form new connections and enjoy healthy activity. That's why we're building BlueCross Healthy Places, including parks with fitness elements and playgrounds, across the state.



10
PROJECTS
for 2021

Awarding
\$750,000
EACH

6 PROJECT
Templates



2021 BlueCross Healthy Place Projects

In honor of our 75th anniversary, the BlueCross Foundation is building 10 BlueCross Healthy Places across Tennessee. The foundation will invest \$750,000 in each project, and each space will be constructed based on one of six project templates.



6 PROJECT TEMPLATES

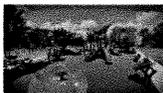
Request for Proposals

Applicants will select from one of the following designs depending on their area's needs and desired focus. Each design includes accessible elements and will provide fun, healthy activity for visitors of any age.

We're accepting proposals the entire month of August 2020. For more information email bluecrosshealthyplaces@bcbst.com.

SEE OUR OVERVIEW PACKET

[APPLY NOW](#)



Thrive & play

- Fully-inclusive large play area
- Thrive fitness station
- Community pavilion
- Swing set and freestanding play



Family fun

- Large play area
- Thrive fitness station
- Swing Set
- Freestanding and climbing areas



Tri-star activity

- Branded activity track
- Fitness stations
- Freestanding play
- Small play area
- Community pavilion

100

AGENDA ITEM NO. 20-79

DATE: August 10, 2020
TO: Board of Mayor and Alderman
FROM: Robert Taylor, Director of Public Works
SUBJECT: FY 2021 Annual Paving Bid Award

BACKGROUND

The Public Works Department recently opened bids for Paving & Street Maintenance. Public Works received bid packets from Rogers Group and Wright Paving. Only the total of the extended prices for Pay Items 20 through 110 will provide the basis of the award by the City of Tullahoma. See attached bid form pricing.

RECOMMENDATION

Public Works Department recommends awarding the bid to Wright Paving due to being low bidder on all asphalt mixes used by the City of Tullahoma, for paving our city streets.

FISCAL IMPACT

Awarding the bid allows the City to select a contractor and lock in prices for future work, but does not approve actual expenditures at this time. A paving list will be presented for consideration prior to fall or spring paving being completed. Funds for the paving are budgeted and available in the amount \$250,000.00 (Account # 110-43120-268-023).

ATTACHMENTS

Bid Summaries

**SECTION SIX
CITY OF TULLAHOMA
BID FORM PRICING
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388**

ROGERS GROUP

Only the total of the extended prices for the Pay Items 20 through 110 will provide the basis of the award by the City of Tullahoma.

Pay Item	Pay Item Description	Qty.	Unit of Measure	Unit Price	Total Price
20	Base Stone for Shoulder Application	1000	Ton	20. ¹⁷	20170.-
30	307 B-Modified In-Place (Including prime or tack oil)	1000	Ton	70. ⁴³	70430.-
40	307 CS-mix In-Place (Including prime or tack oil)	500	Ton	80. ⁹⁰	40450.-
50	411 E-mix In-Place (Including prime or tack oil)	4000	Ton	84. ¹⁶	336640.-
60	411 D-mix In-Place (Including prime or tack oil)	1000	Ton	76. ⁷²	76720.-
70	411 E-mix FOB Plant	600	Ton.	69. ²⁹	415374.-
80	307 B-Modified FOB Plant	100	Ton	61. ⁷³	6173.-
90	307 C-mix FOB Plant	100	Ton	72. ⁹¹	7291.-
100	411 D-mix FOB Plant	100	Ton	85. ⁵⁷	8557.-
110	Mobilization (Per Job, I.e. Milling, Patching, Paving)	1	Each	1834.-	1834.-

On items 20-100, if items are not available on the desired pick-up day, the City of Tullahoma has the right to go to another Vendor that has the mix available on the desired pick-up day.

Schedule of Values

120	Pug Mix Installed (Small Quantity Installations Only, I.e. patching)	70. ⁴⁵	per Ton
130	2" - 3" Stone Installed (Small Quantity Installations Only, I.e. patching)	49.-	per Ton
140	Pavement Removal / Roadway Repair (Small Quantity Installations)	49. ⁵⁰	Per Square Yard
150	4" Striping	826.-	per Linear Mile
160	Stop Bar (Thermoplastic)	382. ⁵⁰	Each
170	Directional Arrows (Thermoplastic)	251.-	Each
180	Surface Asphalt Milling 0" to 2"	3. ²⁵	per Square Yard
190	Asphalt Milling 2" and above	22. ⁵⁰	per Ton
200	Concrete Milling	36. ⁰⁰	per Ton
210	Crack Sealing	7. ¹⁰	per Linear Foot
220	Extruded Curb in Place	7. ³⁰	per Linear Foot
230	18" RCP in Place	52. ³⁵	per Linear Foot
240	24" RCP in Place	67. ²⁵	per Linear Foot
250	30" RCP in Place	80. ²⁵	per Linear Foot
260	36" RCP in Place	141. ²⁵	per Linear Foot
270	48" RCP in Place	249. ⁷⁵	per Linear Foot
280	60" RCP in Place	347. ²⁵	per Linear Foot
290	Concrete Curb Ramp (Retrofit) ADA Truncated Mat	36. ⁰⁷	per Square Foot
300	New 5 Ft Wide ADA Sidewalk Installed (Small Quantity Installation)	8. ⁰⁵	per Square Foot
310	Street Sweeping	175.-	per Lane Mile
320	Piano Key Crosswalk 2'x10' Thermoplastic	350.-	each

SECTION SIX
CITY OF TULLAHOMA
BID FORM PRICING
CITY OF TULLAHOMA
201 West Grundy Street
PO BOX 807
Tullahoma, TN 37388

WRIGHT PAVING

Only the total of the extended prices for the Pay Items 20 through 110 will provide the basis of the award by the City of Tullahoma.

Pay Item	Pay Item Description	Qty.	Unit of Measure	Unit Price	Total Price
20	Base Stone for Shoulder Application	1000	Ton	\$ 23.63	\$ 23,630.00
30	307 B-Modified In-Place (Including prime or tack oil)	1000	Ton	\$ 64.72	\$ 64,720.00
40	307 CS-mix In-Place (Including prime or tack oil)	500	Ton	\$ 75.67	\$ 37,835.00
50	411 E-mix In-Place (Including prime or tack oil)	4000	Ton	\$ 73.09	\$ 292,360.00
60	411 D-mix In-Place (Including prime or tack oil)	1000	Ton	\$ 86.55	\$ 86,550.00
70	411 E-mix FOB Plant	600	Ton.	\$ 52.06	\$ 31,236.00
80	307 B-Modified FOB Plant	100	Ton	\$ 44.06	\$ 4,406.00
90	307 C-mix FOB Plant	100	Ton	\$ 46.30	\$ 4,630.00
100	411 D-mix FOB Plant	100	Ton	\$ 65.50	\$ 6,550.00
110	Mobilization (Per Job, I.e. Milling, Patching, Paving)	1	Each	\$ 750.00	\$ 750.00

On items 20-100, if items are not available on the desired pick-up day, the City of Tullahoma has the right to go to another Vendor that has the mix available on the desired pick-up day.

Schedule of Values

120	Pug Mix Installed (Small Quantity Installations Only, I.e. patching)	\$ 50.50	per Ton
130	2" - 3" Stone Installed (Small Quantity Installations Only, I.e. patching)	\$ 53.03	per Ton
140	Pavement Removal / Roadway Repair (Small Quantity Installations)	\$ 65.00	Per Square Yard
150	4" Striping	\$ 1,100.00	per Linear Mile
160	Stop Bar (Thermoplastic)	\$ 264.00	Each
170	Directional Arrows (Thermoplastic)	\$ 220.00	Each
180	Surface Asphalt Milling 0" to 2"	\$ 4.65	per Square Yard
190	Asphalt Milling 2" and above	\$ 42.30	per Ton
200	Concrete Milling	No Bid	per Ton
210	Crack Sealing	\$ 4.00	per Linear Foot
220	Extruded Curb in Place	\$ 8.25	per Linear Foot
230	18" RCP in Place	\$ 95.00	per Linear Foot
240	24" RCP in Place	\$ 110.00	per Linear Foot
250	30" RCP in Place	\$ 150.00	per Linear Foot
260	36" RCP in Place	\$ 175.00	per Linear Foot
270	48" RCP in Place	\$ 225.00	per Linear Foot
280	60" RCP in Place	\$ 325.00	per Linear Foot
290	Concrete Curb Ramp (Retrofit) ADA Truncated Mat	\$ 50.00	per Square Foot
300	New 5 Ft Wide ADA Sidewalk Installed (Small Quantity Installation)	\$ 10.00	per Square Foot
310	Street Sweeping	\$ 3,600.00	per Lane Mile
320	Piano Key Crosswalk 2'x10' Thermoplastic	\$ 220.00	each

RESOLUTION NO. 1848

A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF COFFEE COUNTY HUMANE SOCIETY

A RESOLUTION pursuant to authority granted by section 6-54-111 of the *Tennessee Code Annotated* and in accordance with the *Internal Control and Compliance Manual for Tennessee Municipalities*, authorizing appropriations for financial aid of Coffee County Humane Society, a nonprofit civic organization whose services benefit the general welfare of the residents of this municipality, and

WHEREAS, Coffee County Humane Society is a nonprofit charitable or nonprofit civic organization whose year-round services benefit the general welfare of the residents of this municipality, and

WHEREAS, section 6-54-111 of the *Tennessee Code Annotated* authorizes appropriation of funds for financial aid of such nonprofit charitable or nonprofit civic organizations, and

WHEREAS, the *Internal Control and Compliance Manual for Tennessee Municipalities*, Title 4, Chapter 3, Section 1, requires that a special resolution be adopted for each such nonprofit charitable or nonprofit civic organization which is to receive such funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA AS FOLLOWS:

Section 1. The BOARD OF MAYOR AND ALDERMEN may appropriate funds from time to time, in such amounts as it deems proper, for the financial aid of Coffee County Humane Society, a nonprofit charitable or nonprofit civic organization whose year-round services benefit the general welfare of the residents of this municipality.

Section 2. Such funds appropriated by the municipality for use by Coffee County Humane Society shall be spent for the following purpose(s):

1. General Operations

All such funds shall be used to promote the general welfare of residents of this municipality.

Section 3. Coffee County Humane Society shall comply with the requirements of section 6-54-111 of the *Tennessee Code Annotated* and Title 4, Chapter 3, Section 1 of the *Internal Control and Compliance Manual for Tennessee Municipalities*, particularly with regard to submission of an annual report of its business affairs and transactions and the proposed use of the municipal assistance.

Section 4. This resolution shall take effect upon its passage, the public welfare requiring it.

CITY OF TULLAHOMA, TENNESSEE

Lane Curlee, Mayor

ATTEST:

Rosemary Golden, City Recorder

APPROVED AS TO FORM:

Steve Worsham, City Attorney



Save Lives ♥ Spay & Neuter

Feb. 25, 2020

Ms. Whitney White
City of Tullahoma
PO Box 807
Tullahoma, TN 37388

Dear Ms. White,

Coffee County Humane Society, an all volunteer 501(c)3 organization, would like to be considered for funding for FY2021 Budget, to help us spay and neuter stray cats, and owned cats of low income families in the City of Tullahoma. We have offered our spay neuter program for approximately 10 years and our outreach to Tullahoma residents is steadily increasing. In the last year, we spayed or neutered about 125 cats within the city limits. We anticipate this number continuing to rise. We have humane traps and are able to help trap strays when caretakers contact us for assistance. We have an application process for owned cats, and generally persons whose incomes are under \$35,000 qualify for financial assistance from us. Participating vets offer discounted services to CCHS.

We do not discriminate on the basis of sex, race, or national origin, and are fully compliant with the Title VI Civil Rights Act of 1964.

Enclosed please find our financial report and copy of 501(c)3 certification. We are also registered with the State of TN to solicit charitable donations, as required by law.

If approved for funding, these funds would be used exclusively for spay/neuter services for cats within the city limits of Tullahoma, and targeted to helping low income Tullahoma City residents.

We greatly appreciate your consideration of our request.

Sincerely,

Hazel Fannin, Coffee County Humane Society Co-President

931-723-3561

Hazel.fannin@gmail.com

PO Box 252, Manchester, TN 37349

Our Five Main Programs

Spay and Neuter: Pet overpopulation is a concern. CCHS educates pet owners on the importance of spay/neuter; offers financial help for pet sterilization to low income families; spays/neuters pets prior to adoption; and works with "Trap/Neuter/Release" of stray and feral cats that have a caretaker. Veterinarians are compensated and their support makes this program possible.

Fostering animals: CCHS fosters dogs, cats, and horses and pays the expenses while they wait re-homing. Foster and adoptive families are needed; please call 931-728-0903 if you are interested. Check out our website pictures of animals available for adoption, www.coffeehumane.org.

Emergency vet care assistance: In life threatening situations involving injury or illness of a pet, CCHS offers financial help as funds allow. Families must show financial need and provide a small co-payment to the veterinary service.

Pet food donations: Food for dogs, cats, horses is needed and may be brought to CCHS, dropped off at Coffee Café in Manchester, or picked up upon request. In addition to feeding foster animals, CCHS provides pet food to families in need in emergency situations as supplies allow.

Education and Outreach: CCHS is able to speak to schools and community groups about our organization and its programs, as well as humane treatment of animals and responsible pet care and ownership.

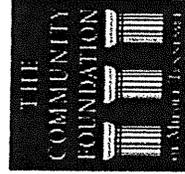
New members and volunteers are always welcome!

We meet on the 1st Tuesday of each month (starting with October) at 6:30 pm in the Community Room of the Coffee County Administration Building, 1000 S. Main St. (at Manchester).



Zeke & Olivia, canine ambassadors, visit Manchester Health Care Center

Our Grant Providers



Save Lives

Spay ♥ Neuter ♥ Foster ♥ Adopt

P.O. Box 252

Manchester, TN 37349

931-728-0903



Your support is appreciated!

Donations may be made by mail or online through PayPal to

treasurer@coffeehumane.org



Coffee County Humane Society

www.coffeehumane.org

Board Members

Sally Berryman
Debbie Burns
Rosemary Crabtree
Hazel Fannin
Tamara Lacy
Chase McCullough
Rebecca Mohr
Roy Phelps
Barbara Taylor

Our Mission ... TO PREVENT SUFFERING, NEGLECT, ABUSE AND CRUELTY TO ANIMALS

- Our Goals**
- Seek funding for spay/neuter and increase spay/neuter rates
 - Use local venues for adoption events to show cases available pets and increase our network of foster homes
 - Attract more members and volunteers to help in our mission to care for animals
 - Educate the public on humane treatment of animals and responsible pet ownership with emphasis on schools and civic programs



Adoption event
Murfreesboro

CCHS Facts

The Coffee County Humane Society is an IRS designated 501 (c 3) non-profit corporation approved by the State of Tennessee to solicit donations. CCHS is not affiliated with any other local or national animal group and is an all volunteer service organization. CCHS is funded by private donations and targeted grants. CCHS has a network of foster homes for dogs, cats and horses.

There are three government run dog shelters which are part of Animal Control Services: Coffee County and Manchester City at 1210 Oakdale Street and Tullahoma City at 942 Maplewood Avenue. CCHS has no official connection with Animal Control.



CCHS cats at Petsmart
Tullahoma adoption room

CCHS is proud to be adoption partners with Petco and PetSmart. Adoptable animals may be seen by appointment and at publicized adoption events. An adoption fee is charged to cover some of the vetting costs.

Community Outreach

CCHS annually sponsors approximately 600 spay and neuter surgeries for cats and dogs. Through an application process, families in need of financial assistance may obtain this care for their pets for a small co-pay. Applications may be requested by calling CCHS at 931-728-0903.

CCHS also assists with "Trap/Neuter/Release of stray and feral cats who have a caretaker/feeder. Foster animals are spayed /neutered prior to adoption. Because animals are prolific multipliers, these surgeries decrease the number of births by thousands, which prevent innumerable cases of animals suffering. When life threatening illness or injury occurs, approximately 250 pets are saved each year because of CCHS assistance with vet care expenses.



Citizen should call CCHS with concerns about the condition of animals that they may see and CCHS responds with help which may include owner education, pet food, vet care, or referral to Animal Control when appropriate. Besides dogs and cats, horses are often in need and CCHS helps with condition and care. Humane treatment of all animals remains the ultimate goal.

RESOLUTION NO. 1849

DATE: August 10, 2020
TO: Board of Mayor and Aldermen
FROM: Susan Wilson, Finance Director
SUBJECT: Resolution Approving UDAG Loan for Tennessee Homes, LLC

BACKGROUND:

Tennessee Homes, LLC has requested funding through the City of Tullahoma UDAG commercial loan program. The \$30,000 loan proceeds will be used as a part of the renovation of the building that they just purchased at 903 North Jackson Street to house their operations. They also plan to add two additional employees at this location.

The UDAG Revolving Loan Program was established in 1981 through an Urban Development Action Grant from the Department of Housing and Urban Development. The city has made 43 loans through this program, primarily for industrial job creation or retention. Loans are for up to 10 years at 4% below prime, adjusting annually, with a 1% floor. HUD regulations restrict the use of loan funds to purposes enumerated under section 5305 of the Act originating the program. In addition to commercial loans for economic development, job creation & retention, loans may be made to non-profit entities for acquisition, reconstruction and rehabilitation of public facilities (except general government) for historic preservation and community use. All loans are subject to credit check, financial and legal review, and must be secured. Loan payments are returned to the fund.

RECOMMENDATION:

The Loan Committee recommends loan approval subject to legal review.

ATTACHMENT

Loan Resolution 1849

RESOLUTION NO. 1849

**A RESOLUTION BY THE BOARD OF MAYOR AND ALDERMAN TO APPROVE A UDAG
LOAN APPLICATION**

WHEREAS, Tennessee Homes, LLC has heretofore contacted officials of the City of Tullahoma and inquired about the possibility of obtaining a UDAG loan to be utilized toward the renovation of the applicant's building and expansion of their business located in Tullahoma, Tennessee and

WHEREAS, Tennessee Homes, LLC has provided certain financial information as a part of the application and whereas the information has been found, in the sole judgment of the reviewers, to be adequate, satisfactory and supportive of good lending practices; and

WHEREAS, the Loan Committee of the City of Tullahoma has provided a positive recommendation in the amount of \$30,000, and whereas the Board of Mayor and Aldermen of the City of Tullahoma, Tennessee, desires to approve the loan request of Tennessee Homes, LLC and said

NOW THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Tullahoma, Tennessee, that the Mayor and City Recorder are authorized to enter into an agreement with Tennessee Homes, LLC to grant its request for UDAG funds, subject to legal review and the execution of whatever documents are necessary in order to consummate such loan and bind Tennessee Homes, LLC to repayment and the offering of adequate collateral to ensure repayment all within the guidelines of the UDAG program.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after its passage, the public welfare requiring it, this ___ day of _____ 2020.

CITY OF TULLAHOMA, TENNESSEE

Lane Curlee, Mayor

ATTEST:

Rosemary Golden, City Recorder

APPROVED AS TO FORM:

Stephen M. Worsham, City Attorney

**TULLAHOMA BEER BOARD
CY 2020**

SUMMARY OF ACTION TAKEN ON AGENDA ITEMS

ITEM NO.	TYPE	APPLICANT/ PERMIT HOLDER	LOCATION	DISPOSITION	Mayor Curlee	Mayor Pro Tem Blanks	Ald. Blackwell	Ald. Berry	Ald. Dunn	Ald. Mathis	Ald. Knowis
20-BB01	Minutes of 12/9/19 Meeting	N/a	N/a	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB02	Beer Permit (On and Off-Premises)	4 The Win Cigar Shop and Lounge	110 W. Lincoln Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB03	Beer Permit (On-Premises)	Tullahoma Bowling Lanes Inc.	900 S. Anderson Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB04	Beer Permit (Off-Premises)	Joung, Inc. dba Piggly Wiggly	811 E. Lincoln Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB05	Beer Permit (Special Event – Non-Profit)	Hands On Science Center Family Fun Day & Evening Social	101 Mitchell Blvd.	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB06	Beer Permit (Special Event – Non-Profit)	Tullahoma Sports Council Hall of Fame Dinner	501 N. Collins Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB07	Minutes of 1/13/20 Meeting	N/a	N/a	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-BB08	Minutes of 1/27/20 Meeting	N/a	N/a	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-BB09	Minutes of 2/10/20 Meeting	N/a	N/a	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-BB11	Minutes of 2/24/20 Meeting	N/a	N/a	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-BB12	Minutes of 3/9/20 Meeting	N/a	N/a	Approved 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB13	Minutes of 4/13/20 Meeting	N/a	N/a	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y

Disclaimer: This summary is provided for reference only and is not the official record of any meeting or action, the only official record may be found in the approved minutes on file maintained by the Beer Board Secretary/City Recorder.

ITEM NO.	TYPE	APPLICANT/ PERMIT HOLDER	LOCATION	DISPOSITION	Mayor Curlee	Mayor Pro Tem Blanks	Ald. Blackwell	Ald. Berry	Ald. Dunn	Ald. Mathis	Ald. Knowis
20-BB14	Minutes of 4/27/20 Meeting	N/a	N/a	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-BB15	Minutes of 5/11/20 Meeting	N/a	N/a	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-BB16	Minutes of 6/1/20 Meeting	N/a	N/a	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-BB17	Beer Permit (On and Off-Premises)	MSAG, LLC dba One22West	122 W. Lincoln Street	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-BB18	Minutes of 6/8/20 Meeting	N/a	N/a	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-BB19	Minutes of 6/22/20 Meeting	N/a	N/a	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB20	Minutes of 7/13/20 Meeting	N/a	N/a	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

///

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ITEM NO. 20-BB21
BEER BOARD MEETING
MINUTES
JULY 27, 2020

The Beer Board of the City of Tullahoma, Coffee and Franklin Counties, Tennessee met in a Meeting on Monday, July 27, 2020 at the Municipal Building in Tullahoma with Mayor Lane Curlee presiding and the following named members of the Board of Mayor and Aldermen: Daniel Berry, Rupa Blackwell, Jimmy Blanks, Robin Dunn, Ray Knowis and Jerry Mathis. All Board Members were present.

Jennifer Moody, City Administrator; Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder; were also present at the meeting.

Mayor Lane Curlee called the meeting to order.

PUBLIC COMMENTS: - NONE -

CONSENT AGENDA:

ITEM NO. 20-BB20 – MINUTES OF JULY 13, 2020 BEER BOARD MEETING

Mayor Curlee read the caption for the item on the Consent agenda.

A motion was made by Alderman Blanks and seconded by Alderman Blackwell to approve the minutes of the July 13, 2020 Beer Board Meeting.

On roll call all members present voted aye and it was so ordered.

OLD BUSINESS: - NONE -

NEW BUSINESS: - NONE -

There being no further business to come before the Beer Board at this time so the Beer Board Meeting adjourned at 6:51p.m.

CITY RECORDER

MAYOR