

**Agenda for Regular Meeting of the Board of Mayor and Alderman  
Monday, September 14, 2020 – 5:30 p.m.  
Tulahoma Municipal Building**

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*As a courtesy to, and in consideration of, and for the respect of the health of others, face coverings are strongly urged for all individuals attending BOMA proceedings in the newly designated Judge James Conley City Court and Board Room. Face coverings (disposable masks) will be made available to support participation and attendance.*

**Regular Meeting of the Board of Mayor and Aldermen** **Page**

Call to Order by Mayor Ray Knowis	
Roll Call	
Presentation of Colors – Tulahoma Fire Department	
Invocation – Rev. Shebbie Shields	
Pledge of Allegiance to the Flag – Rev. Shebbie Shields	
Commendations and Certificates	
September Employee of the Month – Investigator Johnny Gore	1
Proclamations, Awards, and Special Presentations	
Suicide Prevention Awareness Month Proclamation	2
Comments from Citizens	
Applicants from Tulahoma Board of Aldermen	56
Other Comments from Citizens	
Reports from the members of the Board of Mayor and Aldermen	
Report from the Mayor	
Report from City Attorney	
Report from City Administrator	
Summary of Agenda Items and Voting Log	3

**Consent Agenda:** **Page**

1. <b>Item No. 20-83</b> – Minutes of August 24, 2020 Regular Meeting	22
2. <b>Item No. 20-84</b> – Approve bids and award contract to H.L. Johnson Mulch Company in an amount not to exceed \$43,000.00 for annual brush grinding and debris removal services	28
3. <b>Item No. 20-85</b> – Approve the purchase in an amount totaling \$88,299.61 from Patterson Pope for furnishings, including a forensic evidence drying cabinet, fume hood, evidence lockers and high-density shelving, for the new Tulahoma Police Department	30
4. <b>Item No. 20-86</b> – Announce two vacancies on the Board of the Tulahoma Area Economic Development Corporation (TAEDC)	50
5. <b>Item No. 20-87</b> – Announce two vacancies on the City of Tulahoma Tree Board	52
6. <b>Item No. 20-88</b> – Accept the donation of a scoreboard valued at approximately \$4,000 from Frank Mullins football league for the Tulahoma Parks and Recreation Department	55

<i>Note: All matters listed under the Consent Agenda are considered to be routine and will</i>
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**Monday, September 14, 2020**

*be enacted by one motion. There will be no separate discussion of these items, unless a Board member or citizen so requests, in which case the item will be removed from the Consent Agenda and considered separately. During the portion of the meeting reserved for comments from citizens, as shown on the agenda, citizens may request that the Board remove an item from the Consent Agenda so that discussion may be held on the item.*

**Old Business:**

7. Other Old Business

**Page**

N/a

**New Business:**

8. **Item No. 20-89** – Consider Nominations and Appoint an applicant to fill the vacancy on the Tullahoma Board of Mayor and Aldermen for the remainder of the unexpired term, ending upon the election of a qualified successor in the August 2021 election 56
9. **Resolution No. 1850** – A Resolution by the Board of Mayor and Alderman to Approve an Urban Development Action Grant (UDAG) loan for Harton Family Partners in the amount of \$200,000 to support an expanding business in the City of Tullahoma 73
10. **Resolution No. 1851** – A Resolution to Amend the City of Tullahoma FY 2021 General Purpose School Budget as needed to adjust for reduced state BEP funding for teacher salary adjustments and to add two new nursing positions and a deputy director position. 75
11. **Ordinance No. 1544 – AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE THREE PARCELS OF APPROXIMATELY 0.6 COMBINED ACRES ADDRESSED AS 713, 715, and 717 EAST LINCOLN STREET (Coffee County Tax Map 124K, Group F, Parcels 019.00, 020.00, and 020.01) from C-2 GENERAL COMMERCIAL DISTRICT TO R-3 HIGH-DENSITY RESIDENTIAL DISTRICT,** for passage on the first of two readings and set a public hearing for Monday, September 28<sup>th</sup> at 5:30 pm. 95
12. Other New Business

**Adjourn**

**Monday, September 14, 2020**

**Beer Board**

**Page**

Call to order by Mayor Ray Knowis

Public Comments

Summary of Beer Board Agenda Items 103

**Consent Agenda:**

**Page**

1. **Item No. 20-BB24** – Minutes of August 24, 2020 Beer Board Meeting 106

**Old Business:**

2. **Item No. 20-BB23** – Beer Application (Off-Premises Permit) for a new business, Dollar General Store #21955, located at 901 East Lincoln Street, the local manager Ms. Selena Warren intends to be the manager in charge of beer sales, consider approval subject to final fire inspection 108

3. Other Old Business N/a

**New Business:**

**Page**

4. Other New Business N/a

**Adjourn**

Anyone requesting accommodations due to disabilities should contact Ms. Casta Brice, A.D.A. Coordinator, at 455-2648, before the meeting.



# *City of Tullahoma*

## *Certificate of RECOGNITION*

*Presented to*

# *Johnny Gore*

*Police Department*

## *Employee of the Month - September 2020*

*The City of Tullahoma commends you for your service and extraordinary efforts going far beyond the call of duty, doing more than others expect!*

*Your attitude and actions have demonstrated the highest commitment to our values and the dedication to excellence in public service that we all strive to achieve.*

*Thank you for your extraordinary service to your fellow employees and the citizens of Tullahoma.*

*September 14, 2020*

*Jennifer Moody  
City Administrator*

*Ray L. Knowis  
Mayor*



City of Tullahoma  
Office of the Mayor



Proclamation  
*Suicide Prevention Awareness Month - September 2020*  
*TSPN 20<sup>th</sup> Anniversary*

*Whereas*, suicide is one of the most disruptive and tragic events a family and a community can experience, with more than 1100 lives lost in Tennessee each year and an estimated 25 attempted suicides for each suicide death; and

*Whereas*, suicide is the 9th-leading cause of all deaths in Tennessee, the second-leading cause of death among youth ages of 10 to 24, and the first leading cause for children ages 10-17; and

*Whereas*, more than three lives a day are lost to suicide in Tennessee, which means we lose 21 Tennesseans each week and 84 people per month; and

*Whereas*, Tennessee veterans, active-duty military, and National Guardsmen face a disproportionate risk as compared to the general population, with more dying from suicide than combat; and

*Whereas*, public awareness of this tragic problem is the key to preventing further suffering and loss of life; and the risk for human self-destruction can be reduced through awareness, education and treatment as the highest risk for suicide is among the survivors of those who died by suicide or those who have attempted suicide; and

*Whereas*, suicide prevention has been declared a state priority by the Governor; and the Tennessee Legislature has declared teen suicide prevention as a state priority in partnership with the Tennessee Suicide Prevention Network to implement the Tennessee Strategy for Suicide Prevention; and

*Whereas*, Tennessee is a national leader in the effort to prevent suicide, being one of the first states to develop a suicide prevention and evaluation plan covering the lifespan; and

*Whereas*, the Governor of Tennessee has appointed a Suicide Prevention Network Advisory Council to coordinate the implementation of the Tennessee Strategy for Suicide Prevention; and

*Whereas*, the Tennessee Suicide Prevention Network is a grassroots collaboration of Tennesseans and organizations working to eliminate the stigma of suicide, educate the community about the warning signs of suicide, and ultimately reduce the rate of suicide in our state; and

*Whereas*, 2020 marks Tennessee Suicide Prevention Network's 20<sup>th</sup> year of dedicated efforts to reach every Tennessean in every county; and

*Whereas*, every member of our community should understand that throughout life's struggles we all need occasional reminder that we are all silently fighting our own battles; and

*Whereas*, we encourage all Tennesseans to take the time to inquire as to the wellbeing of their family, friends, and to genuinely convey their appreciation for their existence by any gesture they deem appropriate. A simple phone call, message, handshake, or hug can go a long way towards helping someone realize that suicide is not the answer; and

**NOW, THEREFORE**, I, Ray Knowis, Mayor of the City of Tullahoma, do hereby proclaim September 2020, as **SUICIDE PREVENTION AWARENESS MONTH** in Tullahoma, Tennessee, and do urge all citizens to work to prevent suicide and to raise awareness and tolerance around all people affected by this tragedy.

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Ray L. Knowis, Mayor  
September 1, 2020

**TULLAHOMA BOARD OF MAYOR AND ALDERMEN  
SUMMARY OF ACTION AND VOTING LOG ON AGENDA ITEMS-CY20**

Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-01	Minutes of 12/9/19 Meeting	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-02	Set a Municipal Election Date for first Thursday in August 2020- August 6, 2020	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-03	Approve Grant Application to TDOT Planning Grant for study of Cedar Ln/Westside Dr	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-04	Approve Participation & Mayor's signature for wellness benefit programs – Silver and Fit and Healthy Contributions	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1531	Ordinance to amend zoning map; rezone 2 parcels; 412 N. Jackson St. & 107 W. Hogan St	Approved 12/9/19 on the 1 <sup>st</sup> of 2 readings	Y	Y	Y	Y	Y	Y	Y
		Approved on 2 <sup>nd</sup> reading 01/13/20	Y	Y	Y	Y	Y	Y	Y
20-05	Approve a Downtown Resurfacing Project with Rogers Group	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1532	Ordinance to amend zoning map; rezone 2 parcels; 509 W. Grundy St.	Approved 1/13/20 on the 1 <sup>st</sup> of 2 readings	Y	Y	Y	Y	Y	Y	Y
		Approved on 2 <sup>nd</sup> reading 2/10/20	Y	A	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-06	Minutes of 1/13/20 Meeting	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-07	Accept the December Financial Report	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-08	Approve & Authorize Mayor to sign application for CDGB grant program to assist neighborhood stabilization	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-09	Approve & Authorize Mayor to sign Professional Services Agreement with SAFEbuilt, LLC and Municipal Inspection Services, LLC for Planning & Codes	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-10	Announce vacancy on the Coffee County Public Building Authority for Tullahoma Resident	N/a							
Res. 1820	Resolution to support grant application to CDBG program of TDECD to support neighborhood stabilization and revitalization projects	Adopted 1/27/20	A	Y	Y	Y	Y	A	Y
20-11	Minutes of 01/27/20 Meeting	Approved 02/10/20	Y	A	Y	Y	Y	Y	Y
20-12	Adopt the FY 2021 Budget Adoption Schedule	Adopted 2/10/20	Y	A	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-13	Approve cancellation of 03/23/20 & 05/25/20 BMA mtgs.	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-14	Approve reappointment of Dr. Don Daniel to TAA	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-15	Authorize Finance Director to negotiate a Municipal Advisor agreement with Stephens Inc.	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-16	Approve a License Agreement between City of Tullahoma and International Soap Box Derby for 5-2-20	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-17	Approve renewal of a two-year Facility Use Agreement with American Red Cross for DW Wilson & CD Stamps Centers	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-18	Approve grant application to the Appalachian Regional commission (ARC) to support construction of 2 airport hangars	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
Ord. 1533	Ord. to amend Code of Ord. Ch. 3 (Beer) Sec. 8-326 (prohibited conduct or activities by beer permit holders) of Title 8 (Alcoholic beverages)	Approved 2/10/20 on the 1 <sup>st</sup> of 2 readings	Y	A	Y	Y	Y	Y	Y

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		Approved on 2 <sup>nd</sup> reading 2/24/20	A	Y	Y	Y	Y	Y	Y
Ord. 1534	Ordinance to amend Code of Ord. Ch. 2 (Intoxicating liquors) Sec. 8-223 (visible open containers on streets, etc. prohibited of Title 8 (Alcoholic beverages))	Approved 2/10/20 on the 1 <sup>st</sup> of 2 readings	Y	A	Y	Y	Y	Y	Y
		Approved on 2 <sup>nd</sup> reading 2/24/20	A	Y	Y	Y	Y	Y	Y
Res. 1821	Res. to support application to USDA, RDCF grant program funds to construct two hangars- Tullahoma Municipal Airport	Adopted 2/10/20	Y	A	Y	Y	Y	Y	Y
20-19	Minutes of 02/10/20 Meeting	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-20	Accept the December Financial Report	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-21	Approve & Authorize the Mayor to execute a Municipal Advisor Agreement with Stephens Inc.	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-22	Approve a request to display temporary signage promoting the Tullahoma Farmer's Market	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-23	Ratify approval of the purchase of real property at 114 SW. Atlantic St. and 108 S. Atlantic St. in Downtown Tullahoma for \$152,000	Approved 2/24/20	A	Y	Y	N	Y	Y	Y
Res. 1822	Vote to amend par. 4 of Res. 1822 to remove the words "and parking fees"	Approved 2/24/20	A	N	Y	Y	Y	Y	Y
Res. 1822	Resolution to approve UDAG loan in the amount of \$75,000 to the TIDB to support acquisition of downtown property	Adopted 2/24/20	A	Y	Y	N	Y	Y	Y
Ord. 1535	Ordinance to amend zoning map; rezone 2 parcels; 330 Broadrick St. & Ann St.	Approved 2/24/20 on the 1st of 2 readings	A	Y	Y	Y	Y	Y	Y
		Approved on 2 <sup>nd</sup> reading 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-25	Approve purchase of new radio repeater equip. for Police Dept	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-26	Approve purchase of two new vehicles for Police Dept.	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-27	Approve Painting Services from EEP to restore fencing, gate & arches at Maplewood Cemetery	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curfee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-28	Accept Mayor's appointment of David Bethea to Arts Council	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-29	Minutes of 03/09/20 Meeting	Approved 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-30	Approve Interlocal Agreement between City & THA to support the use of City's Engineering firm for Professional Design Services & Contracted Fees schedule	Approved 4/13/20	Y	Y	Y	Y	Y	Y	Y
Res. 1823	Resolution to approve Amendments to the Personnel Regs. In Response COVID-19 Pandemic	Adopted 4/13/20	Y	Y	Y	Y	Y	Y	Y
Res. 1824	Resolution to approve an Amendment to the Public Records Policy for City of Tullahoma	Adopted 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-31	Approve Change Order No. 1 for \$21,984 for materials testing & inspection services related to TPD building project	Adopted 4/13/20	Y	Y	Y	Y	Y	Y	Y
20-32	Minutes of 4/13/20 Meeting	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-33	March Financial Summary- General Fund	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-34	Approve an Addendum to Recyclable Solid Waste Processing Agreement between City of Tullahoma & City of Manchester	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-35	Approve the one-year renewal of Audit Agreement with Householder Artman	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-36	Approve Proposed changes to By-Laws of the Tullahoma Arts Council including renaming to the Arts Council of Tullahoma (ACT)	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-37	Accept Delivery of the FY2019 Audits	Accepted 4/27/20	Y	Y	Y	Y	Y	A	Y
20-38	Award Bid & Authorize Mayor to sign contract with Curl Construction in the amount of \$223,874 for Phase I of new park at 126 Silver Street	Approved 4/27/20	Y	Y	Y	N	Y	A	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Res. 1825	Resolution to amend the City FY20 Operating budget to support adjustments necessary in anticipation of economic losses due to COVID-19 pandemic	Adopted 4/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1826	Resolution to approve a UDAG loan of \$52,000 for JAD Enterprises, Inc.	Adopted 4/27/20	Y	Y	Y	Y	Y	A	Y
Ord. 1536	Ordinance to amend zoning map; rezone 6 parcels: 421, 423, 427, 429, 503 & 507 E. Lincoln St.	Failed 4/27/20 on the 1st reading.	Y	N	N	N	N	A	N
Ord. 1537	Ordinance to amend zoning map; rezone 520 E. Moore St. to R-3	Approved 4/27/20 on the 1st of 2 readings	Y	Y	Y	Y	Y	A	Y
		Approved on 2 <sup>nd</sup> reading 5/11/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1538	Ordinance to amend zoning map; rezone 1801, 1807 & 1821 N. Washington St. to C-2	Approved 4/27/20 on the 1st of 2 readings	Y	Y	Y	Y	Y	A	Y
		Approved on 2 <sup>nd</sup> reading 5/11/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Ord. 1539	Ord to amend zoning Ord. 1392; add new Section 606, Development Standards for microbrewery, micro-distillery & micro-winery	Approved 4/27/20 on the 1st of 2 readings	Y	Y	Y	Y	Y	A	Y
		Approved on 2 <sup>nd</sup> reading 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-40	Approve the TFD 32 <sup>nd</sup> Year of Fire Pup fire safety education program participation	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-41	Approve the purchase of a public safety radio tower equip & installation in amount \$10,412.53	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-42	Approve re-appointment of Dr. James Blanks to DRUC	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-43	Approve an Annual Maintenance Contract with TDOT	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-44	Minutes of 5/11/20 Meeting	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-45	Approve MOU with TN Correction Academy to use Community Centers as emergency shelter	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-46	Approve appointment of Mr. Ken McKay to the Arts Council of Tullahoma	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-47	Authorize City Administrator to negotiate lease with Mr. Joe Keller, owner of London's, for a portion of Wall St. Alley	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-48	Approve agreements between City and TDOT for Highway-Rail Grade Crossing Improvement projects at Hogan St. and Roosevelt St.	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
Res. 1827	Resolution establishing the In-Lieu of Tax Payment for TUA fiscal year 2021	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
Ord. 1540	Ordinance to adopt City of Tullahoma Annual Budget and Tax rate for FY20-21	Approved 6/1/20 on the 1st of 3 readings	Y	Y	Y	Y	Y	Y	Y
		Approved 6/8/20 on the 2 <sup>nd</sup> of 3 readings	Y	Y	Y	Y	Y	Y	Y
		Approved 6/22/20 on the 3 <sup>rd</sup> /final reading	Y	A	Y	Y	Y	Y	Y
20-49	Minutes of 6/1/20 SP Call Meeting	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-50	Accept Donation of Gazebo from Mr. Joseph Keller valued at \$3,500 & in-kind services from Gullet's Towing for TFD	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-51	Approve Emergency Repair of Aerial apparatus for TFD for \$19,148.13.	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
Res. 1828	Resolution to grant an extension of Vesting for Settlers Trace Subdivision for 3 years	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
Res. 1829	Resolution to approve UDAG loan for SJCC in the amount of \$150,000	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-52	Minutes of 6/8/20 Meeting	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-53	Accept Property Tax Adj. as presented for Taxes Paid in FY20	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-54	Approve Mutual Aid Agreement with Arnold Air Force Base for Fire & Haz Mat Incident Response	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
Res. 1830	Resolution authorizing issuance of General Obligation Refunding School Bonds	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-55	Minutes of 6/22/20 Meeting	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-56	Approve renewal of Naval History loan of USS Tullahoma Bell	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-57	Approve purchase of security equipment for New Police Building w/Life Communications	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-58	Accept a donation of Mavic 2 professional drone for TFD	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-59	Minutes of 7/13/20 Meeting	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-60	Set public hearing on zoning request for 1800 E. Lincoln St. from R-2 to R-3	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-61	Approve re-appointments of Kathy Rose & Maribeth Hartin to Lannom Library Board Committee for 3-yr term exp.6-20-23	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-62	Approve purchase of 2 trucks for Parks & Rec total \$63,500	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-63	Announced vacancy on the TUA Board	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-64	Approve and authorize disposal of surplus items	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-65	Approve & Authorize Mayor to sign amendment to Lease Agreement with SJCC through 2040	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowlis
Ord. 1541	Ord. to amend Ord. 1521 – adopt the Annual Budget and tax Rate for FY2020	Approved 7/27/20 on the 1st of 3 readings	Y	Y	Y	Y	Y	Y	Y
		Approved 8/10/20 on the 2 <sup>nd</sup> of 3 readings	Y	Y	Y	Y	Y	Y	Y
		Approved 8/24/20 on the 3 <sup>rd</sup> and final reading	Y	Y	Y	Y	Y	Y	Y
Ord. 1542	Ord. to set salaries of BMA effective upon election of new officials.	Failed 07/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1831	Res. Authorizing appropriations for financial aid of Tullahoma Arts Council, Inc.	Tabled 07/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1832	Res. Authorizing appropriations for financial aid of Tennessee's Backroads Heritage	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1833	Res. Authorizing appropriations for financial aid of Tullahoma Area Chamber of Commerce	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1834	Res. Authorizing appropriations for financial aid of Civil Air Patrol	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Res. 1835	Res. Authorizing appropriations for financial aid of Tullahoma Day Care	Approved 7/27/20	Y	Y	Abstain	Y	Y	Y	Y
Res. 1836	Res. Authorizing appropriations for financial aid of Coffee County Health Department	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1837	Res. Authorizing appropriations for financial aid of Historic Preservation Society	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1838	Res. Authorizing appropriations for financial aid of	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1839	Res. Authorizing to support amendment to City Charter to Establish 4-year Terms of Elected Office for Mayor and Board of Alderman and change date of elections to the general election cycle	Approved as amended 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1840	Res. Authorizing appropriations for financial aid of Coffee County Lannom Library	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
Res. 1841	Res. Authorizing appropriations for financial aid of South Central Human Resources Agency	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1842	Res. Authorizing appropriations for financial aid of Skills Development Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1843	Res. Authorizing appropriations for financial aid of South Jackson Civic Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1844	Res. Authorizing appropriations for financial aid of Coffee Co. Senior Citizens Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1845	Res. Authorizing appropriations for financial aid of Trinity Care Center	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1846	Res. Authorizing appropriations for financial aid of Tullahoma Sports Council	Tabled 7/27/20	Y	Y	Y	Y	Y	Y	Y
Res. 1847	Res. to approve an UDAG of \$200,000 for London's Bar, LLC	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-66	Request for a Resolution be added to the next agenda to allocate \$2,500 to Coffee County Humane Society	Item Added to the Agenda Approved 7/27/20	Y	Y	Y	Y	Y	Y	N
20-67	Minutes of 7/27/20 Meeting	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-68	Set public hearing for 1800 E. Lincoln St from R-2 to R-3	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-69	Announce two vacancies on Tullahoma Tree Board	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-70	Approve Mayor's re-appointment of Ralph Graham, Mark Schempp, Susan Finger, Liz Kennedy and David Jaggers to the Tree Board	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-71	Approve the re-appointment of J. T. Northcutt to TUA	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-72	Accept a \$1,000 Grant Award from TWRA with no req. matching funds to support stream cleanup along Rock Creek Greenway	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-73	Approve purchase of emergency vehicle packages for 2 TPD vehicles \$8,345.20	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-74	Approve purchase of John Deere Mini Excavator for PW projects \$54,850.69	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-75	Approve and authorize Recreation Facility Manager J.P. Kraft to act as owner for Harbortouch Point of Sale System on all accounts for City of Tullahoma	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-76	Review & Acceptance of the Report on Debt Obligation for Aug. 6 2020 refinancing of 2006 and 2010 School Bonds	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-77	Approve a Project with Tullahoma Sports Council to improve basketball courts at Jefferson St. Park & authorize the acceptance of community donations and in-kind services for the project	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
20-78	Approve a grant application to BlueCross Healthy Places Foundation to support fully inclusive park improvements valued at \$750,000	Approved 8/10/20	Y	Y	Y	N	Y	Y	Y

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Agenda Item No.	Description	Action	Mayor Curlee	Mayor Pro Tem Blanks	Alderman Blackwell	Alderman Berry	Alderman Dunn	Alderman Mathis	Alderman Knowis
20-79	Approve awarding the annual paving bid to Wright Paving for FY2021	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y
Res. 1848	Res. Authorizing appropriations for Financial Aid of Coffee Co. Humane Society	Approved as amended 8/10/20	Y	Y	Y	Y	Y	Y	Y
Res. 1849	Res. Approving UDAG loan of \$30,000 for Tennessee Homes, LLC	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y

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**\*Mayor Knowis was sworn in on 8/24/20 replacing Mayor Curlee. Aldermen Amacher and Dunn were sworn in on 8/24/20, replacing Alderman Mathis and leaving one vacant Alderman seat.**

Agenda Item No.	Description	Action	Mayor Knowis	Mayor Pro Tem Blanks	Alderman Amacher	Alderman Berry	Alderman Blackwell	Alderman Dunn	Vacant
	Election of Mayor Pro Tem	Aldermen Blanks and Berry were nominated and Blanks was approved 4-2 8/24/20	Blanks	Blanks	Berry	Berry	Blanks	Blanks	n/a
	Election of Aldermanic Representative to the Planning Commission	Aldermen Blackwell and Amacher were nominated and Blackwell was approved 4-2 8/24/20	Blackwell	Blackwell	Amacher	Amacher	Blackwell	Blackwell	n/a
20-80	Minutes of 8/10/20 Meeting	Approved 8/24/20	Y	Y	Y	Y	Y	Y	n/a
20-81	Approve the TPD 2021 Calendar program with Caywood Enterprises	Approved 8/24/20	Y	Y	Y	Y	Y	Y	n/a
20-82	Approve 2 budgeted positions; 1 FT Streets Labor in Public Works and 1 FT Grounds Crew Parks & Rec FY2021	Approved 8/24/20	Y	Y	Y	Y	Y	Y	n/a
Ord. 1543	Ord. to amend rezone 1800 E. Lincoln St. from R-2 to R-3, amending Zoning Map Ord. 1392	Approved 8/24/20 on the 1st of 2 readings	Y	Y	N	Y	Y	Y	n/a
		Approved 9/14/2020 on the 2 <sup>nd</sup> of 2 readings							

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**ITEM NO. 20-83**  
**PUBLIC HEARING (s)**  
**MINUTES**  
**AUGUST 24, 2020**

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee met in a Public Hearing at the Municipal Building, in Tullahoma, on Monday, August 24, 2020, with Mayor Lane Curlee presiding and the following named members of the Board: Jimmy Blanks, Daniel Berry, Rupa Blackwell, Robin Dunn, Ray Knowis, and Jerry Mathis. All Board Members were present.

Jennifer Moody, City Administrator; Stephen M. Worsham, City Attorney; and Rosemary Golden, City Recorder were also present at the meeting.

The Mayor opened the Public Hearing and read the notice (advertised in Tullahoma Newspaper on Sunday, August 9, 2020) for the following:

**A PUBLIC HEARING ON ORDINANCE NO. 1541 – AN ORDINANCE TO AMEND ORDINANCE NO. 1521 TITLED “ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING ON JUNE 30, 2020”.**

There were no comments from citizens.

Since there were no comments by the public; Mayor Lane Curlee closed this hearing.

The Mayor opened the next Public Hearing and read the notice (advertised in Tullahoma Newspaper on Sunday, August 2, 2020) for the following:

**A PUBLIC HEARING ON ORDINANCE NO. 1543 AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE AN APPROXIMATELY 28.4 ACRE PARCEL AT 1800 EAST LINCOLN STREET (COFFEE COUNTY TAX MAP 124H, GROUP B, PARCEL 002.00) FROM R-2 MEDIUM-DENSITY RESIDENTIAL DISTRICT TO R-3 HIGH-DENSITY RESIDENTIAL DISTRICT**

There were no comments by the public so Mayor Lane Curlee closed this hearing.

All public hearing(s) for this evening were adjourned at 5:32p.m.

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**CITY RECORDER**

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**MAYOR**

**BOARD OF MAYOR AND ALDERMEN (BMA)  
MINUTES FOR  
AUGUST 24, 2020**

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, August 24, 2020 at 5:30 p.m. with Mayor Lane Curlee presiding and the following named members of the Board of Mayor and Aldermen: Daniel Berry, Rupa Blackwell, Jimmy Blanks, Robin Dunn, Ray Knowis and Jerry Mathis. All Board Members were present.

Jennifer Moody, City Administrator; Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder; were also present at the meeting.

The invocation was said by Rev. Martin Nutter and he led us in the pledge of allegiance to the flag. The Rev. Martin Nutter thanked Mayor Lane Curlee for his many years of service to our community.

**COMMENDATIONS AND CERTIFICATES:**

Mayor Lane Curlee recognized Ms. Jennifer Moody, City Administrator at the podium. Ms. Moody gave the background information regarding the employee (s) of the month program. Ms. Moody then recognized both Margie Hankins and Stacy Scott with their certificate of recognition.

**PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATION:**

Mayor Lane Curlee said a few words regarding a peaceful transition of the changing of the Mayor.

Alderman Blanks presented a service award plaque to Alderman Jerry Mathis for his years of service as an Alderman.

Alderman Blanks also recognized Mayor Lane Curlee for his years of service to the City of Tullahoma. He stated that Lane Curlee has been in public service for 31 years. Mayor Curlee was presented with a service award plaque.

Alderman Ray Knowis said he officially resigned his seat as Alderman based upon the results of the recent election.

**SWEARING IN CEREMONY:**

City Attorney, Stephen M. Worsham, read the Certification of the Election Results for the City of Tullahoma from the County Election Commission.

The City Attorney, Stephen Worsham, thanked Lane Curlee for his effective years of public service to the City of Tullahoma.

The administration of Oaths of Office was performed by the Honorable Judge James F. Conley. The following members were sworn in for the Tullahoma City School Board of Education: the Honorable School Board Member-Elect Mr. Syd Hill; Ms. Amy Rogers; Ms. Kim Uselton and Mr. Pat Welsh. Then for the Tullahoma City Board of Mayor and Aldermen: the Honorable Alderman Ms. Jenna Amacher; the Honorable Alderman Ms. Robin Dunn and the Honorable Mayor Ray Knowis.

**COMMENTS FROM CITIZENS: - NONE -**

**REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN**

**ALDERMAN AMACHER** - Ms. Amacher encouraged everyone to fill out their 2020 Census paper work; otherwise they can expect someone to knock on their door.

**ALDERMAN BERRY** - Mr. Berry stated he helped with a downtown cleanup around the square this past weekend.

**ALDERMAN BLACKWELL** - Ms. Blackwell said she missed both meetings last week for the Tullahoma Board of Education and the Planning Commission. She said she held "office hours" a few weeks back and there were a lot of questions/talk about planning and zoning. Ms. Blackwell said the Domestic Violence Task Force will be meeting this Thursday.

**MAYOR PRO TEM BLANKS** - Dr. Blanks stated he had attended a Duck River Utility Commission meeting. He said, "Shop Tullahoma".

**ALDERMAN DUNN** - Ms. Dunn said there is an event coming up that is not sponsored or associated with the City of Tullahoma however... a TEDx event will be held on October 24, 2020 at UTSI. She said a mini TEDx will be held this month and the subject is "joy".

**MAYOR KNOWIS** - Mayor Ray Knowis stated he is trying to get familiar with lots of things that Mayor Lane Curlee has been actively involved in over the years. Mayor Knowis announced a vacancy on the Board of Mayor and Alderman (BMA). He said anyone interested needs to fill out a citizen participation application and return it by Tuesday, September 8, 2020. He will ask the interested candidates to attend the BMA meeting on Monday, September 14, 2020.

**ELECTION OF ALDERMANIC REPRESENTATIVE TO THE PLANNING COMMISSION:**

Mayor Ray Knowis stated he will serve as the Mayoral Appointment to the Planning Commission. In addition; he said there needs to be an election for an Aldermanic Representative to the Planning Commission. Mayor Knowis said Ms. Blackwell said she was interested in continuing to serve in that position.

Alderman Blanks nominated Alderman Blackwell.  
Alderman Berry nominated Alderman Amacher.

On roll call all members present voted as follows:

Amacher: Amacher, Berry  
Blackwell: Blackwell, Blanks, Dunn, Knowis,

The vote being four (4) for Ms. Blackwell and two (2) for Ms. Amacher; Ms. Rupa Blackwell will continue to serve as the Aldermanic Representative on the Planning Commission Board.

**ELECTION OF MAYOR PRO TEM:**

Mayor Knowis stated there needs to be an election for the Mayor Pro Tem position. He said Alderman Blanks has indicated his willingness to continue to serve in that position.

Alderman Blackwell nominated Alderman Blanks.  
Alderman Amacher nominated Alderman Berry.

On roll call all members present voted as follows:

Berry: Amacher, Berry  
Blanks: Blackwell, Blanks, Dunn, Knowis,

The vote being four (4) for Mr. Blanks and two (2) for Mr. Berry; Mr. Jimmy Blanks will continue to serve as the Mayor Pro Tem.

**CITY ATTORNEY** - Mr. Stephen M. Worsham stated he is working on several items for the City. He just finished writing a lease extension (to the year 2040) for South Jackson Civic Center. He said there will be an executive meeting in September.

**CITY ADMINISTRATOR** – Ms. Jennifer Moody thanked Winston Brooks for completing the brochure project. These brochures will go into a rack card at the visitor centers. Interviews have been completed for the Assistant Fire Chief position. They interviewed 5 finalists (3 from Tennessee and 2 from another state). Ms. Moody thanked the community (Churches and Community Centers) for helping out and making adjustments for the distance learning that the school system had to implement due to the COVID 19 issues. Ms. Moody said she checked with MTAS concerning the vacant Alderman seat and they confirmed the position must be filled by a majority vote.

**CONSENT AGENDA:**

**ITEM NO. 20-80– MINUTES OF AUGUST 10, 2020 REGULAR MEETING**

**ITEM NO. 20-81 – APPROVE THE TULLAHOMA POLICE AND FIRE DEPARTMENT’S PARTICIPATION IN THE 2021 CALENDAR PROGRAM WITH CAYWOOD ENTERPRISES**

**ITEM NO. 20-82 – APPROVE THE ADDITION OF TWO BUDGETED POSITIONS, 1 FULL-TIME STREETS LABORER IN PUBLIC WORKS AND 1 FULL-TIME GROUNDS CREW IN PARKS AND RECREATION, TO THE CURRENT YEAR, FY 2021 ANNUAL BUDGET**

Mayor Knowis read the captions for the items on the Consent Agenda.

A motion was made by Alderman Blanks and seconded by Alderman Blackwell to approve the items listed on the consent agenda.

On roll call all members present voted aye and it was so ordered.

**OLD BUSINESS:**

**ORDINANCE NO. 1541 – AN ORDINANCE TO AMEND ORDINANCE NO. 1521 TITLED “ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING ON JUNE 30, 2020” for approval on the third and final readings.**

Mayor Knowis read the caption for Ordinance No. 1541.

Finance Director, Sue Wilson, said the Ordinance now contains adjustments so the motion will need to include the words as presented.

A motion was made by Alderman Berry and seconded by Alderman Blackwell to approve the FY19 amended budget as presented on the third and final reading.

On roll call all members present voted aye and it was so ordered.

**NEW BUSINESS:**

**ORDINANCE NO. 1543 – AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE AN APPROXIMATELY 28.4 ACRE PARCEL AT 1800 EAST LINCOLN STREET (COFFEE COUNTY TAX MAP 124H, GROUP B, PARCEL 002.00) FROM R-2 MEDIUM-DENSITY RESIDENTIAL DISTRICT TO R-3 HIGH-DENSITY RESIDENTIAL DISTRICT,** for passage on the first of two readings.

Mayor Knowis read the caption for Ordinance No. 1543.

Ms. Jennifer Moody, City Administrator, gave the background information. She said there was a Public Hearing at the Planning Commission Meeting held on July 20, 2020. She stated several residents voiced their concern. The Planning Commission unanimously voted to send an unfavorable recommendation to the BMA.

A discussion ensued.

A motion was made by Alderman Blackwell and seconded by Alderman Berry to deny the rezoning of an approximately 28.4 acre parcel at 1800 East Lincoln Street (Coffee County Tax Map 124H, Group B, Parcel 002.00) from R-2 medium-density residential district to R-3 high-density residential district

On roll call all members present voted as follows:

Aye: Blackwell, Blanks, Berry, Dunn, Knowis  
Nay: Amacher

The result was five (5) ayes and one (1) nay, so the motion to deny passed as was so ordered.

There being no further business to come before the Board of Mayor and Aldermen at this time, the Board Meeting adjourned at 6:45pm.

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**CITY RECORDER**

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**MAYOR**

**AGENDA ITEM NO. 20-84**

**DATE:** September 14, 2020  
**TO:** Board of Mayor and Alderman  
**FROM:** Robert Taylor, Director of Public Works  
**SUBJECT:** Brush Grinding & Debris Removal

**BACKGROUND**

The Public Works Department received (3) bids for the brush grinding and debris removal service. The bids were open on Thursday, August, 2020 at 2:00 p.m. The low bidder was H.L. Johnson Mulch Company.

**RECOMMENDATION**

Public Works Department requests the BOMA to approve H.L. Johnson Mulch Company from Manchester, Tn. to perform the brush grinding and debris removal service for the city.

**FISCAL IMPACT**

Funds for the Brush Grinding & Debris removal service in the amount \$43,000.00 will come from the Chipping-Contractor budget account # 120-43200-190-027.

**ATTACHMENTS**

Bid Tabulation Sheet

Bid Tabulation for Brush Grinding and Debris Removal Services Bid 2021-03  
 Thursday, August 27, 2020 at 2:00 p.m.

	Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5	Vendor 6	Vendor 6
Company	H.L. Johnson Mulch			TFR Enterprises, Inc.	Bid Woody's Tree Service	Lovin Contractors	Hye LLC
Drug-Free Workplace Affidavit	✓	✓			✓		
Iran Divestment Act Disclosure	✓	✓			✓		
Price per ton for Brush	14.00	30.-			24.-		
Price per ton for Leaves	12.00	30.-			35.-		
References	✓	✓			✓		
Exceptions	Buy Leaves - DONATE	NONE			NONE		
Title VI	✓	✓			✓		

**AGENDA ITEM NO. 20-85**

**DATE:** September 14, 2020  
**TO:** Mayor and Board of Alderman  
**FROM:** Jennifer Moody, City Administrator  
**SUBJECT:** Patterson Pope – Evidence and Duty Lockers, Fume Hood, Drying Cabinet and High-density Shelving system for the new Tullahoma Police Department

**BACKGROUND**

The City of Tullahoma is currently constructing a new police facility and, as it is nearing anticipated completion, it is necessary to purchase furnishings and equipment for the new building. Specifically, the new police department has a need for specialized equipment to support the storage of a variety of evidence, including high-density shelving that is installed on a rail system and can be collapsed and opened in an accordion-style movement. This shelving maximizes the storage capacity of the limited space. Additionally, the new Tullahoma Police Department will be outfitted with evidence drying cabinet and a fume hood, which provides for the safe handling of harmful substances, such as fentanyl.

For these items, the City intends to purchase from a reputable vendor utilizing competitive, cooperative pricing available from Sourcewell Contract #010920-SPC. A summary of the cost proposal received by Patterson Pope is in the box below.

Evidence Lockers	\$ 21,328.33
High-Density Shelving System	\$ 30,359.09
Duty Lockers	\$ 12,748.13
Drying Cabinet	\$ 8,875.71
Fume Hood	\$ 14,988.35
<b>TOTAL</b>	<b>\$ 88,299.61</b>

**RECOMMENDATION**

Approve and authorize the purchase of equipment and furnishings for the new Tullahoma Police Department.

**FISCAL IMPACT**

There will be no change to the project budget as the costs for these services have been anticipated in the budgeted amount for this project; capital projects account no. 315-42100-190-010.

**ATTACHMENTS**

Quote



# Proposal

Quote #: Q-33134-2  
 Drawing Ver: 317107 1D  
 Date: 8/14/2020  
 Expires On: 9/18/2020

## Patterson Pope

Remit To:  
 10321 S. Medallion Dr.  
 Cincinnati, OH 45241  
 Phone: (704) 523-4400  
 Fax: (704) 523-4499

**Install To**  
 Jennifer Moody  
 Tullahoma Police Department  
 123 N. Jackson St.  
 Tullahoma, TN 37388  
 (931) 455-2648  
 jmoody@tullahomatan.gov

**Bill To**  
 City of Tullahoma  
 201 West Grundy Street  
 Tullahoma, TN 37388

SALESPERSON	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Scott Bertini	sbertini@pattersonpoppe.com		Net 10

Proposal Includes The Following Groups To The City of Tullahoma

Each Grouping Includes All Necessary Freight, Inside Delivery and Installation By Patterson Pope

Pricing Per Spacesaver Sourcewell Contract # 010920-SPC

- \* Payment Terms: 40% Deposit Requested, 60% Net 10 Days From Installation
- \* Standard Color Options Only
- \* Estimated Lead Times; 4-6 Weeks On Recessed Rail, 10-12 Weeks On Remainder of Equipment
- \* Any Applicable Taxes To Be Added To Final Invoice

Thank You Very Much For The Opportunity To Work With You On This Project!  
 Paul Myers & Scott Bertini

Group Name	Description	Net Total
Group 1 - Spacesaver Evidence Lockers	Pass Through Evidence Lockers Per Attached Layout Standard Keyless Locks, Trim, Fully Welded Double Door Construction, Concealed Fasteners, Mail Slot	\$21,328.33
Group 2 - Spacesaver HD Mobile	Spacesaver Mechanical Assist Mobile System Adjustable 4-Post Shelving, Steel Back Panels Between Sections, Recessed Rail System, High Pressure Laminate End Panels RaptorRAC Widespan Unit (Stationary), 3 Carriages @ 36" D x 8' L w/ (4) 48" x 18" Sections, 2 Carriages @ 48" D x 8' L w/ (4) 48" x 24" Sections, System Height Total = 93 15/16" H	\$30,359.09
Group 3 - Penco Lockers	(16) GEN 2 Lockers - Personal Duty - 1 'Single' Tier Penco Lockers 18" W x 24" D x 72" H, Sloped Hood, Zee Base Included - 4" H	\$12,748.13
Group 4 - Mystaire Drying Cabinet	32" Secure Dry Forensic Evidence Drying Cabinet Including Secure Dry Starter Kit Including: (4) Plastic Hangers w/ Hooks, (10) Standard Plastic Hangers, (1) Bottle of Solucide High Level Disinfectant, (2) Sponges, (1) FE-1013 Pre-Filters - Pack Of 10	\$8,875.71
Group 5 - Mystaire Latitude Fentanyl Hood	48" Latitude Fentanyl Series C Ductless Hood (Not Shown In Layout) Including Latitude 48" Wide Polypropylene Base Cabinet - 36" H Including Starter Pack of 12 Pre-Filters For Latitude Ductless Hood	\$14,988.35

Sub Total:	\$88,299.61
Estimated Total Tax:	
<b>Grand Total:</b>	<b>\$88,299.61</b>



# Proposal

Quote #: Q-33134-2  
Drawing Ver: 317107 1D  
Date: 8/14/2020  
Expires On: 9/18/2020

## Patterson Pope

Remit To:  
10321 S. Medallion Dr.  
Cincinnati, OH 45241  
Phone: (704) 523-4400  
Fax: (704) 523-4499

### Important Proposal Notes

Applicable sales tax and final shipping charges will be added to the invoice if not indicated above.

Patterson Pope requires a purchase order (or signed quote) for each individual accepted quote.

Please provide sign off on final drawing(s). Indicate color choices on your PO.

Patterson Pope offers custom manufactured solutions to fit your unique space. For this reason no product can be ordered until a representative from Patterson Pope is able to field verify all dimensions.

Signature below indicates acceptance of this proposal and of the attached terms and conditions.

Signature: \_\_\_\_\_ Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

Please sign and email to Scott Bertini at [sbertini@pattersonpoppe.com](mailto:sbertini@pattersonpoppe.com).

THANK YOU FOR YOUR BUSINESS!

**AGENDA ITEM NO. 20-86**

**DATE:** September 14, 2020  
**TO:** Board of Mayor and Alderman  
**FROM:** Jennifer Moody, City Administrator  
**SUBJECT:** Announce two Vacancies on the Board of Tullahoma Area Economic and Development Corporation (TAEDC)

**BACKGROUND**

The Tullahoma Area Economic Development Corporation (TAEDC) is an independent corporation from the City organized exclusively for the purposes of promoting economic development of the City of Tullahoma, Tennessee and its environs with an emphasis on the retail, medical, technical and service industries, and aerospace and aviation economic sectors.

Mr. David Bond and Mr. Eugene London's terms on the TAEDC Board have expired effective July 26, 2020. Both are eligible for reappointment. Please see the attached letter of support from Executive Director Thom Robinson for their reappointments for each to continue to serve an additional term.

This position is a Board appointment. The appointed person will serve for a six-year term, ending on July 26, 2026. Upon review of the corporate by-laws, there are no term limits for appointments to the TAEDC Board.

**RECOMMENDATION**

The Board is recommended to announce these vacancies on the TAEDC Board.

**ATTACHMENTS**

Letter of Recommendation

## **Jennifer Moody**

---

**From:** C. Thomas Robinson <trobinson@tullahomatn.gov>  
**Sent:** Wednesday, September 2, 2020 4:24 PM  
**To:** Jennifer Moody  
**Cc:** Lynn Sebourn  
**Subject:** TAEDC Board Appointments Recommendation

RE. Appointments to Tullahoma Area Economic Development Corporation  
Date: September 2, 2020

Dear Ms. Moody:

Mr. David Bond and Mr. Eugene London's terms on the TAEDC Board of Directors expired on July 26, 2020. Both are eligible for re-appointment. Both Mr. Bond and Mr. London have agreed to serve if reappointed.

At the monthly TAEDC Board meeting held on September 1, this matter was discussed, and this action is respectfully recommended to the Board of Mayor and Aldermen for their consideration.

If reappointed, these terms would run until July 26, 2026.

***Thom Robinson***  
***TAEDC Assistant Secretary***

***C. Thomas Robinson, CEcD***  
***Executive Director***  
***Tullahoma Area Economic Development Corporation***  
***321 North Collins Street***  
***P.O. Box 807***  
***Tullahoma, TN 37388***  
***(931) 455-2282***  
***Email: [trobinson@tullahomatn.gov](mailto:trobinson@tullahomatn.gov)***

**AGENDA ITEM NO. 20-87**

**DATE:** September 14, 2020  
**TO:** Board of Mayor and Alderman  
**FROM:** Winston Brooks, Community Development Director  
**SUBJECT:** Announce two Vacancies on the Tree Board

**BACKGROUND**

Two vacancies were announced on the City's Tree Board on August 10, 2020 at the Board's regular meeting; however, we continue to seek applicants to fill the vacancies.

There are two open positions on the tree board. Mr. Wendell Hanson resigned after relocating out of the Tullahoma city limits and Mr. Ted Wilson, has resigned due to other commitments and obligations.

**RECOMMENDATION**

The Board is recommended to re-announce two vacancies on the Tree Board so that interested citizens may apply to fill the vacancies.

**ATTACHMENTS**

Resignation Letters

**wbrooks@tullahomatn.gov**

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**From:** Wendell Hanson <whanson7@gmail.com>  
**Sent:** Thursday, July 30, 2020 3:51 PM  
**To:** wbrooks@tullahomatn.gov  
**Subject:** Re: Tree Board Appointments

Winston,  
I do not wish to serve on the tree board. I have moved outside the Tullahoma area.  
Sincerely,  
Wendell

Sent from my iPad

On Jul 29, 2020, at 3:31 PM, wbrooks@tullahomatn.gov wrote:

Dear Tree Board Members,  
Unfortunately, your current terms have expired, and we appreciate your service to the Tree Board.  
Are you willing to serve again?

Sincerely,

Winston Brooks, TCEcD  
City of Tullahoma  
Community Development Director  
931-247-1574

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**From:** Ian Anderson <ianderson@tullahomatn.gov>  
**Sent:** Wednesday, July 29, 2020 8:20 AM  
**To:** wbrooks@tullahomatn.gov  
**Subject:** RE: Tree Board Appointments

Winston,

At the meeting Ralph Graham, Mark Schemp, Susan Finger, Liz Kennedy all said yes to serving again.  
Can you contact Ted Wilson, Dave Jagers and Wendell Hanson and ask them?

Thanks

---

**From:** [wbrooks@tullahomatn.gov](mailto:wbrooks@tullahomatn.gov) [<mailto:wbrooks@tullahomatn.gov>]  
**Sent:** Tuesday, July 28, 2020 3:59 PM  
**To:** [landscape@lighttube.net](mailto:landscape@lighttube.net); 'Ian Anderson'  
**Subject:** Tree Board Appointments

Are the members all willing to serve again?

**wbrooks@tullahomatn.gov**

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**From:** Light tube I <tedsusanwilson@lighttube.net>  
**Sent:** Monday, August 3, 2020 1:14 PM  
**To:** wbrooks@tullahomatn.gov  
**Subject:** Re: Tree Board Appointments

Hi Winston,

Due to other commitments, I will have to decline serving another term beyond the end of 2020.

Regards,  
Ted Wilson

Sent from Ted's iPhone

On Jul 29, 2020, at 3:31 PM, <wbrooks@tullahomatn.gov> <wbrooks@tullahomatn.gov> wrote:

Dear Tree Board Members,  
Unfortunately, your current terms have expired, and we appreciate your service to the Tree Board.  
Are you willing to serve again?

Sincerely,

Winston Brooks, TCEcD  
City of Tullahoma  
Community Development Director  
931-247-1574

---

**From:** Ian Anderson <ianderson@tullahomatn.gov>  
**Sent:** Wednesday, July 29, 2020 8:20 AM  
**To:** wbrooks@tullahomatn.gov  
**Subject:** RE: Tree Board Appointments

Winston,

At the meeting Ralph Graham, Mark Schemp, Susan Finger, Liz Kennedy all said yes to serving again.  
Can you contact Ted Wilson, Dave Jagers and Wendell Hanson and ask them?

Thanks

---

**From:** wbrooks@tullahomatn.gov [mailto:wbrooks@tullahomatn.gov]  
**Sent:** Tuesday, July 28, 2020 3:59 PM  
**To:** landscape@lighttube.net; 'Ian Anderson'  
**Subject:** Tree Board Appointments

Are the members all willing to serve again?

**AGENDA ITEM NO. 20-88**

**DATE:** September 14, 2020  
**FROM:** Kurt Glick, Parks and Recreation Director  
**TO:** Board of Mayor and Aldermen  
**SUBJECT:** Accept Donation for Tullahoma Parks and Recreation  
Football Field at Waggoner Park

**BACKGROUND**

The Tullahoma Parks and Recreation Department requests the Board's approval to accept a donation of a new LED scoreboard for the football field at Waggoner Park from the Frank R. Mullins Youth Football League. The new scoreboard is valued at approximately \$4,000 including installation.

**RECOMMENDATION**

The Board is recommended to approve acceptance of the donation.

**FISCAL IMPACT**

None at this time; however, future maintenance expenses may be anticipated.

**AGENDA ITEM NO. 20-89**

**DATE:** September 14, 2020  
**TO:** Board of Mayor and Alderman  
**FROM:** Jennifer Moody, City Administrator  
**SUBJECT:** Applicants for Alderman

**BACKGROUND**

Mr. Ray Knowis has resigned from the Tullahoma Board of Mayor and Alderman upon his election to Mayor creating a vacancy on the Board. The Alderman’s term is set to expire in August 2021.

In accordance with the Charter of the City of Tullahoma, Sec.5. Terms of office, vacancies, “the Board shall have the power to fill the vacancy by majority vote of said Board of Mayor and Alderman”. The appointed person will serve for approximately a one-year term, until the next election.

The following applications were submitted by the September 9, 2020 deadline.

- 1) Bob Bates – Retired, former Project Manager, Blalock Plumbing, Electric & HVAC, Inc.
- 2) Jackie Duncan – Retired, former Sr. Assoc. Engineer/Data Manager at AEDC; current Coffee County Commissioner for District 19 and former City Alderman (2013-2016, 2016-2019)
- 3) Sernobia McGee – Director of Admissions at Tennova Healthcare Harton
- 4) Jamie Moorehead – Business owner, former Deputy Clerk for Coffee County Juvenile Court
- 5) Greg Sandlin – Test Operations Engineer at AEDC/NAS and former City Alderman (2009 – 2012)

\*Only citizen participation forms are provided in the agenda packet; copies of resumes, letters of recommendation, or the code of ethics signed by each candidate, may be provided upon request. These additional documents have been provided separate from the agenda packet to the Mayor and Board of Alderman.

**RECOMMENDATION**

The Board is recommended to accept nominations from the board members and appoint a qualified applicant to fill the vacancy on the Tullahoma Board of Mayor and Alderman, in accordance with the City Charter.

**CITY OF TULLAHOMA, TENNESSEE  
CITIZEN PARTICIPATION RESUME FORM**

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Name BOB BATES Daytime Phone 931-224-8585

Address 501 MARBURY RD, TULLAHOMA, TN, 37388-2141

Email Address: bbates13@lightcube.net

1. Do you live within the city limits? Yes  No

2. Are you or any family member\* in the employ of the City of Tullahoma?  
Yes  No  If yes, explain DAUGHTER - TCS

3. Is any family member a member of any board or commission of the City of Tullahoma? Yes  No  If yes, explain \_\_\_\_\_

4. Do you work for or own a company that performs work, contracts with, or provides materials to the City of Tullahoma or any of its Boards or agencies?  
Yes  No  If yes, explain \_\_\_\_\_

5. Occupation/Title RETIRED

6. Please identify the Board(s)/Commission(s) on which you are interested in serving (check all that apply):

- Airport Authority
- Arts Council
- Board of Adjustment & Appeals
- Diversity Council
- Downtown Council
- Duck River Utilities Comm.
- Historic Zoning Comm.
- Housing Authority
- Planning Commission
- Sports Council
- Tourism Council
- Tree Board
- Tullahoma Area Economic Dev. Corp.
- Tullahoma Utilities Authority
- Other BOMA

**REGULAR MEETING SCHEDULE**

- 2<sup>nd</sup> Tuesday each month, 5:00 p.m.
- 3<sup>rd</sup> Thursday each month, 6:00 p.m.
- Meets As Called
- TBD
- TBD
- 3<sup>rd</sup> Wednesday each month, 5:00 p.m.
- 1<sup>st</sup> Tuesday bi-monthly, 4:00 p.m.
- 3<sup>rd</sup> Thursday each month, 5:00 p.m.
- 3<sup>rd</sup> Monday each month, 4:30 p.m.
- 3<sup>rd</sup> Wednesday each month, 6:00 p.m.
- 3<sup>rd</sup> Wednesday each month, 1:30 p.m.
- 3<sup>rd</sup> Wednesday, as called, 5:15 p.m.
- 1<sup>st</sup> Tuesday each month, 7:00 a.m.
- 4<sup>th</sup> Tuesday each month, 5:00 p.m.

**7. Why do you wish to serve on this Board?**

*PLEASE SEE ATTACHED COVER LETTER*

**8. Please indicate any special skills or expertise you could bring to the Board.**

*PLEASE SEE ATTACHED RESUME' & ATTACHED  
COVER LETTER*

9. Please list any community activities in which you have been involved.

- A) THE ORIGINAL TULLAHOMA ENVIRONMENTAL COUNCIL  
(EARLY 1990's)
- B) GO GREEN TULLAHOMA
- C) TULLAHOMA GARDEN COOPERATIVE
- D) CRIMSON CLOVER MASTER GARDENERS (COFFEE &  
FRANKLIN COUNTIES)
- E) LEADER - DEEP WATER AEROBICS CLASS @ DON WILSON

I certify that I meet the qualifications and I am familiar with the purposes and terms of service of the respective board(s)/commission(s) for which I wish to be considered. My schedule will permit attendance to the regular meetings of the board(s)/commission(s). Further, I will agree to take an oath of office to be administered at a meeting of the Board of Mayor and Aldermen.

I understand that I may withdraw my name from consideration at any time prior to appointment upon notification to the Mayor.

Further, I agree, if appointed, to comply with the City's Code of Ethics for advisory boards, authorities and commissions as adopted by the City of Tullahoma, Tennessee.



Applicant Signature

9.4.20

Date

\*Notes for Questions 2 & 3 above: A family member is a present spouse, parents, step-parents, grandparents, current parents-in-law, foster parents, children, brother, sister, brother-in-law and sister-in-law, grandchildren, and legally adopted children.

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CITIZEN PARTICIPATION RESUME FORM**

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Name JACKIE DUNCAN Daytime Phone 455-2199

Address 507 S. WASHINGTON ST.

Email Address: JACKIED@LCS.NET

1. Do you live within the city limits? Yes  No

2. Are you or any family member\* in the employ of the City of Tullahoma?  
Yes  No  If yes, explain \_\_\_\_\_

3. Is any family member a member of any board or commission of the City of Tullahoma?  
Yes  No  If yes, explain \_\_\_\_\_

4. Do you work for or own a company that performs work, contracts with, or provides materials to the City of Tullahoma or any of its Boards or agencies?  
Yes  No  If yes, explain \_\_\_\_\_

5. Occupation/Title RETIRED - Serving currently as County Commissioner D-19

6. Please identify the Board(s)/Commission(s) on which you are interested in serving (check all that apply):

- |   |   |
|---|---|
| Airport Authority <input checked="" type="checkbox"/> <i>possible time conflict</i> → | <b>REGULAR MEETING SCHEDULE</b>                 |
| Arts Council _____  | 2 <sup>nd</sup> Tuesday each month, 5:00 p.m.   |
| Board of Adjustment & Appeals _____   | 3 <sup>rd</sup> Thursday each month, 6:00 p.m.  |
| Diversity Council <input checked="" type="checkbox"/>                                 | Meets As Called                                 |
| Downtown Council _____  | TBD   |
| Duck River Utilities Comm. <input checked="" type="checkbox"/>                        | TBD   |
| Historic Zoning Comm. <input checked="" type="checkbox"/>                             | 3 <sup>rd</sup> Wednesday each month, 5:00 p.m. |
| Housing Authority <input checked="" type="checkbox"/>                                 | 1 <sup>st</sup> Tuesday bi-monthly, 4:00 p.m.   |
| Planning Commission _____   | 3 <sup>rd</sup> Thursday each month, 5:00 p.m.  |
| Sports Council _____  | 3 <sup>rd</sup> Monday each month, 4:30 p.m.    |
| Tourism Council <input checked="" type="checkbox"/>                                   | 3 <sup>rd</sup> Wednesday each month, 6:00 p.m. |
| Tree Board _____  | 3 <sup>rd</sup> Wednesday each month, 1:30 p.m. |
| Tullahoma Area Economic Dev. Corp. <input checked="" type="checkbox"/>                | 3 <sup>rd</sup> Wednesday, as called, 5:15 p.m. |
| Tullahoma Utilities Authority <input checked="" type="checkbox"/>                     | 1 <sup>st</sup> Tuesday each month, 7:00 a.m.   |
| Other <u>Any - Alderman</u>   | 4 <sup>th</sup> Tuesday each month, 5:00 p.m.   |

*(per Jackie Duncan)  
Attn 9/4/20 1  
60*

7. Why do you wish to serve on this Board?

CIVIC DUTY. TULLAHOMA <sup>OUT OF</sup> HAS BEEN MY FAMILY'S HOME FOR 100 YEARS.

8. Please indicate any special skills or expertise you could bring to the Board.

SERVED TWO TERMS AS CITY ALDERMAN.  
Also served on following Boards: TAEDC

TOURISM COUNCIL

HOUSING AUTHORITY

DOWNTOWN COUNCIL

CURRENTLY:

SERVING AS COFFEE COUNTY COMMISSIONER  
FOR DISTRICT 19, REPRESENTING TULLAHOMA.

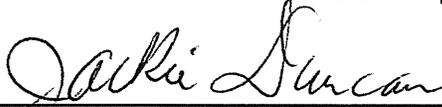
**9. Please list any community activities in which you have been involved.**

CHURCH, CHAMBER OF COMMERCE, CHRISTMAS PARADE... AS A TWO TERM ALDERMAN EVERY FUNCTION THE MAYOR & BOARD WERE INVOLVED IN FOR 6 YRS, INCLUDING FILLING IN FOR THE MAYOR ON SEVERAL OCCASIONS.

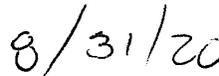
I certify that I meet the qualifications and I am familiar with the purposes and terms of service of the respective board(s)/commission(s) for which I wish to be considered. My schedule will permit attendance to the regular meetings of the board(s)/commission(s). Further, I will agree to take an oath of office to be administered at a meeting of the Board of Mayor and Aldermen.

I understand that I may withdraw my name from consideration at any time prior to appointment upon notification to the Mayor.

Further, I agree, if appointed, to comply with the City's Code of Ethics for advisory boards, authorities and commissions as adopted by the City of Tullahoma, Tennessee.



Applicant Signature



Date

\*Notes for Questions 2 & 3 above: A family member is a present spouse, parents, step-parents, grandparents, current parents-in-law, foster parents, children, brother, sister, brother-in-law and sister-in-law, grandchildren, and legally adopted children.

## Robin Morrison

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**From:** Jackie Duncan <jackied@lcs.net>  
**Sent:** Friday, September 4, 2020 10:46 PM  
**To:** Robin Morrison  
**Subject:** Re: Citizen Participation Form Received 9-1-20

Thanks Robin, and yes I would like to be considered for the Alderman position. Some of the other boards I listed were ones I have served on before as an Alderman.

Thanks again,  
Jackie

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CITIZEN PARTICIPATION RESUME FORM**

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Name Sernobia McGee Daytime Phone 931-247-2082  
 Address 901 S. Franklin St. Tullahoma  
 Email Address: Sernobiamcgee@yahoo.com

1. Do you live within the city limits? Yes  No
2. Are you or any family member\* in the employ of the City of Tullahoma?  
 Yes  No  If yes, explain \_\_\_\_\_
3. Is any family member a member of any board or commission of the City of Tullahoma?  
 Yes  No  If yes, explain \_\_\_\_\_
4. Do you work for or own a company that performs work, contracts with, or provides materials to the City of Tullahoma or any of its Boards or agencies?  
 Yes  No  If yes, explain \_\_\_\_\_

5. Occupation/Title Director of Admissions @ Tennova Healthcare Horton

6. Please identify the Board(s)/Commission(s) on which you are interested in serving (check all that apply):

- Airport Authority \_\_\_\_\_
- Arts Council \_\_\_\_\_
- Board of Adjustment & Appeals \_\_\_\_\_
- Board of Zoning Appeals \_\_\_\_\_
- Duck River Utilities Comm. \_\_\_\_\_
- Friends of the Tull. Animal Shelter \_\_\_\_\_
- Historic Zoning Comm. \_\_\_\_\_
- Housing Authority
- Mayor's Jobs Council \_\_\_\_\_
- Tull. Industrial Dev. Bd. \_\_\_\_\_
- Planning Commission \_\_\_\_\_
- Tree Board \_\_\_\_\_

- REGULAR MEETING SCHEDULE**
- 2<sup>nd</sup> Tuesday each month, 5:00 p.m.
  - 3<sup>rd</sup> Thursday each month, 5:30 p.m.
  - Meets As Called
  - Meets As Called
  - 3<sup>rd</sup> Wednesday each month, 5:00 p.m.
  - Pending
  - 1<sup>st</sup> Tuesday bi-monthly, 4:00 p.m.
  - 3<sup>rd</sup> Thursday each month, 5:00 p.m.
  - Pending
  - Meets as called
  - 3<sup>rd</sup> Monday each month, 4:00 p.m.
  - 3<sup>rd</sup> Wednesday, as called, 5:15 p.m.

Tulahoma Area Economic Dev. Corp. \_\_\_\_\_

Tulahoma Sports Council \_\_\_\_\_

Tulahoma Utilities Board \_\_\_\_\_

Stormwater Bd. Of Appeals \_\_\_\_\_

Other alderman seat

that is now vacant

1<sup>st</sup> Tuesday each month, 7:00 a.m.

Pending

4<sup>th</sup> Tuesday each month, 5:00 p.m.

Meets as called

**7. Why do you wish to serve on this Board?**

I wish to serve this community and to be more involved in the decisions made that effects the lives of others. I want to help bring about change in and for our communities. I have a heart for the people

**8. Please indicate any special skills or expertise you could bring to the Board.**

Critical thinking

People skills

humanitarian

communicate well with others

Non-judgemental

9. Please list any community activities in which you have been involved.

2012 Chaplain for the city of Tullahoma  
under the ordinance of the Tullahoma  
Police Department.

Served as VP of the Board of Directors  
at Tullahoma Day Care.

I certify that I meet the qualifications and I am familiar with the purposes and terms of service of the respective board(s)/commission(s) for which I wish to be considered. My schedule will permit attendance to the regular meetings of the board(s)/commission(s). Further, I will agree to take an oath of office to be administered at a meeting of the Board of Mayor and Aldermen.

I understand that I may withdraw my name from consideration at any time prior to appointment upon notification to the Mayor.

Further, I agree, if appointed, to comply with the City's Code of Ethics for advisory boards, authorities and commissions as adopted by the City of Tullahoma, Tennessee.

Sernoisea McBea 8/19/2020  
Signature/Date

\*Notes for Questions 2 & 3 above: A family member is a present spouse, parents, step-parents, grandparents, current parents-in-law, foster parents, children, brother, sister, brother-in-law and sister-in-law, grandchildren, and legally adopted children.

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CITIZEN PARTICIPATION RESUME FORM**

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Name Jamie Radiance Moorehead Daytime Phone 931-434-7281

Address 320 Oakwood Road Tullahoma, TN 37388

Email Address: jamie.moorehead@yuboo.com

1. Do you live within the city limits? Yes  No

2. Are you or any family member\* in the employ of the City of Tullahoma?  
Yes  No  If yes, explain \_\_\_\_\_

3. Is any family member a member of any board or commission of the City of Tullahoma?  
Yes  No  If yes, explain \_\_\_\_\_

4. Do you work for or own a company that performs work, contracts with, or provides materials to the City of Tullahoma or any of its Boards or agencies?  
Yes  No  If yes, explain \_\_\_\_\_

5. Occupation/Title Business owner  
Shin's Hair are Product creator /  
stylist

6. Please identify the Board(s)/Commission(s) on which you are interested in serving (check all that apply):

- Airport Authority
- Arts Council
- Board of Adjustment & Appeals
- Board of Zoning Appeals
- Duck River Utilities Comm.
- Friends of the Tull. Animal Shelter
- Historic Zoning Comm.
- Housing Authority
- Mayor's Jobs Council
- Tull. Industrial Dev. Bd.
- Planning Commission
- Tree Board

**REGULAR MEETING SCHEDULE**

- 2<sup>nd</sup> Tuesday each month, 5:00 p.m.
- 3<sup>rd</sup> Thursday each month, 5:30 p.m.
- Meets As Called
- Meets As Called
- 3<sup>rd</sup> Wednesday each month, 5:00 p.m.
- Pending
- 1<sup>st</sup> Tuesday bi-monthly, 4:00 p.m.
- 3<sup>rd</sup> Thursday each month, 5:00 p.m.
- Pending
- Meets as called
- 3<sup>rd</sup> Monday each month, 4:00 p.m.
- 3<sup>rd</sup> Wednesday, as called, 5:15 p.m.

Tulahoma Area Economic Dev. Corp. _____	1 <sup>st</sup> Tuesday each month, 7:00 a.m.
Tulahoma Sports Council _____	Pending
Tulahoma Utilities Board _____	4 <sup>th</sup> Tuesday each month, 5:00 p.m.
Stormwater Bd. Of Appeals _____	Meets as called
Other <u>Board Voted Alderman Position</u>	

**7. Why do you wish to serve on this Board?**

It would be a honor & Privilege to be a voice for the people that often feel unheard. A voice for the people who want to be active in the community, but can't because they are busy working multiple jobs and/or raising kids. To also bring a new perspective to the duties performed by the board of Mayor and Alderman.

**8. Please indicate any special skills or expertise you could bring to the Board.**

My hands on experience in the following fields:  
~~Intellectually~~ <sup>Intellectually & Physically</sup> Disabled Adults  
 2nd Staff Support / Case Manager (9 years - current)

- Phlebotomist / M.A. (7 years)
- Entrepreneur (4 years - current)
- Foster Parents (2 years)
- Deputy Clerks (2 years)
- Educational Assistant (6 months)

These jobs have given me variety of skills but I believe the number 1 and most important is community relations and insight into a world often unseen & unheard.

consideration. Any member who violates this provision may be subject to removal from the board, authority or commission.

If the advisory board, authority, or commission member believes he/she has a conflict of interest then that member should inform the advisory board, authority or commission that they will abstain from that vote.

Any advisory board, authority or commission may seek the counsel of the advisory board, authority or commission's legal counsel on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board, authority or commission member should excuse himself/herself from voting. The advisory board, authority or commission member may request that counsel respond in writing.

I, Jamie Radiance Moorehead, if appointed, pledge to comply with the City's Code of Ethics for advisory boards, authorities and commissions as adopted by the City of Tullahoma, Tennessee.

Jamie R. Moorehead  
Applicant's signature

8/18/2020  
Date

Name (please print) Jamie Radiance Moorehead

Advisory board, authority or commission: Mayor and Aldermen Board

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CITIZEN PARTICIPATION RESUME FORM**

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Name Greg Sandlin Daytime Phone 931-273-8955 (cell)

Address 108 Albemarle Drive (after 8/10/2012)

Email Address: gsandlin@lighttube.net

1. Do you live within the city limits? Yes  No

2. Are you or any family member\* in the employ of the City of Tullahoma?  
Yes  No  If yes, explain \_\_\_\_\_

3. Is any family member a member of any board or commission of the City of Tullahoma?  
Yes  No  If yes, explain \_\_\_\_\_

4. Do you work for or own a company that performs work, contracts with, or provides materials to the City of Tullahoma or any of its Boards or agencies?  
Yes  No  If yes, explain \_\_\_\_\_

5. Occupation/Title Test Operations Eng. AEC/NAS

6. Please identify the Board(s)/Commission(s) on which you are interested in serving (check all that apply):

- Airport Authority
- Arts Council
- Board of Adjustment & Appeals
- Diversity Council
- Downtown Council
- Duck River Utilities Comm.
- Historic Zoning Comm.
- Housing Authority
- Planning Commission
- Sports Council
- Tourism Council
- Tree Board
- Tullahoma Area Economic Dev. Corp.
- Tullahoma Utilities Authority
- Other Aldermen - open seat

- REGULAR MEETING SCHEDULE**
- 2<sup>nd</sup> Tuesday each month, 5:00 p.m.
  - 3<sup>rd</sup> Thursday each month, 6:00 p.m.
  - Meets As Called
  - TBD
  - TBD
  - 3<sup>rd</sup> Wednesday each month, 5:00 p.m.
  - 1<sup>st</sup> Tuesday bi-monthly, 4:00 p.m.
  - 3<sup>rd</sup> Thursday each month, 5:00 p.m.
  - 3<sup>rd</sup> Monday each month, 4:30 p.m.
  - 3<sup>rd</sup> Wednesday each month, 6:00 p.m.
  - 3<sup>rd</sup> Wednesday each month, 1:30 p.m.
  - 3<sup>rd</sup> Wednesday, as called, 5:15 p.m.
  - 1<sup>st</sup> Tuesday each month, 7:00 a.m.
  - 4<sup>th</sup> Tuesday each month, 5:00 p.m.

**7. Why do you wish to serve on this Board?**

Public service. Give back.

**8. Please indicate any special skills or expertise you could bring to the Board.**

Former Alderman (2009 - 2012)  
s Planning Commissioner (2009 - 2012)  
Served on Airport Authority (Liaison)  
Professional Engineer, Civil + Env  
Community Service mindset  
Econ dev. mindset

9. Please list any community activities in which you have been involved.

15 yr Rotarian

Chamber member

Former CC Public Building Authority

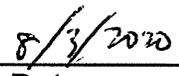
Elder, Covenant Pres. Church

I certify that I meet the qualifications and I am familiar with the purposes and terms of service of the respective board(s)/commission(s) for which I wish to be considered. My schedule will permit attendance to the regular meetings of the board(s)/commission(s). Further, I will agree to take an oath of office to be administered at a meeting of the Board of Mayor and Aldermen.

I understand that I may withdraw my name from consideration at any time prior to appointment upon notification to the Mayor.

Further, I agree, if appointed, to comply with the City's Code of Ethics for advisory boards, authorities and commissions as adopted by the City of Tullahoma, Tennessee.

  
Applicant Signature

  
Date

\*Notes for Questions 2 & 3 above: A family member is a present spouse, parents, step-parents, grandparents, current parents-in-law, foster parents, children, brother, sister, brother-in-law and sister-in-law, grandchildren, and legally adopted children.

**RESOLUTION NO. 1850**

**DATE:** September 14, 2020  
**TO:** Board of Mayor and Aldermen  
**FROM:** Susan Wilson, Finance Director  
**SUBJECT:** Resolution Approving UDAG Loan for Harton Family Partners

**BACKGROUND:**

Harton Family Partners has requested funding through the City of Tullahoma UDAG commercial loan program. The \$200,000 loan proceeds will be used to renovate the commercial building at 1400 Cedar Lane to accommodate the expansion of the current tenant, EnableComp. EnableComp is currently hiring and plans to add 100 employees this year, increasing their total employment to 200 over the next five years at this location.

The UDAG Revolving Loan Program was established in 1981 through an Urban Development Action Grant from the Department of Housing and Urban Development. The city has made 43 loans through this program, primarily for industrial job creation or retention. Loans are for up to 10 years at 4% below prime, adjusting annually, with a 1% floor. HUD regulations restrict the use of loan funds to purposes enumerated under section 5305 of the Act originating the program. In addition to commercial loans for economic development, job creation & retention, loans may be made to non-profit entities for acquisition, reconstruction and rehabilitation of public facilities (except general government) for historic preservation and community use. All loans are subject to credit check, financial and legal review, and must be secured. Loan payments are returned to the fund.

**RECOMMENDATION:**

The Loan Committee recommends loan approval subject to legal review.

**ATTACHMENT**

Loan Resolution 1850

**RESOLUTION NO. 1850**

**A RESOLUTION BY THE BOARD OF MAYOR AND ALDERMAN TO APPROVE A UDAG  
LOAN APPLICATION**

WHEREAS, Harton Family Partners has heretofore contacted officials of the City of Tullahoma and inquired about the possibility of obtaining a UDAG loan to be utilized toward the renovation of the applicant's building to accommodate expansion of an existing business and provide additional employment in Tullahoma, Tennessee and

WHEREAS, Harton Family Partners has provided certain financial information as a part of the application and whereas the information has been found, in the sole judgment of the reviewers, to be adequate, satisfactory and supportive of good lending practices; and

WHEREAS, the Loan Committee of the City of Tullahoma has provided a positive recommendation in the amount of \$200,000, and whereas the Board of Mayor and Aldermen of the City of Tullahoma, Tennessee, desires to approve the loan request of Harton Family Partners and said

NOW THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Tullahoma, Tennessee, that the Mayor and City Recorder are authorized to enter into an agreement with Harton Family Partners to grant its request for UDAG funds, subject to legal review and the execution of whatever documents are necessary in order to consummate such loan and bind Harton Family Partners to repayment and the offering of adequate collateral to ensure repayment all within the guidelines of the UDAG program.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after its passage, the public welfare requiring it, this \_\_\_ day of \_\_\_\_\_ 2020.

CITY OF TULLAHOMA, TENNESSEE

\_\_\_\_\_  
Ray L. Knowis, Mayor

ATTEST:

\_\_\_\_\_  
Rosemary Golden, City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Worsham, City Attorney

**RESOLUTION NO.1851**

**DATE:** September 14, 2020  
**TO:** Board of Mayor and Alderman  
**FROM:** Jennifer Moody, City Administrator  
**SUBJECT:** Amendment of the FY 2021 General Purpose School Budget

**BACKGROUND**

Please see the attached letter from Director of Schools Dr. Catherine Stephens describing the request for budget amendment. The Board of Education authorized this request at their regular meeting of July 13, 2020.

The budget amendment reflects changes in anticipated teacher salary increases from the State BEP (Basic Education Program) funding and the additions of three nursing positions and a new, Deputy Director position. With the addition of these nurses, each school will have a dedicated nurse.

**RECOMMENDATION**

The Board is recommended to approve the budget amendment.

**ATTACHMENTS:**

Resolution  
Letter  
BOE Agenda

RESOLUTION NO. 1851

A RESOLUTION TO AMEND THE CITY OF TULLAHOMA FY21 GENERAL PURPOSE SCHOOL BUDGET

BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Tullahoma, Tennessee that it intends to amend the general purpose school budget for the Tullahoma City Schools to incorporate Board of Education FY21 changes approved by the Board of Education July 13, 2020.

BE IT FURTHER RESOLVED that the Board of Mayor and Aldermen understands that the expenditure of funds in a budget amendment ordinance requires identification of a corresponding source of funds and/or expenditure reduction, as provided in Section 5-104(4) of the Tullahoma Municipal Code.

BE IT FURTHER RESOLVED that the Board of Mayor and Aldermen of the City of Tullahoma, Tennessee hereby identifies the following income source and expenditure line as provided by the Board of Education resulting in a balanced general purpose school fund budget for FY2021. Changes are summarized below and detailed in the Board of Education attachment. The following budget changes will also be included in a forthcoming ordinance amending the annual budget:

GENERAL PURPOSE SCHOOL FUND

	<u>Revenue</u>	
<i>Description</i>		<i>Amount</i>
Undesignated Fund Balance		\$ 39,444
Basic Education Program		- 266,000
JTPA/Literacy Program		<u>40,000</u>
		-\$186,556
	<u>Expense</u>	
<i>Description</i>		<i>Amount</i>
Vocational Education Program		-\$ 30,000
Health Services		187,233
General Admin./BOE		- 65,000
Office of the Principal		- 30,000
HR/Personnel		152,813
Operation of Plant		- 149,000
Maintenance of Plant		- 102,046
Building Improvements		<u>- 150,556</u>
		-\$186,556

To update the FY21 General Purpose School Fund Budget for changes as approved by the Board of Education on July 13, 2020.

PASSED AND APPROVED BY The Board of Mayor and Aldermen of the City of Tullahoma, Tennessee this 14<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
Ray L. Knowis, Mayor

Attest:

\_\_\_\_\_  
Rosemary Golden, City Recorder  
Approved as to form:

\_\_\_\_\_  
Steve Worsham, City Attorney



August 6, 2020

Ms. Jennifer Moody  
City Administrator  
City of Tullahoma  
201 W. Grundy St.  
Tullahoma, TN 37388

Jennifer,

Greetings from Tullahoma City Schools! I'm writing to inform you of the action taken by the school board that impacts our FY21 budget. As background, our 2020-2021 budget was approved by the TCS Board at our June 2020 meeting. After this action, the State BEP (Basic Education Program) removed an anticipated teacher salary increase. Additionally, the TCS Board approved three additional nursing positions, which allows there to be a dedicated nurse at each school. Previously, each school shared a nurse with another school. Lastly, the TCS Board approved filling the open Deputy Director position. All of these changes are reflected in the budget amendment.

Please find attached documentation from our Boards' meeting supporting this request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Catherine Stephens", written in a cursive style.

Dr. Catherine Stephens  
Director of Schools

510 S. Jackson Street  
Tullahoma, TN 37388-3468  
931.454.2600  
Fax: 931.454.2642  
[www.tcsedu.net](http://www.tcsedu.net)

**TULLAHOMA CITY SCHOOLS  
Board of Education Regular Meeting  
July 13, 2020 5:30 PM  
Tulahoma High School**

**Attendance Taken at 5:30 PM:**

Present Board Members:

Mrs. Jessica Fogarty  
Mr. Sid Hill  
Mrs. Amy Johnson  
Mrs. Teresa Lawson  
Mrs. Gigi Robison  
Mrs. Kim Uselton  
Mr. Pat Welsh

Approval of Agenda

**Motion Passed:** To approve agenda as presented.

**Passed** with a motion by Mrs. Kim Uselton and a second by Mrs. Jessica Fogarty.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Special Items

Individuals to Address the Board

There were no individuals wishing to address the board.

**Consent Agenda**

**Motion Passed:** To approve the consent agenda as presented.

**Passed** with a motion by Mrs. Jessica Fogarty and a second by Mrs. Teresa Lawson.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

**Approval of Minutes**

Minutes from the regular Board of Education meeting held on June 15, 2020, were presented for approval.

**Unfinished Business****Building and Grounds Report**

Chairman Welsh provided an update from the building and grounds committee.

**Ceiling Tile Bids**

Ceiling bids were obtained for Bel-Aire Elementary and East Middle School. Two vendors responded with bids. Abshire's Interior Acoustic's submitted a bid total of \$320,000 and Music City Floors submitted a bid total of \$491,000. The Building and Grounds committee recommends contracting with Abshire's Interior Acoustic's for both the Bel-Aire Elementary project and the East Middle School project.

**Motion Passed:** To accept bid from Abshire's Interior Acoustic's in the amount of \$320,000.

**Passed** with a motion by Mrs. Gigi Robison and a second by Mr. Sid Hill.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yes

**2020-2021 Budget Amendment**

Director of Business, Jason Ray, presented the following discussion on the amended budget presented for approval:

“After our board approved the 20-21 budget at the June meeting, our BEP estimate was reduced to align with the State’s revised budget.

Additionally, Dr. Stephens brought to light at the June Study Session, her desire to re-establish the Deputy Director position and add three additional nurses to achieve a ratio of one nurse assigned to each school.

In effort to accommodate these changes, we’ve reviewed and adjusted line items to better reflect historical and anticipated revenue and expenditures. Highlights include:

- Returning the maintenance and repair of buildings line item to the same amount as last year, which is \$260,000. This was a savings of \$100,000.
- Moving the bus purchase expenditure from the general purpose budget to the reserve fund. This frees up an additional \$190,000.

It is important to note that we were able to expend \$161,900 for capital projects in the 2019 - 2020 budget that was originally slated to be spent in the 2020 - 2021 year through reserve funds. As a result of moving the bus expenditure to reserve funds for this 2020-2021 year, we need to alter the reserve fund amount requested to \$1,519,444, just \$39,444 more than what was originally approved. “

**Motion Passed:** To accept amended 2020-2021 budget as presented.

**Passed** with a motion by Mrs. Amy Johnson and a second by Mrs. Teresa Lawson.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

### **Deputy Director of Schools**

The Deputy Director of Schools is a critical district-level position focused on the efficient and effective administration of personnel and operational services of the school district. Administration recommended that this position be moved back to a TCS staffed position with a 261-day contract.

Per Board Policy 5.116, when a new position is added, board members must be provided a job description, the qualifications necessary, and professional responsibilities (essential duties and/or responsibilities) of the role. This position will be evaluated annually by the Director of Schools.

**Motion Passed:** To accept the position of Deputy Director of Schools as presented.

**Passed** with a motion by Mrs. Jessica Fogarty and a second by Mrs. Amy Johnson.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

### **Nurses**

As discussed during the June 30th board study session, the addition of three school nurses is essential to ensure all students and staff has adequate support related to any and all health needs/conditions. The challenging times of COVID-19 certainly escalate the need to have one school nurse in every building. The administration recommended the addition of three school nurses to Tullahoma City Schools ensuring that every school has its own nurse to provide immediate support and assistance when needed.

**Motion Passed:** To accept the addition of three school nurses

**Passed** with a motion by Mr. Sid Hill and a second by Mrs. Teresa Lawson.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

**Policy Section 1**

The policy committee recommended several changes to policies in section one. Those changes and updates will be an attachment to the minutes.

**Motion Passed:** To accept changes to policies 1.101, 1.102, 1.200, 1.2021, 1.300, 1.407, 1.801, 1.805, 1.806 and the deletion of policy 1.1061 on first and final reading .

**Passed** with a motion by Mrs. Kim Uselton and a second by Mrs. Jessica Fogarty.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

## New Business

### Continuous Learning Plan

Dr. Stephens presented the Continuous Learning Plan that must be approved by the state department so Tullahoma City Schools can offer distance learning to students during the 2020-2021 school year. This plan addresses all necessary components including: communications, operation, staffing expectations, student schedule, instructional technology, digital resources, connectivity, attendance, grading, professional learning, etc. Dr. Stephens commended Director of Curriculum and Instruction, Susan Fanning, on her hard work on the CLP.

**Motion Passed:** To accept the Continuous Learning Plan as presented.

**Passed** with a motion by Mrs. Jessica Fogarty and a second by Mrs. Teresa Lawson.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

### 2020-2021 School Re-entry Plan

The 2020-2021 school re-entry plan was reviewed during the June 30th study session. This re-entry plan clearly conveys the percentage of active COVID-19 cases and what options will be provided for school, as well as the various safety precautions that will be in place.

**Motion Passed:** To accept the re-opening plan as presented.

**Passed** with a motion by Mrs. Amy Johnson and a second by Mrs. Gigi Robison.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

**Naming of 504/ADA Coordinator**

On March 16, 2020, Jennifer Matlock was named as the Section 504 and Title II Coordinator. Administration recommended naming Dr. April Norris as the coordinator for Section 504 and for Title II (Americans with Disabilities) as this more closely aligns with her role and responsibilities in her position.

**Motion Passed:** To accept Dr. April Norris as the coordinator for Section 504 and Title II, Americans with Disabilities.

**Passed** with a motion by Mrs. Teresa Lawson and a second by Mr. Sid Hill.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

**School District Ethics Committee**

Board policy 1.106 states that the school district may create a School District Ethics Committee. This committee will consist of three members who will be appointed to one-year terms by the Chairman of the Board with confirmation by the board. Policy also states that at least two members of the committee shall be members of the board of education.

**Motion Passed:** To accept Teresa Lawson, Sid Hill, and Jeremy Bell as members of the Ethics Committee.

**Passed** with a motion by Mrs. Kim Uselton and a second by Mrs. Jessica Fogarty.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

**Superintendent's Report**

Dr. Catherine Stephens shared that principals reported back to work on July 8<sup>th</sup>. Principals, assistant principals and directors spent the day meeting and planning for the school year. She shared her appreciation of all leadership and shared that, "No one in this room has ever opened school under these circumstances."

Dr. Stephens shared the new teacher and staff orientation will occur over the course of two days next week and invited any available board members to attend to welcome these new members to the team.

**City Liaison Report**

Rupa Blackwell was unable to attend due to a conflict with a city Board of Mayor and Aldermen meeting.

**Personnel**

Personnel changes from July 2020 were presented in an attachment.

**Adjournment**

**Motion Passed:** There being no further business, the meeting was adjourned at 6:23 p.m.

**Passed** with a motion by Mrs. Jessica Fogarty and a second by Mrs. Kim Uselton.

**7 Yeas - 0 Nays.**

Mrs. Jessica Fogarty	Yea
Mr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Gigi Robison	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

**Minutes approved August 18, 2020**

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**J. Patrick Welsh, Board Chairman**

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**Dr. Catherine Stephens, Director of Schools**

2020-21 GEN PURPOSE BUDGET

8/6/2020

REVENUE	2020-2021	2020-2021
ACCOUNT NUMBER	ORIGINAL	AMENDED
UNDESIGNATED FUND BALANCE	1,480,000	1,519,444
<b>40100 COUNTY TAXES</b>		
40110 CURRENT PROPERTY TAX-COFFEE CO.	5,855,558	5,855,558
40110 CURRENT PROPERTY TAX -FRANKLIN CO.	190,000	190,000
40120 TRUSTEE'S COLLECTION-PRIOR YEAR	160,000	160,000
40130 CIRCUIT CLERK/C&M-PRIOR YEAR	38,000	38,000
40140 INTEREST & PENALTY	42,000	42,000
40161 PAYMENTS IN LIEU-TVA	100,000	100,000
40210 LOCAL OPTION SALES TAX-SETTLEMENT		
40275 MIXED DRINK TAX		
<b>TOTALS ACCOUNT NUMBER 40100</b>	<b>6,385,558</b>	<b>6,385,558</b>
<b>40600 CITY SCHOOL DISTRICT REVENUES</b>		
40710 LOCAL OPTION SALES TAX	4,200,701	4,200,701
<b>TOTALS ACCOUNT NUMBERS 40600/40700</b>	<b>4,200,701</b>	<b>4,200,701</b>
<b>41000 LICENSES &amp; PERMITS</b>		
41110 MARRIAGE LICENSES	1,300	1,300
<b>TOTALS ACCOUNT NUMBER 41000</b>	<b>1,300</b>	<b>1,300</b>
<b>43000 CHARGES FOR SERVICES</b>		
43511 TUITION-REGULAR DAY STUDENTS	196,476	196,476
43515 TUITION-OTHER STATE SYSTEMS		
43570 RECEIPTS FROM INDIVIDUAL SCHOOLS	60,000	60,000
43990 OTHER CHARGES FOR SERVICES		
<b>TOTALS ACCOUNT NUMBER 43000</b>	<b>256,476</b>	<b>256,476</b>
<b>44000 OTHER LOCAL REVENUE</b>		
44110 INTEREST EARNED	25,000	25,000
44170 OTHER REVENUE	0	0
44520 INSURANCE RECOVERY	0	0
44530 SALE OF EQUIPMENT	0	0
44560 DAMAGES RECOVERED FROM INDIVIDUALS	0	0
44570 CONTRIBUTIONS & GIFTS	25,000	25,000
44900 CITY LIQUOR TAX	45,240	45,240
44990 SALE OF SURPLUS	0	0
<b>TOTALS ACCOUNT NUMBER 44000</b>	<b>95,240</b>	<b>95,240</b>
<b>46500 STATE EDUCATION FUNDS</b>		
46511 BASIC EDUCATION PROGRAM	17,975,000	17,709,000
46515 PRE-K	380,351	380,351
46590 OTHER STATE EDUCATION FUNDS	95,000	95,000
46592 INTERNET CONNECTIVITY	0	0
46610 CAREER LADDER	60,000	60,000
46612 EXTENDED CONTRACTS	0	0



2020-21 GEN PURPOSE BUDGET

8/6/2020

EXPENDITURES	2020-21	2020-21
ACCOUNT NUMBER	ORIGINAL	AMENDED
<b>71100 REGULAR EDUCATIONAL PROGRAM</b>		
116 TEACHERS	11,876,738	11,876,738
117 CAREER LADDER	45,000	45,000
163 EDUCATIONAL ASSISTANTS	1,415,767	1,415,767
195 SUBSTITUTE TEACHERS	260,000	260,000
201 SOCIAL SECURITY	797,770	797,770
204 STATE RETIREMENT	1,190,149	1,190,149
206 LIFE INSURANCE	24,200	24,200
207 MEDICAL INSURANCE	2,170,864	2,170,864
208 DENTAL INSURANCE	67,540	67,540
209 VISION INSURANCE	23,491	23,491
212 MEDICARE	198,374	198,374
355 TRAVEL	30,000	30,000
429 INSTRUCTIONAL SUPPLIES & MATERIALS	270,000	270,000
449 TEXTBOOKS	400,000	400,000
599 OTHER CHARGES	48,000	48,000
722 REGULAR INSTRUCTIONAL EQUIPMENT	491,000	491,000
<b>TOTAL 71100 ACCOUNT</b>	<b>19,308,893</b>	<b>19,308,893</b>
<b>71200 SPECIAL EDUCATION PROGRAM</b>		
116 TEACHERS	1,658,331	1,658,331
117 CAREER LADDER	5,000	5,000
162 CLERICAL PERSONNEL	36,832	36,832
163 EDUCATIONAL ASSISTANTS	817,188	817,188
171 SPEECH PATHOLOGISTS	86,838	86,838
188 OTHER SALARIES	15,000	15,000
195 SUBSTITUTE TEACHERS	51,115	51,115
201 SOCIAL SECURITY	154,933	154,933
204 STATE RETIREMENT	172,990	172,990
206 LIFE INSURANCE	6,236	6,236
207 MEDICAL INSURANCE	503,252	503,252
208 DENTAL INSURANCE	16,245	16,245
212 MEDICARE	36,234	36,234
299 VISION INSURANCE	6,747	6,747
310 CONTRACTS WITH OTHER PUBLIC AGENCIES		
312 CONTRACTS WITH PRIVATE AGENCIES	50,000	50,000
355 TRAVEL	0	0
399 OTHER CONTRACTED SERVICES	0	0
429 INSTRUCTIONAL SUPPLIES & MATERIALS	30,000	30,000
499 OTHER INSTRUCTIONAL SUPPLIES	32,500	32,500
599 OTHER CHARGES	32,500	32,500
725 SPECIAL EDUCATION EQUIPMENT	10,000	10,000
APPROX AMOUNT FROM SPED TRANSFER		
<b>TOTAL 71200 ACCOUNT</b>	<b>3,721,941</b>	<b>3,721,941</b>

2020-21 GEN PURPOSE BUDGET

8/6/2020

EXPENDITURES	2020-21	2020-21
ACCOUNT NUMBER	ORIGINAL	AMENDED
<b>71300 VOCATIONAL EDUCATION PROGRAM</b>		
116 TEACHERS	477,514	455,513
117 CAREER LADDER	2,000	2,000
162 CLERICAL PERSONNEL	0	0
201 SOCIAL SECURITY	29,733	25,733
204 STATE RETIREMENT	47,956	43,956
206 LIFE INSURANCE	767	767
207 MEDICAL INSURANCE	82,806	82,806
208 DENTAL INSURANCE	2,351	2,351
209 VISION INSURANCE	818	818
212 MEDICARE	6,954	6,954
355 TRAVEL	12,000	12,000
429 INSTRUCTIONAL SUPPLIES AND MATERIALS	15,000	15,000
589 OTHER CHARGES	5,000	5,000
730 VOC EQUIPMENT		
<b>TOTAL 71300 ACCOUNT</b>	<b>682,898</b>	<b>652,898</b>
<b>72110 ATTENDANCE</b>		
105 SUPERVISOR/DIRECTOR	87,623	87,623
162 CLERICAL PERSONNEL	0	0
201 SOCIAL SECURITY	5,433	5,433
204 STATE RETIREMENT	8,762	8,762
206 LIFE INSURANCE	141	141
207 MEDICAL INSURANCE	15,829	15,829
208 DENTAL INSURANCE	480	480
209 VISION INSURANCE	170	170
212 MEDICARE	1,271	1,271
355 TRAVEL	3,674	3,674
499 OTHER SUPPLIES AND MATERIALS	2,261	2,261
599 OTHER CHARGES		
<b>TOTAL 72110 ACCOUNT</b>	<b>125,644</b>	<b>125,644</b>
<b>72120 HEALTH SERVICES</b>		
105 NURSE	229,122	365,622
201 SOCIAL SECURITY	13,261	21,724
204 STATE RETIREMENT	12,070	19,261
206 LIFE INSURANCE	327	447
207 MEDICAL INSURANCE	43,317	75,805
208 DENTAL INSURANCE	1,125	1,497
209 VISION INSURANCE	388	508
212 MEDICARE	3,100	5,079
413 DRUGS AND MEDICAL SUPPLIES	30,000	30,000
<b>TOTAL 72120 ACCOUNT</b>	<b>332,710</b>	<b>519,943</b>

2020-21 GEN PURPOSE BUDGET

8/6/2020

	2020-21	2020-21
	ORIGINAL	AMENDED
<b>72130 OTHER STUDENT SUPPORT</b>		
117 CAREER LADDER	2,000	2,000
123 GUIDANCE PERSONNEL	579,135	579,135
161 SECRETARY	31,538	31,538
201 SOCIAL SECURITY	37,989	37,989
204 STATE RETIREMENT	60,797	60,797
208 LIFE INSURANCE	869	869
207 MEDICAL INSURANCE	71,561	71,561
208 DENTAL INSURANCE	2,556	2,556
209 VISION INSURANCE	920	920
212 MEDICARE	10,000	10,000
312 CONTRACTS W/PRIVATE AGENCIES		
322 EVALUATION AND TESTING	15,000	15,000
524 STAFF DEVELOPMENT		
<b>TOTAL 72130 ACCOUNT</b>	<b>812,365</b>	<b>812,365</b>
<b>72210 INSTRUCTIONAL STAFF/ REG. INST. PROG.</b>		
105 SUPERVISOR/DIRECTOR	98,162	98,162
117 CAREER LADDER	3,000	3,000
129 LIBRARIANS	233,084	233,084
161 SECRETARY	52,200	52,200
201 SOCIAL SECURITY	21,565	21,565
204 STATE RETIREMENT	33,460	33,460
208 LIFE INSURANCE	613	613
207 MEDICAL INSURANCE	51,115	51,115
208 DENTAL INSURANCE	1,738	1,738
209 VISION INSURANCE	593	593
212 MEDICARE	5,080	5,080
308 CONSULTANTS	3,000	3,000
355 TRAVEL		
432 LIBRARY BOOKS	50,000	50,000
524 STAFF DEVELOPMENT	6,000	6,000
599 OTHER CHARGES		
<b>TOTAL 72210 ACCOUNT</b>	<b>559,611</b>	<b>559,611</b>
<b>72220 SPECIAL EDUCATION PROGRAM</b>		
105 SUPERVISOR/DIRECTOR	97,104	97,104
117 CAREER LADDER	1,000	1,000
124 PSYCHOLOGIST	65,000	65,000
127 CAREER LADDER - EXTENDED CONTRACTS		
189 OTHER SALARIES	206,129	206,129
201 SOCIAL SECURITY	23,738	23,738
204 STATE RETIREMENT	47,252	47,252
208 LIFE INSURANCE	546	546
207 MEDICAL INSURANCE	36,188	36,188
208 DENTAL INSURANCE	1,606	1,606
212 MEDICARE	578	578
299 VISION INSURANCE	104	104
355 TRAVEL	5,000	5,000

2020-21 GEN PURPOSE BUDGET

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399 OTHER CONTRACTED SERVICES	65,000	65,000
524 STAFF DEVELOPMENT	34,000	34,000
599 OTHER CHARGES		
<b>TOTAL 72220 ACCOUNT</b>	<b>683,245</b>	<b>683,245</b>
	<b>2020-21</b>	<b>2020-21</b>
<b>72310 GENERAL ADMIN/BD OF EDUCATION</b>	<b>ORIGINAL</b>	<b>AMENDED</b>
191 DIRECTOR'S FEE	8,400	8,400
118 SECRETARY TO BOARD	9,000	9,000
201 SOCIAL SECURITY	375	375
205 HSA FRINGE	130,000	65,000
206 LIFE INSURANCE	2,658	2,658
207 MEDICAL INSURANCE	153,345	153,345
208 DENTAL INSURANCE	12,268	12,268
209 VISION INSURANCE	3,578	3,578
210 UNEMPLOYMENT COMPENSATION	15,335	15,335
211 LOCAL RETIREMENT	550,000	550,000
212 MEDICARE	2,800	2,800
217 HYBRID RETIREMENT STABILIZATION	100,000	100,000
305 AUDIT SERVICES	30,000	30,000
320 DUES AND MEMBERSHIP	18,000	18,000
331 LEGAL SERVICES	35,000	35,000
355 TRAVEL	15,000	15,000
506 LIABILITY INSURANCE	160,000	160,000
508 PREMIUM ON CORP. SURETY BONDS	2,500	2,500
510 TRUSTEE COMMISSION	125,000	125,000
513 WORKMEN'S COMPENSATION	100,000	100,000
599 OTHER CHARGES	20,000	20,000
<b>TOTAL 72310 ACCOUNT</b>	<b>1,493,268</b>	<b>1,428,268</b>
<b>72320 OFFICE OF THE SUPERINTENDENT</b>		
101 ADMINISTRATIVE OFFICER	165,000	165,000
117 CAREER LADDER	0	0
161 SECRETARY	52,942	52,942
201 SOCIAL SECURITY	13,131	13,131
204 STATE RETIREMENT	16,928	16,928
206 LIFE INSURANCE	204	204
207 MEDICAL INSURANCE	9,201	9,201
208 DENTAL INSURANCE	613	613
209 VISION INSURANCE	215	215
212 MEDICARE	3,071	3,071
307 COMMUNICATIONS	150,000	150,000
348 POSTAL CHARGES	2,000	2,000
435 OFFICE SUPPLIES	7,000	7,000
524 STAFF DEVELOPMENT	18,000	18,000
599 OTHER CHARGES	10,000	10,000
<b>TOTAL 72320 ACCOUNT</b>	<b>448,305</b>	<b>448,305</b>
<b>72410 OFFICE OF THE PRINCIPAL</b>		
103 ASSISTANT PRINCIPALS	248,571	240,571
104 PRINCIPALS	680,453	658,453
117 CAREER LADDER	4,089	4,089
161 SECRETARIES	220,443	220,443
201 SOCIAL SECURITY	66,050	66,050

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204 STATE RETIREMENT	97,790	97,790
208 LIFE INSURANCE	1,636	1,636
207 MEDICAL INSURANCE	153,345	153,345
208 DENTAL INSURANCE	4,805	4,805
209 VISION INSURANCE	1,738	1,738
212 MEDICARE	16,727	16,727
435 OFFICE SUPPLIES	20,700	20,700
524 STAFF DEVELOPMENT	5,000	5,000
<b>TOTAL 72410 ACCOUNT</b>	<b>1,521,345</b>	<b>1,491,346</b>
	<b>2020-21</b>	<b>2020-21</b>
	<b>ORIGINAL</b>	<b>AMENDED</b>
<b>72510 FISCAL SERVICES</b>		
105 SUPERVISOR/DIRECTOR	97,000	97,000
119 BOOKKEEPERS	142,000	142,000
201 SOCIAL SECURITY	16,165	16,165
204 STATE RETIREMENT	12,930	12,930
206 LIFE INSURANCE	370	370
207 MEDICAL INSURANCE	40,314	40,314
208 DENTAL INSURANCE	1,260	1,260
209 VISION INSURANCE	450	450
212 MEDICARE	3,325	3,325
355 TRAVEL		
399 OTHER CONTRACTED SERVICES	40,000	40,000
435 OFFICE SUPPLIES	3,000	3,000
524 STAFF DEVELOPMENT	1,500	1,500
<b>TOTAL 72510 ACCOUNT</b>	<b>358,314</b>	<b>358,314</b>
<b>72520 HR/PERSONNEL</b>		
105 SUPERVISOR/DIRECTOR		119,253
162 CLERICAL PERSONNEL	97,338	97,338
201 SOCIAL SECURITY	6,035	13,429
204 STATE RETIREMENT	9,734	20,467
206 LIFE INSURANCE	157	197
207 MEDICAL INSURANCE	17,584	31,084
208 DENTAL INSURANCE	534	658
209 VISION INSURANCE	188	228
212 MEDICARE	1,411	3,140
355 TRAVEL	4,082	4,082
499 OTHER SUPPLIES AND MATERIALS	2,512	2,512
599 OTHER CHARGES	0	0
<b>TOTAL 72110 ACCOUNT</b>	<b>139,575</b>	<b>292,388</b>
<b>72610 OPERATION OF PLANT</b>		
166 CUSTODIAL PERSONNEL	766,725	766,725
189 OTHER SALARIES AND WAGES	0	0
201 SOCIAL SECURITY	48,325	48,325
204 STATE RETIREMENT	16,435	16,435
206 LIFE INSURANCE	2,351	2,351
207 MEDICAL INSURANCE	214,683	214,683
208 DENTAL INSURANCE	7,667	7,667
209 VISION INSURANCE	2,760	2,760

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212 MEDICARE	11,302	11,302
399 OTHER CONTRACTED SERVICES	475,000	475,000
410 CUSTODIAL SUPPLIES	150,000	150,000
415 ELECTRICITY	991,000	884,000
434 NATURAL GAS	112,000	80,000
454 WATER AND SEWER	80,000	70,000
501 BOILER INSURANCE		
502 BUILDING AND CONTENT INSURANCE		
707 BUILDING IMPROVEMENTS		
720 PLANT OPERATION EQUIPMENT		
<b>TOTAL 72610 ACCOUNT</b>	<b>2,878,249</b>	<b>2,729,249</b>
<b>72620 MAINTENANCE OF PLANT</b>		
189 OTHER SALARIES	468,146	468,146
201 SOCIAL SECURITY	29,025	29,025
204 STATE RETIREMENT	4,541	4,541
206 LIFE INSURANCE	920	920
207 MEDICAL INSURANCE	86,896	84,849
208 DENTAL INSURANCE	2,760	2,760
209 VISION INSURANCE	971	971
212 MEDICARE	6,788	6,788
335 MAINTENANCE AND REPAIR OF BLDGS	360,000	260,000
336 MAINTENANCE AND REPAIR OF EQUIP	150,000	150,000
499 OTHER SUPPLIES		
717 MAINTENANCE EQUIPMENT	6,000	6,000
<b>TOTAL 72620 ACCOUNT</b>	<b>1,116,047</b>	<b>1,014,001</b>
	<b>2020-21</b>	<b>2020-21</b>
	<b>ORIGINAL</b>	<b>AMENDED</b>
<b>72710 TRANSPORTATION</b>		
146 BUS DRIVERS	40,068	40,066
189 OTHER SALARIES AND WAGES	60,000	60,000
201 SOCIAL SECURITY	5,400	5,400
204 STATE RETIREMENT	0	0
206 LIFE INSURANCE	102	102
207 MEDICAL INSURANCE	818	818
208 DENTAL INSURANCE	307	307
209 VISION INSURANCE	92	92
212 MEDICARE	1,263	1,263
338 MAINTENANCE AND REPAIR OF VEHICLES	30,000	30,000
425 GASOLINE	32,000	32,000
511 VEHICLE INSURANCE	14,500	14,500
729 BUS REPLACEMENT	190,000	190,000
<b>TOTAL 72710 ACCOUNT</b>	<b>374,547</b>	<b>374,547</b>
<b>76100 REGULAR CAPITAL OUTLAY</b>		
707 BUILDING IMPROVEMENTS	1,480,000	1,329,444
<b>TOTAL 76100 ACCOUNT</b>	<b>1,480,000</b>	<b>1,329,444</b>
<b>TOTAL EXPENDITURES GENERAL PURPOSE FD</b>	<b>35,936,947</b>	<b>35,750,391</b>

**ORDINANCE NO. 1544**

**DATE:** September 14, 2020

**TO:** Board of Mayor and Aldermen

**FROM:** Jennifer Moody, City Administrator

**SUBJECT:** Conduct the First Reading of Ordinance No. 1544, a Zoning Map Amendment to Re-Zone approximately 0.6 acres at 713, 715, and 717 East Lincoln Street from C-2 General Commercial District to R-3 High-Density Residential District (ZMA 237)

**Background Summary:**

The subject properties are contiguous, vacant parcels addressed as 713, 715, and 717 E. Lincoln Street, on the north side of the E. Lincoln Street (across from Damron’s Restaurant) and are mid-block properties between Birch Alley and N. College St. Each lot appears to be approximately 0.2 acres with between 50’-60’ of frontage on E. Lincoln St and 150’ in depth. At this size, each lot is equal to the minimum lot size of 7,500 square feet for the R-3 Residential District. General Commercial District (C-2) does not have a minimum lot size. All lots have access to an alley that runs along the rear of the property.

The applicant is requesting rezoning to support construction of a single-family residential dwelling on each lot with the driveway access being served off the alley. The construction style would be “shotgun-style” with the structure being narrow and running deep, following the shape of the lot. The applicant indicated that the proposed homes could be one- or two-stories in height.

The three parcels are approximately 0.6 acres in total and are currently undeveloped, vacant land. The property is presently zoned C-2 (General Commercial). The general character of this area is mixed-use with single-family residences and some multi-family mixed with general commercial uses. The land use plan indicates commercial district for all lots fronting E. Lincoln Street in this area, while the existing uses are primarily residential in character.

<b>Current property Information</b>	
<b>Land Use:</b>	Agricultural
<b>Site Features:</b>	Vacant
<b>Water &amp; Sewer</b>	Public water and sewer is available and required for R-3
<b>Flood Areas</b>	The site <u>is not</u> located in a special flood hazard area.
<b>Vehicle Access</b>	E. Lincoln Street (Urban Collector Street)

<b>Surrounding Zoning and Land Use:</b>		
	<b>Zoning:</b>	<b>Land Use:</b>
<b>North:</b>	Medium-density Residential (R-2)	Single-family and Two-family dwellings
<b>South:</b>	General Commercial (C-2)	Restaurant, Office, Automotive Service

<b>East:</b>	General Commercial (C-2)	Mixed-Uses with Single-family dwellings (Residential) and Grocery (Commercial)
<b>West:</b>	General Commercial (C-2) and High-density Residential (R-3)	Single-family dwellings

**Zoning District Summary (Existing/ Proposed):**

	Existing Zoning: General Commercial (C-2)	Proposed Zoning: High-Density Residential (R-3)
<b>Zoning District Intent:</b>	The C-2 district is for personal and business services and general retail business. Regulations are designed to guide future change so as to discourage formation of future blighted commercial areas, to preserve the carrying capacity of the community's collector and arterial street system, and to provide for adequate off-street parking and loading.	The R-3 district is intended to promote and encourage the establishment and maintenance of a suitable environment for urban residence in areas appropriate by location and character for occupancy by high-density, multiple-family dwellings.
<b>Permissible Uses:</b>	<ol style="list-style-type: none"> <li>1. Any uses permitted in C-1 District</li> <li>2. Automotive sales</li> <li>3. Automotive motor fuel dispensing facilities</li> <li>4. Automotive self-service motor fuel dispensing facilities</li> <li>5. Contractors business offices</li> <li>6. Commercial printing and publishing</li> <li>7. Commercial schools</li> <li>8. Community Commercial centers</li> <li>9. Convenience Commercial centers</li> <li>10. Cultural Institutions</li> <li>11. Fast Food Restaurant</li> <li>12. Fitness Centers</li> <li>13. Group Care Facilities</li> <li>14. Hospitals</li> <li>15. Hotels and Motels</li> <li>16. Indoor Recreation</li> <li>17. Light Commercial</li> <li>18. Minor Automotive Repair</li> <li>19. Mortuary and Funeral Homes</li> <li>20. Neighborhood Commercial centers</li> </ol>	<ol style="list-style-type: none"> <li>1. Single-family dwellings</li> <li>2. Two-family dwellings</li> <li>3. Multifamily dwellings</li> <li>4. Townhouses</li> <li>5. Boarding Houses</li> <li>6. Condominiums</li> <li>7. Congregate residences</li> <li>8. Accessory buildings</li> <li>9. Temporary buildings</li> </ol>

<b>Continued from previous page:</b>	Existing Zoning: General Commercial (C-2)	Proposed Zoning: High-Density Residential (R-3)
<b>Permissible Uses:</b>	21.Outdoor Recreation 22.Rehabilitation Centers 23. Religious, Cultural and Fraternal Activities 24. Theaters	
<b>Uses permitted upon review</b>	1. Regional Commercial Centers 2. Schools (private and public)(primary and secondary)	1. Churches 2. K-12 Schools, and colleges, public and private 3. Parks, playgrounds & ball fields. 4. Country Clubs/ Golf Courses 5. Police & Fire Stations 6. Public& Governmental Services 7. Public Libraries 8. Public Parking Lots 9. Temporary Uses
<b>Water and Sewer Service:</b>	Public water & sewer are not required.	Public water and sewer are required.

<b>Zoning District Summary (Existing/ Proposed):</b>		
<b>Lot and/ or Density Requirements:</b>	<b>General Commercial (C-2)</b>	<b>Single-family dwelling in R-3:</b>
	Minimum Lot Area: None	Minimum Lot Area: 7,500 sq. ft.
	Minimum Lot Width: None	Minimum Lot Width: 50 ft.
	Maximum Impervious Lot Coverage(%): 80	Maximum Impervious Lot Coverage (%): 25
		<b>Two-family dwellings and Townhomes in R-3</b>
		Minimum Lot Area: 7,500 square feet per unit
		Minimum Lot Width: 125 feet
		Maximum Impervious Lot Coverage (%): 30
		<b>Multifamily dwellings in R-3</b>
		Minimum Lot Area: 3,000 square feet per unit
	Minimum Lot Width: 150 feet	
	Maximum Impervious Lot Coverage (%): 35	
<b>Height Restrictions:</b>	Maximum Building Height: 35 ft.	Maximum Building Height: 50 ft.

	<b>Minimum Number of Parking Space:</b>	<b>Minimum Number of Parking Space:</b>
<b>Off-Street Parking Requirements:</b>	Varies based upon Use	<b>Single-family dwelling:</b> 2 per dwelling
		<b>Two-family dwelling/ Townhome:</b> 2 per unit
		<b>Multifamily dwelling:</b> 1.5 per unit
<b>Setback Requirements:</b>	<b>Front Yard Setback:</b> 35 feet from the street right-of-way	<b>Single-family dwelling</b>
		Front: 35 ft.
		Side: 5 ft.
	<b>Rear Yard Setback:</b> 10 feet from side lot lines	Rear: 25 ft.
		<b>Two-family dwelling/ Townhomes</b>
		Front: 35 ft.
	<b>Side Yard Setback:</b> 10 feet from side lot lines	Side: 10 ft.
		Rear: 25 ft.
		<b>Multifamily dwelling</b>
		Front: 50 ft.
		Side: 20 ft.
		Rear: 35 ft.

**Comprehensive Development Plan Consideration(s):**

The land use map indicates the preferable use of this property as General Commercial.

**Planning Consideration(s):**

The following general factors, planning concepts, and other facts should be considered in the review of this application:

1. In consideration of the appropriate zoning classification for these lots, it is notable that the size of the lots are below allowable lot sizes for consideration of re-zoning to low-density (R-1) and medium-density (R-2) residential districts. The lot sizes would meet minimum area requirements for the High-Density residential district (R-3); however, it is unlikely that anything other than single-family dwellings could meet the setback requirements without a revised plat to combine lots.
2. The Zoning Ordinance defines one mixed-use district, the Neighborhood Commercial District (C-3); however, the Comprehensive Plan and Land Use Map have not yet been updated to identify areas for this zoning district.
3. This is a small-scale amendment request totaling 0.6 acres in property. Each lot has approximately 50 feet of frontage along East Lincoln Street and is approximately 150' deep with an alley running along the rear property lines.
4. The subject property is located immediately across from commercial uses and immediately next to residential uses. The immediate area consists of a mixture of uses.
5. The parcel meets all lot (minimum size and width) standards for single-family development in the R-3 District.

**RECOMMENDATION**

The request was submitted to the Planning Commission on August 17, 2020, for its consideration, at which time the Planning Commission held a public hearing and then unanimously voted (5-0, with two members absent) to send a favorable recommendation to the Board of Mayor and Aldermen. Only the applicant spoke during the public hearing.

The Board is recommended to uphold the Planning Commission's recommendation and approve the proposed residential zoning district based upon the following findings from staff:

1. The proposed amendment is small-scale and while it is inconsistent with the adopted land use plan,

which designates the area for general commercial use, the request is consistent with the general character of the existing neighborhood and the current use of the contiguous parcels to the north, east, and west.

2. A need for more housing and infill residential developments has often been discussed by members of the Planning Commission.
3. High-density residential zoning is one parcel removed from the subject lots; specifically, it is one parcel removed to the west. The neighboring property currently zoned C-2 was not able to be directly reached to determine whether they would like to be considered for inclusion in the rezoning request. If that parcel were included, then the rezoning application would be consistent with the current land use map.

#### **FISCAL IMPACT**

None.

#### **ATTACHMENTS**

Application

Ordinance

Exhibit "A" – Property Map

**ORDINANCE NO. 1544**

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN THE TULLAHOMA MUNICIPAL CODE, WHICH IS ORDINANCE NO.1392, TO RE-ZONE THREE PARCELS ADDRESSED AS 713, 715, and 717 EAST LINCOLN STREET, IN TOTAL APPROXIMATELY 0.6 ACRES, (COFFEE COUNTY TAX MAP 124K, GROUP F, PARCELS 019.00, 020.00, and 020.01), FROM C-2 (GENERAL COMMERCIAL DISTRICT) TO R-3 (HIGH-DENSITY RESIDENTIAL).**

WHEREAS, a public hearing before this body was held on the 28th day of September, 2020 commencing at 5:30 p.m. and notice thereof published in the *Tullahoma News* on the 13th day of September, 2020 at which hearing members of the public were allowed to be present and to speak on the issues, and

WHEREAS, there being no substantial opposition to the re-zoning of subject property as is hereinafter set out and same being in the best interest of the safety, welfare, and ordinary growth of the City of Tullahoma and its residents;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF TULLAHOMA, TENNESSEE AS FOLLOWS:**

**SECTION 1.** The Zoning Map of the City of Tullahoma, Tennessee known be hereby amended by the rezoning of property at 713, 715, 717 East Lincoln Street (Coffee County Map 124K, Group F, Parcel 019.00, 020.00, and 020.01) from C-2, General Commercial District to R-3 High-Density Residential, said properties more particularly identified as on Exhibit "A" to this ordinance.

**SECTION 2.** That all Ordinances in conflict herewith and all provisions in the Code of Ordinances of the City of Tullahoma, in conflict herewith are hereby repealed in their entirety, to the extent of any conflicts.

**SECTION 3.** That if any section, subsection, paragraph, sentence, item or clause of this Ordinance shall for any reason be declared unconstitutional or invalid, such declaration shall not

affect any other portion of this Ordinance, it being the intent that the sections, subsections, paragraphs, sentences, items or clauses of this Ordinance shall be treated as severable.

**SECTION 4.** That this Ordinance shall take effect and be in full force and effect from and after its passage and from and after its caption being published one time in a newspaper of general circulation in Coffee County, Tennessee, the public welfare requiring it.

CITY OF TULLAHOMA

BY: \_\_\_\_\_  
Ray Knowis, Mayor

ATTEST:

\_\_\_\_\_  
Ms. Rosemary Golden, City Recorder

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Mr. Steve Worsham, City Attorney

PASSED ON FIRST READING: \_\_\_\_\_

PASSED ON SECOND READING: \_\_\_\_\_

ORDINANCE NO. 1544

Exhibit "A"



**TULLAHOMA BEER BOARD  
CY 2020**

**SUMMARY OF ACTION TAKEN ON AGENDA ITEMS**

ITEM NO.	TYPE	APPLICANT/ PERMIT HOLDER	LOCATION	DISPOSITION	Mayor Curlee	Mayor Pro Tem Blanks	Ald. Blackwell	Ald. Berry	Ald. Dunn	Ald. Mathis	Ald. Knowis
20-BB01	Minutes of 12/9/19 Meeting	N/a	N/a	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB02	Beer Permit (On and Off-Premises)	4 The Win Cigar Shop and Lounge	110 W. Lincoln Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB03	Beer Permit (On-Premises)	Tulahoma Bowling Lanes Inc.	900 S. Anderson Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB04	Beer Permit (Off-Premises)	Joung, Inc. dba Piggly Wiggly	811 E. Lincoln Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB05	Beer Permit (Special Event – Non-Profit)	Hands On Science Center Family Fun Day & Evening Social	101 Mitchell Blvd.	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB06	Beer Permit (Special Event – Non-Profit)	Tulahoma Sports Council Hall of Fame Dinner	501 N. Collins Street	Approved 1/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB07	Minutes of 1/13/20 Meeting	N/a	N/a	Approved 1/27/20	A	Y	Y	Y	Y	A	Y
20-BB08	Minutes of 1/27/20 Meeting	N/a	N/a	Approved 2/10/20	Y	A	Y	Y	Y	Y	Y
20-BB09	Minutes of 2/10/20 Meeting	N/a	N/a	Approved 2/24/20	A	Y	Y	Y	Y	Y	Y
20-BB11	Minutes of 2/24/20 Meeting	N/a	N/a	Approved 3/9/20	Y	Y	Y	Y	Y	Y	Y
20-BB12	Minutes of 3/9/20 Meeting	N/a	N/a	Approved 4/13/20	Y	Y	Y	Y	Y	Y	Y

Disclaimer: This summary is provided for reference only and is not the official record of any meeting or action, the only official record may be found in the approved minutes on file maintained by the Beer Board Secretary/City Recorder.

ITEM NO.	TYPE	APPLICANT/ PERMIT HOLDER	LOCATION	DISPOSITION	Mayor Curlee	Mayor Pro Tem Blanks	Ald. Blackwell	Ald. Berry	Ald. Dunn	Ald. Mathis	Ald. Knowis
20-BB13	Minutes of 4/13/20 Meeting	N/a	N/a	Approved 4/27/20	Y	Y	Y	Y	Y	A	Y
20-BB14	Minutes of 4/27/20 Meeting	N/a	N/a	Approved 5/11/20	Y	Y	Y	Y	Y	Y	Y
20-BB15	Minutes of 5/11/20 Meeting	N/a	N/a	Approved 6/1/20	Y	Y	Y	Y	Y	Y	Y
20-BB16	Minutes of 6/1/20 Meeting	N/a	N/a	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-BB17	Beer Permit (On and Off-Premises)	MSAG, LLC dba One22West	122 W. Lincoln Street	Approved 6/8/20	Y	Y	Y	Y	Y	Y	Y
20-BB18	Minutes of 6/8/20 Meeting	N/a	N/a	Approved 6/22/20	Y	A	Y	Y	Y	Y	Y
20-BB19	Minutes of 6/22/20 Meeting	N/a	N/a	Approved 7/13/20	Y	Y	Y	Y	Y	Y	Y
20-BB20	Minutes of 7/13/20 Meeting	N/a	N/a	Approved 7/27/20	Y	Y	Y	Y	Y	Y	Y
20-BB21	Minutes of 7/27/20 Meeting	N/a	N/a	Approved 8/10/20	Y	Y	Y	Y	Y	Y	Y

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ITEM NO.	TYPE	APPLICANT/ PERMIT HOLDER	LOCATION	DISPOSITION	Mayor Knowis	Mayor Pro Tem Blanks	Ald. Amacher	Ald. Berry	Ald. Blackwell	Ald. Dunn	Vacant
20-BB22	Minutes of 8/10/20 Meeting	N/a	N/a	Approved 8/24/20	Y	Y	Y	Y	Y	Y	
20-BB23	Beer Application (Off-Premises Permit)	Dollar General Store #21955, Ms. Selena Warren, Manager	901 E. Lincoln Street	Motion to Defer to Next meeting due to absence of Applicant Approved 8/24/20	Y	Y	Y	Y	Y	Y	

**BEER BOARD MEETING  
MINUTES  
AUGUST 24, 2020**

The Beer Board of the City of Tullahoma, Coffee and Franklin Counties, Tennessee met in a Meeting on Monday, August 24, 2020 at the Municipal Building in Tullahoma with Mayor Ray Knowis presiding and the following named members of the Board of Mayor and Aldermen: Jenna Amacher, Daniel Berry, Rupa Blackwell, Jimmy Blanks and Robin Dunn. There were six (6) Board Members present.

Jennifer Moody, City Administrator; Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder; were also present at the meeting.

Mayor Ray Knowis called the meeting to order.

**PUBLIC COMMENTS: - NONE -**

**CONSENT AGENDA:**

**ITEM NO. 20-BB22 – MINUTES OF AUGUST 10, 2020 BEER BOARD MEETING**

Mayor Knowis read the caption for the item on the Consent agenda.

A motion was made by Alderman Blackwell and seconded by Alderman Dunn to approve the minutes of the August 10, 2020 Beer Board Meeting.

On roll call all members present voted aye and it was so ordered.

**OLD BUSINESS: - NONE -**

**NEW BUSINESS: - NONE -**

**ITEM NO. 20-BB23 – BEER APPLICATION (OFF-PREMISES PERMIT) FOR A NEW BUSINESS, DOLLAR GENERAL STORE #21955, LOCATED AT 901 EAST LINCOLN STREET, THE LOCAL MANAGER MS. SELENA WARREN INTENDS TO BE THE MANAGER IN CHARGE OF BEER SALES, CONSIDER APPROVAL SUBJECT TO FINAL FIRE INSPECTION**

Mayor Knowis read the caption for Agenda Item No. 20-BB23.

A motion was made by Alderman Berry and seconded by Alderman Blackwell to post pond this agenda item until the next Beer Board meeting because the applicant had left the meeting.

On roll call all members present voted aye and it was so ordered.

There being no further business to come before the Beer Board at this time so the Beer Board Meeting adjourned at 6:48p.m.

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**CITY RECORDER**

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**MAYOR**

**AGENDA ITEM NO. 20-BB-23**

**DATE:** August 24, 2020  
**TO:** Board of Mayor and Aldermen  
**FROM:** Rosemary Golden, Beer Board Secretary  
**SUBJECT:** Beer Application (Off-Premises Beer Permit)  
Dolgencorp, LLC / Dollar General Store #21955  
901 East Lincoln Street

**BACKGROUND:**

Attached please find a copy of a Beer Permit (Off-Premises) Application regarding the new (Dollar General Store # 21955 located at 901 East Lincoln Street. This is a new business/store under construction. Ms. Selena Warren intends to be the local manager in charge of the beer sales. All City of Tullahoma past due license fees, taxes and garbage bills for all the applicants have been paid.

**RECOMMENDATION:**

Staff recommends approving the Beer permit upon passing the final fire inspection.

**ATTACHMENTS:**

Completed Application  
Completed Compliance Staff Review sheets



APPLICATION FOR BEER PERMIT  
STATE OF TENNESSEE  
CITY OF TULLAHOMA, TENNESSEE

Application for (check one):

- On-Premises Permit  
 Off-Premises Permit  
 On and Off Premises Permit  
 Manufacturer's or Distributor's Permit  
 Special Event Permit

I hereby make application for a permit to sell, store, manufacture, or distribute beer or other beverages authorized to be sold, stored, manufactured or distributed under the provisions of *Tennessee Code Annotated 57-5-101 ET SEQ.* and the *Municipal Code of the City of Tullahoma, Tennessee, Title 8, Chapter 3*, and base my application upon the answers to the following questions:

1. Full Name of Applicant (Owner): Dolgencorp, LLC

Person  Firm  Corporation  Joint-Stock Co.  Syndicate  Association  Other  LLC

2. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a five (5%) ownership interest in the business (attach additional sheet if needed).

See attachment #1

3. What is your present home address?

100 Mission Ridge, Goodlettsville, TN 37072

4. Previous address (es) within the last ten (10) years  
Same

5. Date of Birth: \_\_\_\_\_ Home Telephone No.: \_\_\_\_\_  
Sex: \_\_\_\_\_ Race: \_\_\_\_\_

6. TN. Driver's License No. \_\_\_\_\_ Business Telephone No. \_\_\_\_\_

7. Under what name will this business operate?  
Dollar General Store #21955

8. Location of business by street address or other geographical description and phone number of the business:  
901 E Lincoln St, Tullahoma, TN 37388

9. Will this establishment's primary business be the sale of prepared on-premises food that will be consumed on-premises, with not more than 30% of the applicant's income being derived from the sale of beer? NO

10. Specify the identity and address of the person to receive annual privilege tax notices and any other communication from the City:  
100 Mission Ridge, Attn: Tax Department, Goodlettsville, TN 37072

11. Give the name and address of property owner, if other than business owner:  
Montgomery G Turner, SR  
PO Box 150326, Nashville, TN 37215

12. Will the permit be used to operate one or more restaurants or other businesses under the same permit as permitted by Section 57-5-103(a) (4) within the same building? NO If yes, please specify number \_\_\_\_\_, List the names of the restaurants or other businesses and describe their location (attach additional sheet, if needed); (Please note that if an operator has separate locations, a permit will be required for each location.)

13. Give name, date of birth and address of any manager other than applicant: (Please note, if you change managers, City Hall must be notified and a new background check must be completed.)

Eric Lyman ~~1725 colorado St, Hixson, TN 37343~~  
Selena Warren 1244 Ray Borton Rd. Lynchburg 1997

14. Has any person having at least 5% ownership interest, any managers listed in question 13, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? \_\_\_\_\_ If yes, then give particulars of each charge, court and date convicted.

See attachment #1

15. Has this owner or the owner's organization had a beer permit revoked, suspended, or denied in the State of Tennessee? \_\_\_\_\_ If Yes, then please specify where, when, and why:

See Attachment 2

16. Give the name, relationship to applicant (if applicable) and address of the former beer holder at this location:

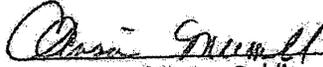
N/A

I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person having at least a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the past five (5) years. I am also aware that I shall not be issued a permit or my permit shall be revoked if my business location causes traffic congestion or interferes with schools, churches, or other places of public gathering, or otherwise interferes with public health, safety and morals.

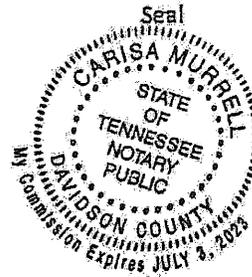


\_\_\_\_\_  
Signature of Applicant/ Owner  
(Or Authorized Corporate Officer)

Sworn to and subscribed before me this 16 day of June 2020.

  
\_\_\_\_\_  
Signature of Notary Public

My Commission Expires: July 3, 2023



**DOLLAR GENERAL**

Dollar General Corporation  
100 Mission Ridge  
Goodlettsville, TN 37072  
U.S.A.

ATTACHMENT 1

The applicant entity, Dolgencorp, LLC is a wholly owned subsidiary of Dollar General Corporation ("Dollar General") which is a publicly traded entity.

During the course of applying for thousands of alcoholic beverage licenses for store locations in at least 25 states, some of the alcoholic beverage license applications have been denied for one reason or another. Only a small minority of the over 6,000 alcoholic beverage licensed locations held by Dollar General Subsidiaries have had their licenses suspended due to violations. To my knowledge, none of the alcoholic beverage licenses held by any Dollar General subsidiary has ever been revoked.

List of Dolgencorp LLC  
Officers and Manager

From

Actions by Written Consent of the Sole Member of Dolgencorp LLC  
Dated May 1, 2019 and February 10, 2020

Officers:

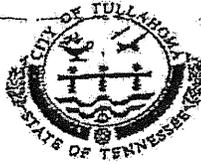
Steven R. Deckard  
John Garratt  
Barbara Springer  
Bethany Malakelis

Chief Executive Officer  
Chief Financial Officer and Secretary  
Treasurer  
Assistant Treasurer

LLC Manager:

Jason Reiser

For informational purposes  
Prepared by Tax Licensing  
2-24-2020



## CITY OF TULLAHOMA BACKGROUND CHECK

<b>PART I - General Information</b>	
Business Name: <u>Dollar General</u>	Business Address:
Contact Name:	Contact Phone Number:
<b>PART II - Applicant / Owner</b>	
Full Name:	Date of Birth:
Sex:	Race:
Social Security No.:	Driver License No.:
Residential Address:	
Residential Telephone No. :	
I give permission to the local enforcement agencies to check for and make available to the inquiring agency any and all information concerning any police record on file regarding myself and it is further understood that any and all documents related to that investigation shall become public record open for public inspection and reproduction.	
Signature of Applicant/Owner:	Date: <u>8-12-20</u>
<b>PART III - Applicant / Manager</b>	
Full Name: <u>Selena Warren</u>	Date of Birth: <u>5-7-97</u>
Sex: <u>F</u>	Race: <u>W</u>
Social Security No.:	Driver License No.:
Residential Address:	
Residential Telephone No. : <u>931</u>	
I give permission to the local enforcement agencies to check for and make available to the inquiring agency any and all information concerning any police record on file regarding myself and it is further understood that any and all documents related to that investigation shall become public record open for public inspection and reproduction.	
Signature of Applicant/Owner: <u>Selena Warren</u>	Date: <u>8-11-20</u>

Dollar General

	COMPLIANCE STAFF REVIEW:
--	--------------------------

	ATTACHMENT A: CITY RECORDER DEPARTMENT
--	---

	CHECK LIST
--	------------

	Yes or No	Reviewer Initials
Garbage fees up-to-date on any existing/old accounts of the applicant.	Yes	AS
Prior owner business license closed.	N/A	AS
New owner business license application completed and submitted to Planning & Codes Department and Fire Department	Yes	AS
Does the applicant have delinquent personal or real property taxes? If yes, then delinquent taxes must be brought current by noon on the Wednesday before the beer application is scheduled to be on the City Beer Board agenda. <i>New Construction</i>	N/A	AS
Beer application completed (all questions answered), notarized, \$250 application fee, plus \$50 per applicant/manager listed on form. (non-refundable)	Yes	AS
Application forwarded to the Secretary of the Beer Board.	Yes	AS
Notification letter sent to applicant.	Yes	AS

The above has been reviewed by the City Recorder Department and is true and accurate to the best of my knowledge.

Gregory C. Holder  
Beer Board Secretary

Date 8-19-2020

Aug 2010

Dollar General for Board Meeting on MON 8/24/20

901 E Lincoln St.	COMPLIANCE STAFF REVIEW:
-------------------	--------------------------

ATTACHMENT B: PLANNING & CODES DEPARTMENT
--

CHECK LIST
------------

		Reviewer Initials
Tax Map No. 124E, GROUP E		JM
Parcel No. 001.00		JM
Zoning Classification: C-2 General Commercial	Permissible <input checked="" type="checkbox"/> Not Permissible	JM
Review submitted to Beer Board Secretary	Date: 8/24/20	JM

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The above has been reviewed by the Planning and Codes Enforcement Department and is true and accurate to the best of my knowledge.

*Jennifer W. Moody*  
 Planning & Codes Director City Administrator

8/21/2020  
 Date

May-14

Dollar General @ 901 E Lincoln St. Tullahoma TN

COMPLIANCE STAFF REVIEW

ATTACHMENT C:  
POLICE DEPARTMENT

CHECK LIST

	Yes or No	Reviewer Initials
Applicant No. 1 (Name): Criminal History <i>Selena Page Warren</i>	<i>NO</i>	<i>SP</i>
Applicant No. 1: Warrants	<i>NO</i>	<i>SP</i>
Applicant No. 1 Valid Tennessee Drivers License	<i>YES</i>	<i>SP</i>
Applicant No. 2, if applicable (Name): Criminal History		
Applicant No. 2, if applicable: Warrants		
Applicant No. 2, if applicable: Valid Tennessee Drivers License		
Review Submitted to Beer Board Secretary	Date: <i>8/12/20</i>	<i>SP</i>

Remarks: *NO CRIMINAL HISTORY*

The above has been reviewed by the Police Department and is true and accurate to the best of my knowledge.

*[Signature]*  
Chief of Police

*8/12/20*  
Date



Order ID: 739249

Report Status: Completed

This report does not guarantee the accuracy or truthfulness of the information as to the subject of the investigation, but only that it is accurately copied from public records, and information generated as a result of identity theft, including evidence of criminal activity, may be inaccurately associated with the consumer who is the subject of the report. If the consumer seeks to obtain a copy of this report or to review his or her file, we will provide the consumer a written notice in simple, plain English and Spanish of his or her right to receive all disclosures required by California law.

Data is collected from state repositories, counties, correctional institutions, and other government agencies. Criminal history information reflected should not be considered as a 100% comprehensive history of any individual.

Search Data

Reason for Search: Consumer Investigation (Non-FCRA)
Date: 7/29/2020 3:20:00 PM Social Security Number:
Name: SELENA WARREN
Date of Birth: 1997 Search Type: National

Result Summary

Criminal Check Results Found: No criminal results were found for this subject.

Notice to Employees in California

California law requires the following notices when obtaining a pre-employment screening report. This report is only provided on the condition that an employer subject to California law agrees to abide by these conditions. Furthermore, by requesting a screening report, an employer certifies compliance with California Civil Code Section 1786.16.

- 1. The report does not guarantee the accuracy or truthfulness of the information as to the subject of the investigation, but only that it is accurately copied from public records. Evidence of identity theft may or may not be identified from this report.
2. The recipient of this report shall give a copy of this report to the subject of the report.
3. Failure to provide a copy of the report as required by law may expose you to liability as specified in Section 1786.50. Section 1786.50 provides for fines and damages in the event a consumer is harmed by an employer not complying with this section. Section 1786.16 refers to certain requirements already in existence, such as obtaining releases.

Dollar General @ 901 E Lincoln St. Tallahoma TN

COMPLIANCE STAFF REVIEW:

ATTACHMENT D:  
FIRE, LIFE & SAFETY INSPECTION

CHECK LIST

	Yes or No	Reviewer Initials
Meets all Fire Codes	yes	RS
If No, List violations:		
Review Submitted to Beer Board Secretary	Date:	

Remarks: will meet all fire codes upon completion of set-up

The above has been reviewed by the Fire Department and is true and accurate to the best of my knowledge.

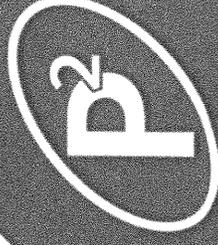
Ruth J. Slark  
Fire Chief

8-13-2020  
Date

Aug-10

# Who We Are

We keep things simple. We tell the truth, we keep our word, we do the right thing - because it is simpler that way. People like us, trust us and work with us because we are free from guile. We work hard, we have fun, we go home to our families. We keep things simple.



## **Patterson Pope**

WHERE WE ARE

# **19 / Offices**

# **11 / States**

Cincinnati, Cleveland, Columbus, OH / Louisville, KY

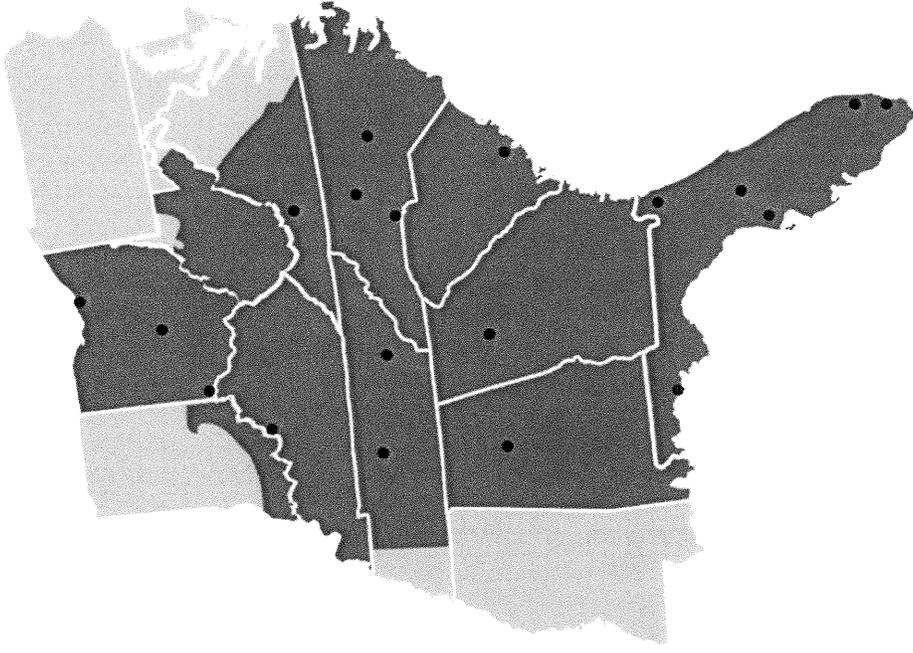
Nashville, Knoxville, TN / Roanoke, VA

Charlotte, Raleigh, Greensboro, NC

Charleston, SC / Atlanta, GA / Birmingham, AL

Jacksonville, Orlando, Tampa, Palm Beach,

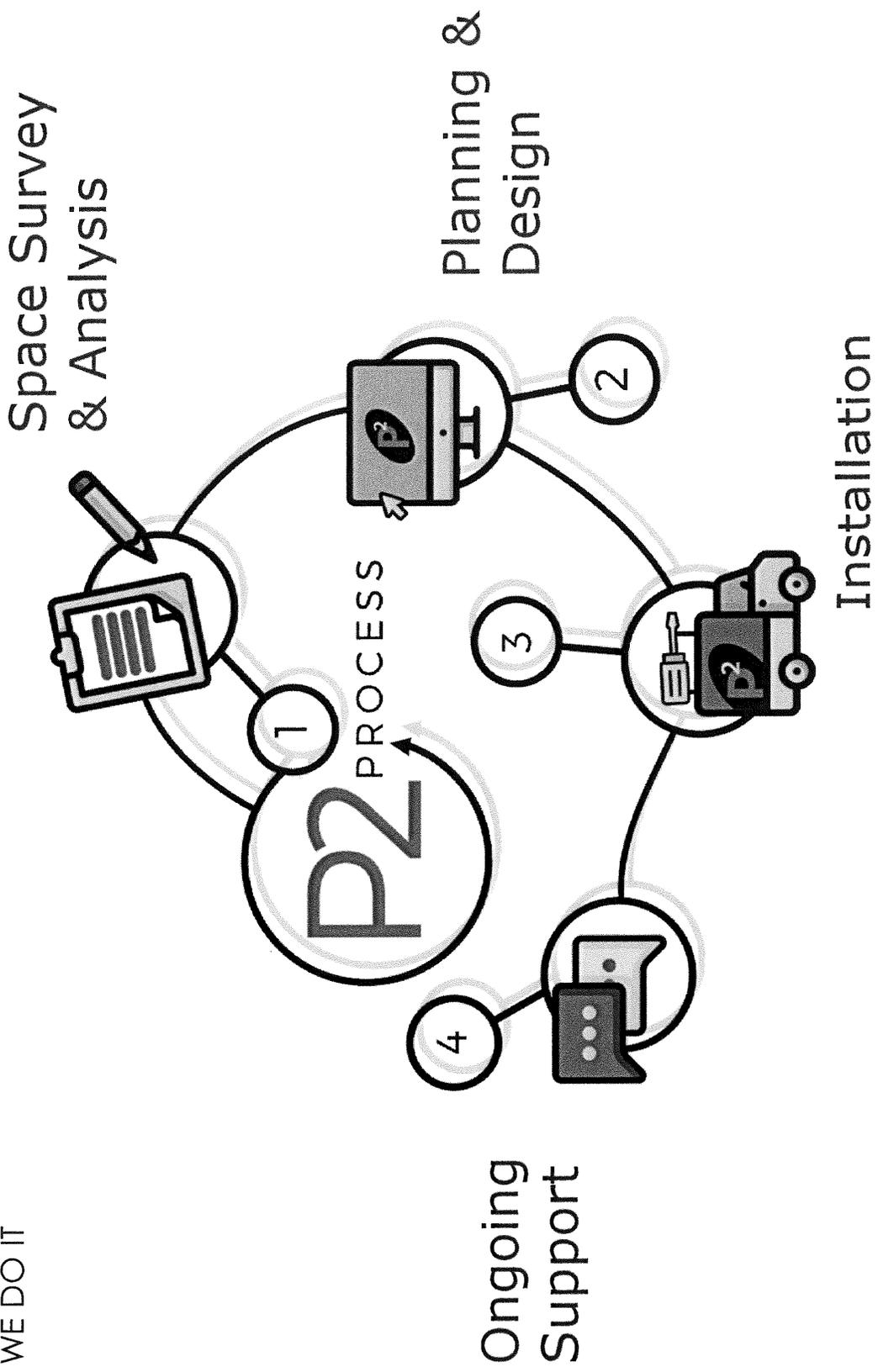
Miami, Pensacola, FL



# History

Patterson Pope's history spans forty-five years of storage and materials management expertise, with each decade ushering in technological advances, innovative products, and finely honed consulting skills that enable the firm to deliver the most effective management and storage solutions to its customers.

HOW WE DO IT



**Patterson Pope Terms and Conditions** The following terms and conditions shall apply to any Deliverables (defined herein) provided by Patterson Pope, Inc. ("Company") to Client.

1. **Acceptance and Agreement:** The provisions on the pricing page, the purchase order and these Terms and Conditions (collectively, the "Agreement") constitute the entire agreement between Company and Client and supersede all other communications between the parties, whether written or oral, regarding the products and services described in this Agreement ("Deliverables"). The terms of this Agreement are expressly limited to those provided herein, and no purported modification, addition, or waiver of the provisions hereof shall be binding on Company for any purposes unless contained in writing, signed by an authorized representative of Company. The provisions hereof shall be deemed to have been accepted by Client's acceptance of all or any part of the Deliverables. All orders or any changes to such orders shall be subject to acceptance by Company. Change orders requested after receipt of Client purchase order may also incur additional charges. If, for any reason, Client cancels the order, any cancellation, restocking and handling charges will be invoiced. Future purchase orders (or similar engagement documents) and associated pricing pages may reference these Terms and Conditions, and by such reference, these Terms and Conditions shall be incorporated therein.

2. **Payment and Pricing:** Pricing quoted on the pricing page supersedes all previously quoted prices and is good for 60 days from the date of this Agreement. The pricing page may or may not include applicable sales or other taxes required by law; such taxes will be billed to Client and are Client's sole responsibility. This system has been custom designed and will be specially manufactured for your unique requirements. A non-refundable down payment of 40% is due upon order, 30% is due at the time of shipment and 30% is due at the time of completion. Client shall have no authority to assert any offsets or discounts against any payment due, except as expressly agreed to by Company in the pricing page or other signed writing. Client represents and warrants to Company that it is solvent at the time this Agreement is made. Client hereby grants a security interest in the product Deliverables to secure payment to Company and consents to Company filing a financing statement to perfect such security.

3. **Space Requirements:** This system has been specially designed to meet Client's specific requirements; as such, most of the equipment is manufactured on a "per job" basis. Client shall allow Company's representative(s) reasonable access to Client's facilities to confirm whether the space where the Deliverables will be installed matches Client's representations. In the event that the space cannot be field verified before the Deliverables must be ordered and the actual space does not match what had been previously represented, Client is responsible for any delays and additional costs incurred to reconfigure the Deliverables to fit actual space (i.e. extra material, labor, and freight). Notwithstanding any field verification by Company, it is Client's responsibility to be certain the space is suitable for the installation of this equipment (i.e. adequate fire protection and floor load capacity).

4. **Acceptance:** Client shall accept the Deliverables which conform to the requirements of specifications under this Agreement. All claims for errors, shortages, or damage ("Non-conformance") must be made in writing to the respective Account Representative within ten (10) days of Client's receipt of any Deliverables, and Company shall have a reasonable period of time, based on the severity and complexity of the Non-conformance, to correct the Non-conformance. If Client uses the Deliverables before acceptance or fails to promptly notify Company of any Non-conformance then the Deliverables shall be considered accepted by the Client.

5. **Freight and Shipping:** Freight and shipping terms are detailed on the pricing page. In the event that Client or one of its agents refuses delivery for whatever reason on or after the estimated delivery date, Client will be responsible for the payments in accordance to Section 2 and the pricing page in addition to any supplemental storage charges incurred by Company as a result of the delay *unless* the delay is caused by Company, one of its manufacturers, freight carriers, subcontractors, and/or any other agent acting on Company's behalf.

6. **Limited Warranty:** Company warrants its installation services under the Agreement shall be performed with reasonable care in a diligent and competent manner. Company's sole obligation under this warranty shall be to correct any Non-conformance, provided that Client gives Company written notice within ten (10) days after installation is completed. Company does not warrant and is not responsible for any product Deliverables or third party services. Client agrees to look to the third party manufacturer or vendor (and not Company) with respect to all claims regarding such third party products or services as its sole and exclusive remedy. This section is Company's only warranty concerning the product and service Deliverables, and is made expressly in lieu of, and to disclaim, all other warranties and representations, express or implied, including any implied warranties of merchantability, non-infringement, or fitness for a particular purpose, or otherwise.

7. **Limitation of Remedy and Liability:** The maximum liability of Company and Company's principals, directors, officers, agents, employees, personnel, affiliates and their partners shall be the fees Company actually receives under the Agreement for the portion of work giving rise to the liability. In no event shall any of the above be liable to Client or any third party for any indirect, special, incidental, consequential, exemplary or punitive damages of any kind whatsoever in connection with the agreement, including but not limited to lost profits, loss of business opportunity, lost savings, and loss of business information. Client will bear the risk of loss or damage to, or theft of, any Deliverables once delivery has been made to the Client. Any action against Company must be brought within twelve (12) months after the cause of action arises. Neither party shall be liable for any delays or failures in performance due to circumstances beyond its reasonable control, including but not limited to, strikes, riot, war, fire, flood, storm, explosion, accident, or other acts of God. This contract shall be construed in accordance with the laws of the State of North Carolina (without regard to its choice of law provisions). Claims arising out of or requiring the interpretation of this Agreement shall be brought and litigated exclusively in courts located

within Coffee County, Tennessee, or if a federal court, the court whose district includes Coffee County, Tennessee. This Agreement may not be assigned without prior written consent; provided, however, Company may assign this Agreement in whole or in part, without the Client's consent, in connection with a merger, acquisition, corporate reorganization, or sale of substantially all of the Company's assets, and Client agrees that Company shall be released from any further obligations under this Agreement upon such assignment.

---

Patterson Pope, Inc.

Date

---

CLIENT

Date

(This Agreement may be signed in counterparts and by facsimile or electronic signature by an authorized representative.)

Purchase Order # \_\_\_\_\_

SPACE MADE SIMPLE



Awarded Contract

Contract # 010920-SPC



# INFO SHEET

## SOURCEWELL

Spacesaver Corporation proudly partners with Sourcewell, a government agency serving the United States and Canada, to offer Sourcewell members a competitively bid contract. Sourcewell is a “cooperative contract” for state and local agencies, K-12, universities and colleges, non-profits, and tribal government to purchase from awarded vendors. As a cooperative contract Sourcewell is working for both buyers (members) and vendors.

Spacesaver is the innovator in storage solutions from high-density mobile, to secure storage for government and public safety, to new ideas that can streamline library and museum operations to campus solutions. Join Sourcewell at no cost and access Spacesaver’s competitively-priced storage solutions to start saving time, money, and resources today.

To learn more about Spacesaver or to find a local authorized dealer, visit [www.spacesaver.com](http://www.spacesaver.com).

To learn more about Sourcewell or to become a member, visit [www.sourcewell-mn.gov](http://www.sourcewell-mn.gov).

### SPACESAVER’S SOURCEWELL CONTRACT INFORMATION

CONTRACT NUMBER: 010920-SPC

EFFECTIVE DATE: 03/25/2020 - 03/25/2024

PRODUCTS: All Spacesaver Manufactured Products, excluding ActivRAC® Stainless Steel

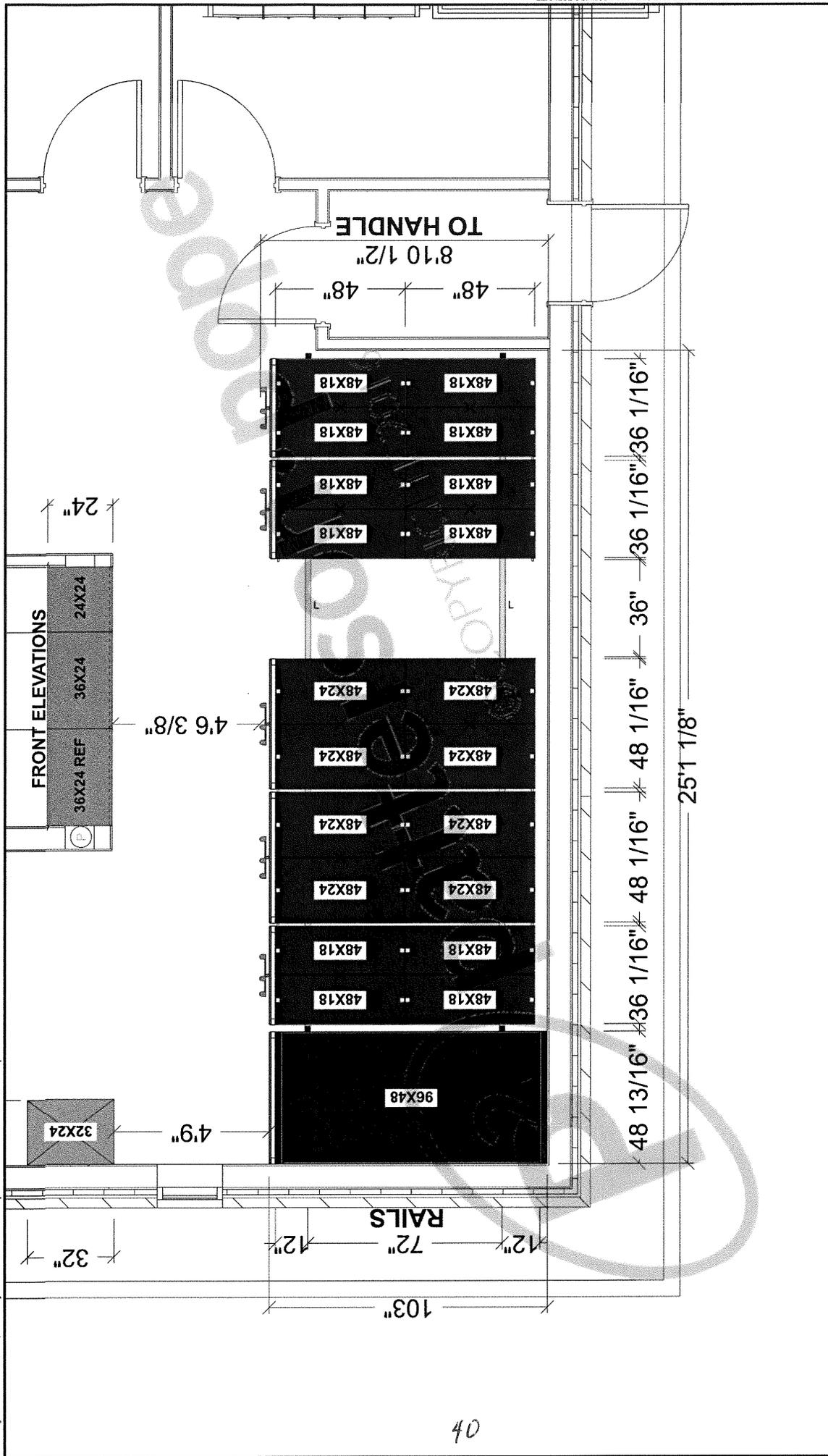
#### SOURCEWELL MEMBERSHIP OPEN TO:

- State & Local Government Entities
- All Education: Private & Public
- Non Profits (Tax Exempt Organization)
- Tribal Government
- Canadian Provinces
- Canadian Healthcare Entities

#### VALUE OF BEING A SOURCEWELL MEMBER

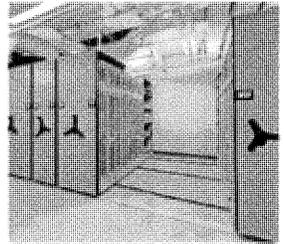
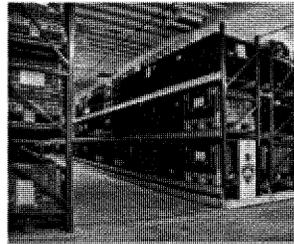
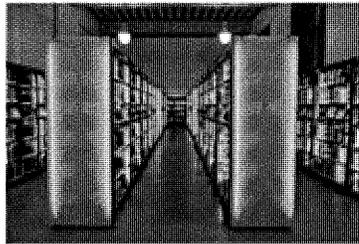
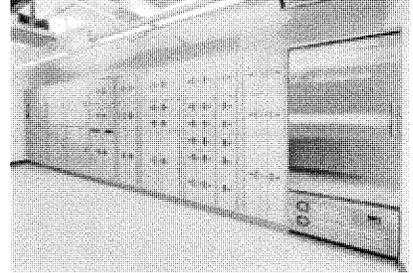
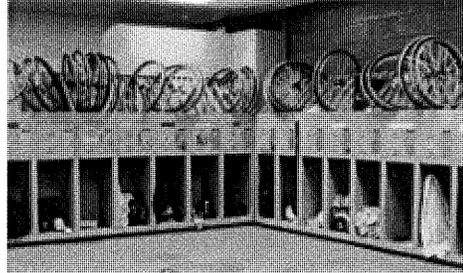
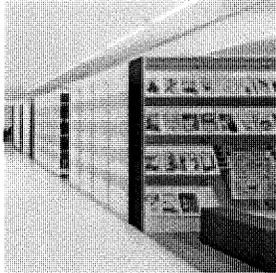
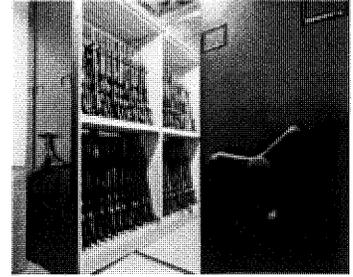
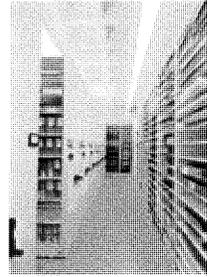
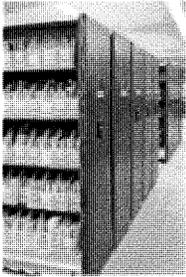
- The formal contracting process is satisfied on your behalf—proven process eliminates low bid, low quality results.
- No cost, obligation, or liability to be a member
- A legal and easier purchasing process—ensuring best use of time and money.
- Contracts are requested, awarded, and regulated by a municipal agency and governed by a publicly elected board of directors
- Sourcewell maintains all procurement documentation for you, a complete procurement file is posted on the website.
- Sourcewell is a government entity committed to helping their members succeed in fulfilling their own public service missions.
- The opportunity to purchase the very best products, equipment, and services through nationally solicited contacts.





 <p><b>patterson-pope</b> SPACE MADE SIMPLE.</p>	Project Name: City of Tullahoma Police Dept. - New Facility		Project #: 317107	APPROVAL This drawing Approved By:
	Salesperson: BERTINI, SCOTT	Scale 3/8" = 1'	Rev/level: 1D	Drawn by: ERIEUDEAU

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*Spacesaver has storage solutions for U.S. and Canadian Sourcewell members in a variety of markets from high-density mobile storage, to secure storage for military applications, government and public-sector safety, to new ideas that can streamline education, libraries, museums, and non-profit organization operations.*



Spacesaver Corporation  
1450 Janesville Avenue  
Fort Atkinson, WI 53538-2798  
800.492.3434  
[www.spacesaver.com](http://www.spacesaver.com)

# INFO SHEET

## DSM™ KEYLESS EVIDENCE LOCKER by Spacesaver®

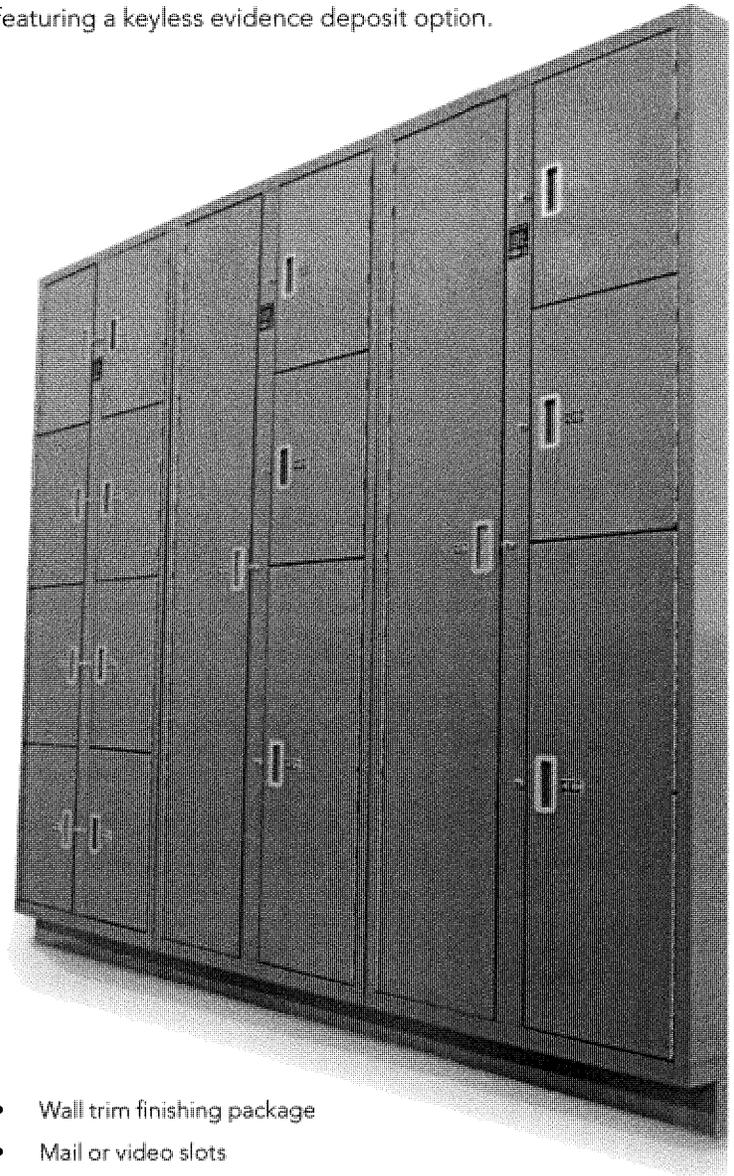
The DSM™ Keyless Evidence Lockers by Spacesaver® provide a secure chain of custody with two distinctive storage processes: Pass-thru (PT) and Non pass-thru (NPT), featuring a keyless evidence deposit option.

### STANDARD FEATURES

- Standard keyless (push button) locks on all front doors
- Unattended evidence deposit (no keys required)
- 82" height
- Modular construction, units shipped fully assembled
- Self-closing doors, rubber door stops and flush mounted pull handles
- 14 and 18-gauge cold rolled steel construction
- Fully welded double door construction
- Multi-point locking systems on all doors
- Pre-drilled mounting holes in base and sides of lockers
- Adjustable floor levelers
- Finished with high quality powder coat paint
- Attached sturdy base with toe space (optional)
- Standard trim included with each locker order
- Installation hardware is included
- All doors include inside steel liner
- Stainless steel, full door length hinges
- Concealed fasteners throughout
- Lifetime warranty on the frame

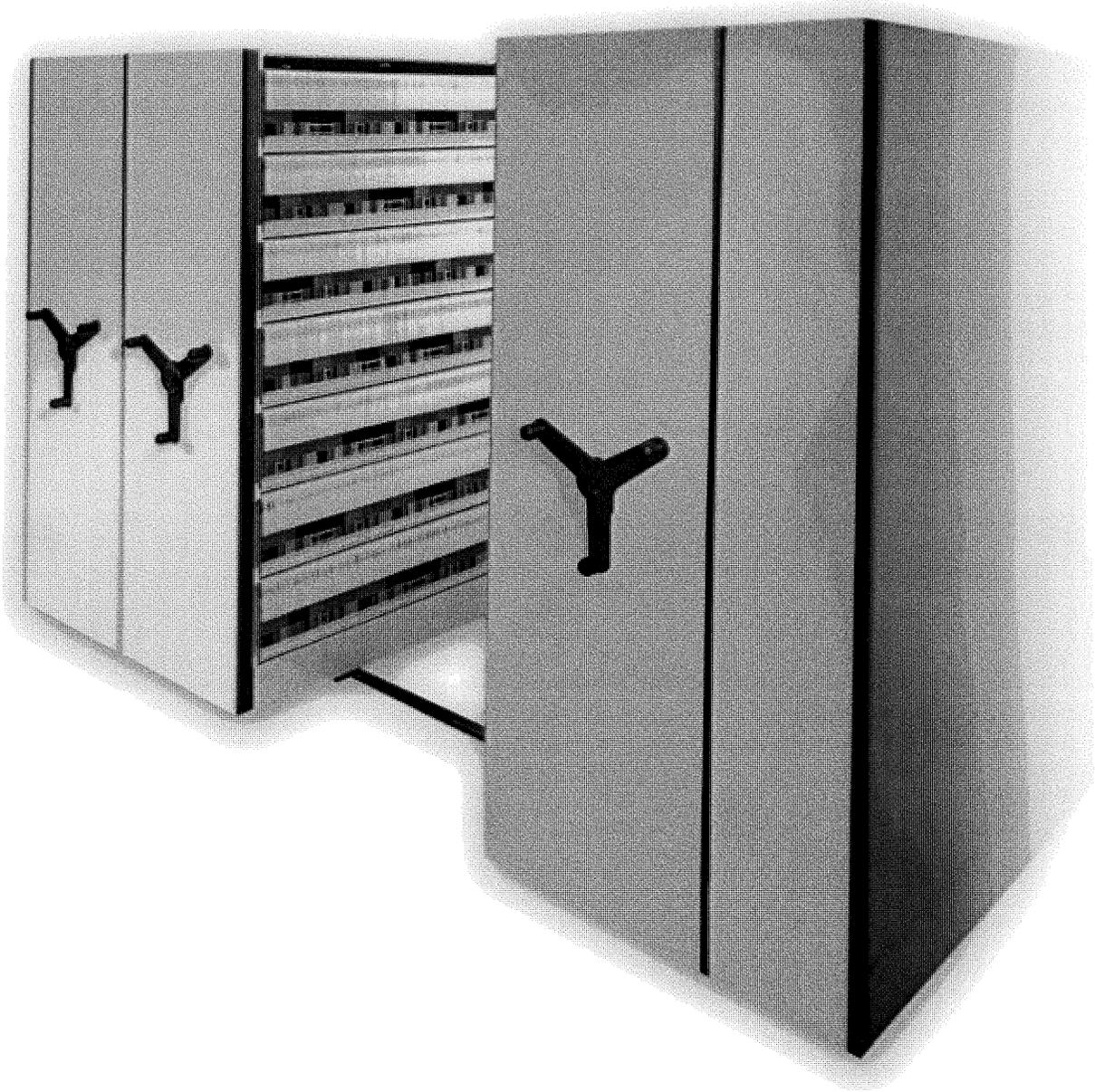
### OPTIONS

- 18 standard door configurations
- Cabinet rear door options:
  - ◆ No rear door (NPT)
  - ◆ Single rear door (33"x75") with keyed handle (PT)
  - ◆ Multiple rear doors (special)
  - ◆ Mesh rear doors available
- Wall trim finishing package
- Mail or video slots
- Custom textured colors
- Refrigerated unit insert can be installed into most lockers with a lower "D" size opening.
- Non-pass through configurations, include keyed different (w/master key) for evidence retrieval.
- Electronic access and audit technology available (ControLoc™ Technology by Spacesaver®)



# MECHANICAL ASSIST

H I G H   D E N S I T Y   M O B I L E   S T O R A G E



# MULTIPLE APPLICATIONS

## STORE VIRTUALLY ANYTHING, AND DO IT IN LESS FLOOR SPACE

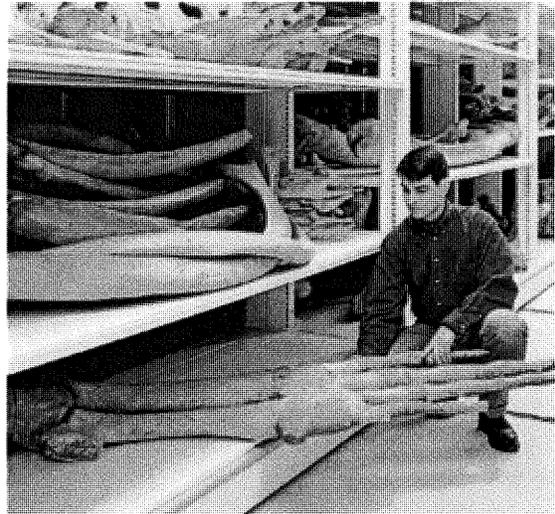
**In many applications, Spacesaver High-Density Mobile Storage Systems are three times more space-efficient than conventional filing and shelving at half the cost.**

Regardless of their size, weight or shape, virtually any type and variety of materials can be stored using a Spacesaver High-Density Mobile Storage System. Not only that, they can be stored in less floor space, reducing your building lease and construction costs.

Spacesaver is the recognized leader in high-density mobile storage, with more installations than all other manufacturers combined. We have designed systems to fit almost every situation.

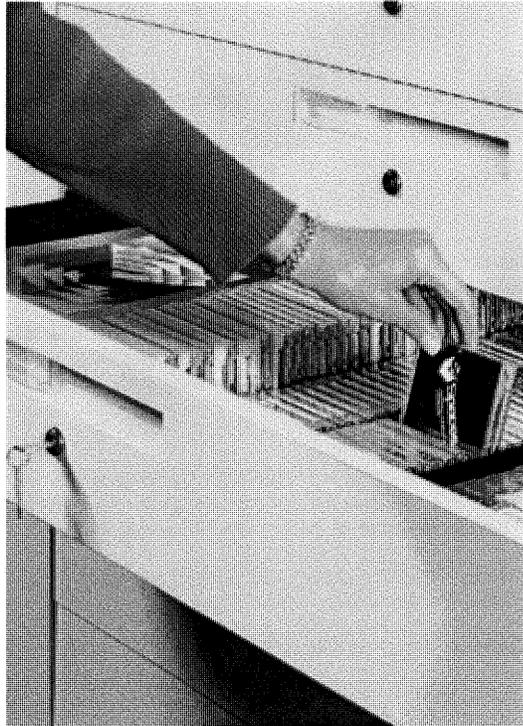
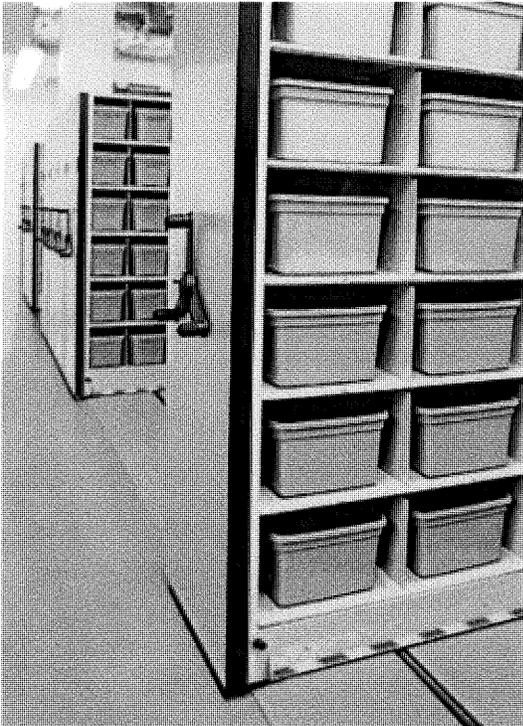
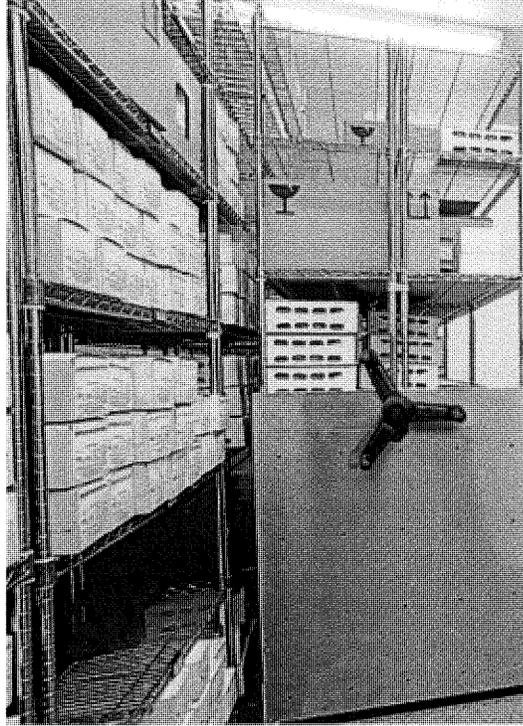
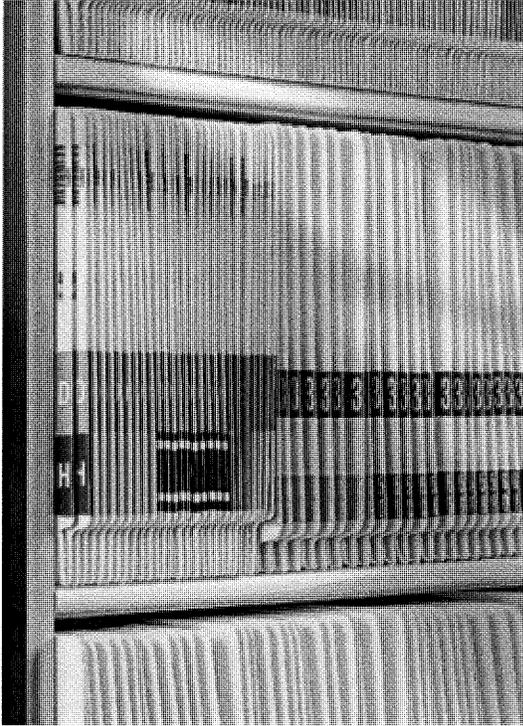
Spacesaver High-Density Mobile Storage Systems have been installed in offices, hospitals, banks, libraries, schools, museums, archives, factories, warehouses, laboratories, government agencies and military bases, as well as many other uniquely demanding environments.

Drawing on this vast experience, we provide each customer with a storage solution that is custom-configured to meet their specific needs. Having designed and installed more than 250,000 successful mobile systems for customers with a wide range of individual requirements, chances are we have already solved a storage problem similar to yours.



## ASK US FOR A PROFESSIONAL ASSESSMENT OF YOUR STORAGE NEEDS

**Spacesaver's team of experienced Area Contractors are proven problem solvers who can make an invaluable contribution to your planning process. For a qualified professional assessment of your storage needs, don't hesitate to give us a call at 1-800-492-3434. There is no cost or obligation.**



# Welded GEN2™

## Welded Steel Locker



These are snapshot specifications for quick reference and product selection. Full MasterFormat Specifications with expanded product information can be found on [pencoproducts.com](http://pencoproducts.com) and may include updates as a result of Penco's continuous product improvement initiatives.

### At a Glance...

- Welded construction
- 14 ga. door, 18 ga. back, 16 ga. sides, tops, bottoms and shelves
- Ships fully assembled
- Continuous hinge standard
- Classic III handle standard on 1, 2 and 3 tier



### SNAPSHOT SPECIFICATIONS - Section 10 51 13

#### PART 1 - GENERAL

##### 1.01 SECTION INCLUDES Heavy Duty Welded Lockers

**1.02 REFERENCES**  
ADAAG - Americans with Disabilities Act, Accessibility Guidelines.

**1.03 SUBMITTALS**  
Submit under provisions of Section 01 33 00. Shop Drawings shall show dimensioned plans, elevations, and sections.

**1.04 DELIVERY, STORAGE AND HANDLING**  
Store products in manufacturer's unopened packaging until ready for installation to protect the locker finish and adjacent surfaces from damage.

#### PART 2 - PRODUCTS

**2.01 MANUFACTURER**  
Penco Products, Inc. or approved equal based upon ability to provide product compliant with specifications of the product selected. Provide only metal lockers fabricated in the United States by a single domestic manufacturer.

Lockers shall be GREENGUARD Gold Certified by UL Environment through the GREENGUARD Certification Program.

**2.02 MATERIALS**  
**Steel:** All Penco standard lockers are constructed using prime grade steel free from surface imperfection suitable for powder coating. Alternate material: Prime grade steel shall be fabricated using galvalneal steel and finished in the same manner. Forged steel coat

hooks with balled ends and truss fin head bolts and hex nuts will be zinc coated and supplied for all lockers unless otherwise indicated.

**2.03 HEAVY DUTY LOCKERS**  
**Acceptable Product:** Penco WELDED GEN2 lockers. Tops, Bottoms, Sides, and Shelves shall be fabricated from 16 gauge and backs from 18 gauge sheet steel. Locker doors shall be 14 gauge.

**Door Frame:** Channel shape, not less than 16 gauge steel. Provide vertical door frame members with additional 3/8 inch (9.5 mm) flange as a continuous door strike. Intermediate cross frame members are standard on double and triple tier lockers.

**Multi-Point Latch Doors:** One piece sheet steel with full channel formation of adequate depth to fully conceal lock bar on lock side, channel formation on hinge side, right angle formations across top and bottom, with holes for attaching number plates. Doors 18 inches and wider by 36 inches or higher will include a 3 inch wide 20 gauge full height reinforcing pan welded to inside face of door at 6 inch centers.

**Ventilation:** Doors and locker sides have standard 3/4 inch (19 mm) wide by 1-1/2 inch (38 mm) high diamond-shaped perforations. Doors less than 20 inches tall have 7/16 inch (11 mm) wide by 15/16 inch (24 mm) high diamond-shaped perforations.

**Hinges:** Continuous type: 16 gauge piano hinge measuring full height of door. Welded to door and attached to locker frame using steel rivets.

##### 2.04 DOOR HANDLES AND LATCHING

**1, 2 and 3 Tier Featuring Multi-point Latching:** Classic III Multi-point latching with recessed handle activated by a 14 gauge finger-lift control handle in a 22 gauge drawn and brushed stainless steel pocket fastened to the door with two tabs and a positive tamper-resistant decorative fastener. Depth shall be sufficient to prevent a standard combination padlock, built-in combination lock, or key lock from protruding beyond door face. Nylon lift trigger accommodates use of 9/32 inch padlock. Doors over 48 inches high shall use glass-filled nylon clips to engage the door frame and hold the door shut at three points. All other doors engage at two points.

**Locking Device:** Positive, automatic type, whereby locker may be locked when open, then closed without unlocking. Firmly secure one rubber silencer in frame at each latch hook.

**4-9 Tier Box Lockers:** Punch doors for use with padlocks or built-in locks. Equip doors for use with padlocks with an 18 gauge combination door pull, staple, and lock hole cover plate with integral friction catch.

**2.05 INTERIOR EQUIPMENT**  
**ADA-Compliant Lockers (Recessed Handles with Multi-Point Latch):** Single Tier: Hat shelf 48 inches from locker bottom or lower as required by base condition. Double Tier: Only bottom opening, a shelf placed 15 inches off the floor or lower as required by base condition.

# SNAPSHOT SPECIFICATIONS (continued)

## 2.07 FABRICATION

Fabrication shall be on the unit principle, each locker with individual door and frame and shelves, each unit with a 1 piece top, bottom and back per unit, common intermediate divisions separating compartments.

**Finish:** High quality powder coat paint finish applied in strict adherence to paint manufacturer's specifications to provide optimum appearance and performance. Finishes releasing VOCs are not acceptable. Standard coating thickness is 1 mil dry film thickness minimum. Powder Coat Plus option increases thickness to 2 mil minimum. Colors as selected from manufacturer's standard colors. All locker body components shall match color of door and frame.

**Alternative finishes:** Custom color match, Anti Graffiti, antimicrobial, TGIC and high performance finishes are available.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

Do not begin installation until substrates and bases have been properly prepared. If substrate and bases are the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

### 3.02 INSTALLATION

Install metal lockers and accessories at locations shown in accordance with manufacturer's instructions. Install lockers plumb, level, and square. Anchor lockers to floor and wall at intervals recommended by the manufacturer. Bolt adjoining locker units together to provide rigid installation.

### 3.03 ADJUSTING

Adjust doors and latches to operate without binding. Verify that latches are operating satisfactorily. Adjust built-in locks to prevent binding of dial or key and ensure smooth operation prior to substantial completion.

Touch-up with factory-supplied paint and repair or replace damaged products before substantial completion.

### 3.04 PROTECTION

Protect installed products until completion of project.

Get the Full Specifications Here

Log On:



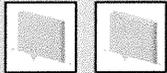
Visit:

[pencoproducts.com/design-professionals/](http://pencoproducts.com/design-professionals/)

## Ventilation Options



Diamond Shaped (S)    Standard Louvers (O)    Full Louvers (O)



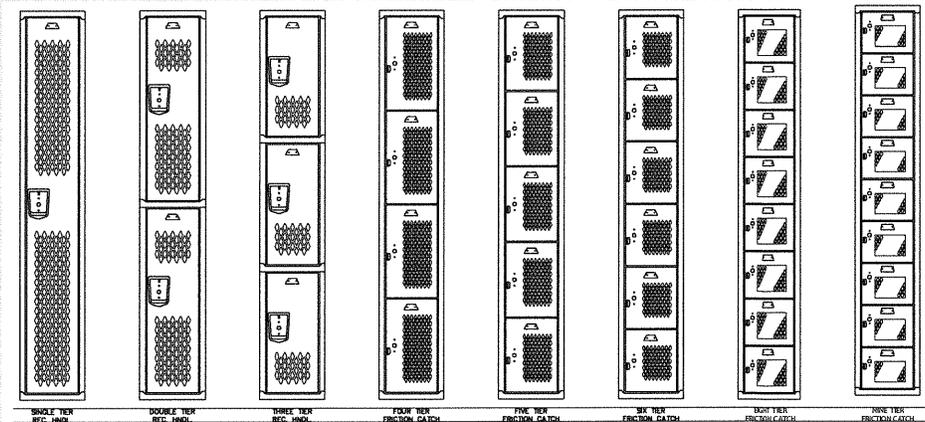
Mini Louvers (O)    Solid Door (O)

## Door Handle Options



Classic III Recessed (S)    Friction Catch (SB)    Slam Latch (OB)

S = Standard    O = Optional    SB = Std. on Box Lockers  
OB = Optional on Box Lockers



**PENCO**  
SBIM READY

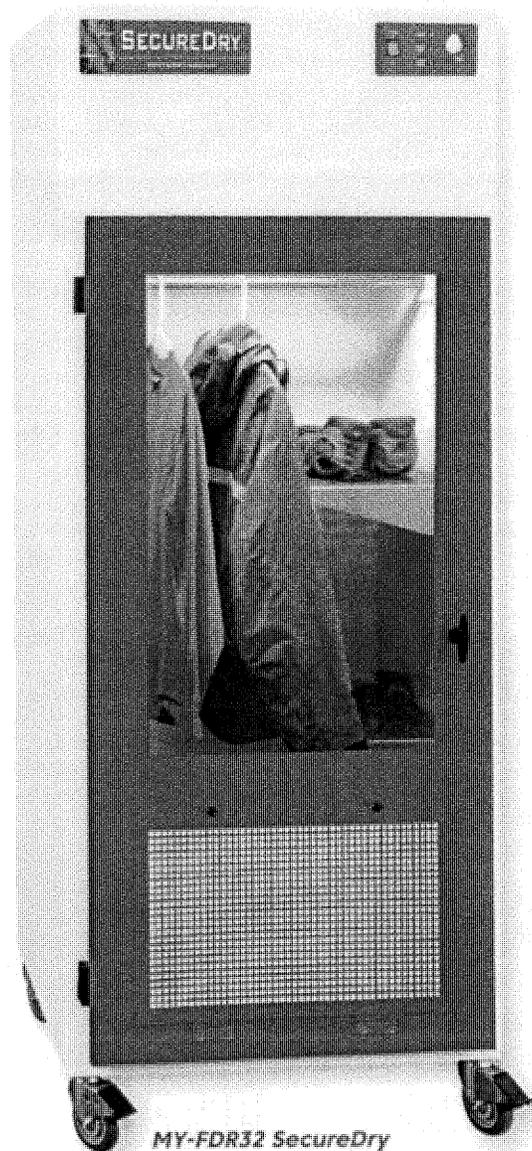
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# Evidence Drying Cabinets



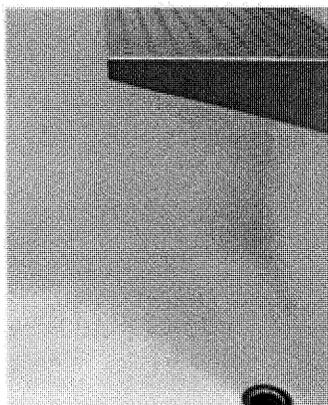
*MY-FDR32 SecureDry Evidence Drying Cabinet*

Added security comes from the powder coated steel doors with keyed entry, not found on other drying cabinets. This reinforced steel door is designed to provide a tamper resistant barrier while creating a positive seal between the chamber and the environment, minimizing the potential for cross contamination.

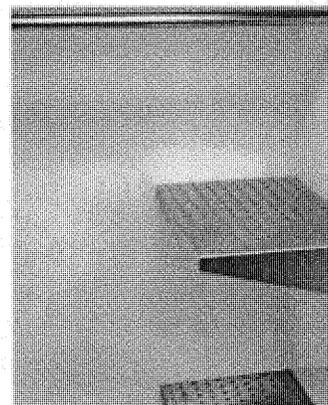
In addition to the door pre-filter, within the drying chamber is a second pre-filter. This pre-filter is referred to as a trace evidence filter and is designed to trap any potential evidence that may become airborne during the drying process. All drying air must pass through the trace evidence pre-filter before leaving the drying chamber. This filter should be changed between each case and retained for further analysis by laboratory professionals.

By drying crime scene evidence with SecureDry™ you keep your occupational exposure to potentially harmful biological material to a minimum.

*SecureDry — Protecting the evidence and law enforcement professional from both the known and unknown.*



*Seamless polypropylene construction for easy cleaning between cases.*



*Stainless steel shelves and hanging rod are standard.*

CATALOG NUMBER	DESCRIPTION
MY-FDR32	32" SecureDry Evidence Drying Cabinet
MY-FDR48	48" SecureDry Evidence Drying Cabinet
MY-FDR64	64" SecureDry Single Chamber Evidence Drying Cabinet
MY-FDR64D	64" SecureDry Dual Chamber Evidence Drying Cabinet
MY-FDR72	72" SecureDry Single Chamber Evidence Drying Cabinet
MY-FDR72D	72" SecureDry Dual Chamber Evidence Drying Cabinet
MY-FDR10	Optional Modular Waste Pump with Timed Shut Off
MY-FDR20	Optional Shortwave UV Light Kit for SecureDry
MY-FDR76	Solucide® Cleaner and Disinfectant, 12-16 oz. Pump Spray Bottles

# Latitude™ Fentanyl Filtered Hood

## Occupational exposure control from harmful drugs

The Mystaire® Latitude Fentanyl Filtered Hood is designed for safe, effective containment of fentanyl and its analogues during manipulation and laboratory analysis. Exposure to fentanyl and other opioids can pose great danger to law enforcement personnel.



### Standard Features: >>>

- Horizontal laminar airflow pattern
- EverSafe™ automatic safety controller
- Saf-T-Zone filtration system that allows for filter replacement while hood is running and providing maximum containment
- Permanent backup safety HEPA filter
- Dark Blue base for contrast in Fentanyl clean up
- Waste port for weighing vessels and examine glove disposal
- Power cord pass through ports and waste chute
- Integral LED lighting
- No ductwork required
- No installation required - plugs directly into a standard 110V or 220V electrical outlet
- Constant monitoring of fume hood face velocity with variable airflow control to user preset value

The Latitude Fentanyl Filtered Hood combines maximum user accessibility with redundant Saf-T-Zone™ HEPA filtration technology for added safety and easy maintenance. Designed with rear wall pre- and HEPA filtration, this product pulls potentially harmful particulate away from the operator's breathing zone in an even, horizontal airflow path. By combining Saf-T-Zone filtration technology and horizontal airflow patterns, Latitude increases the capture capability for both particulate and fumes. Additionally, a secondary safety HEPA filter provides containment during replacement of the main pre-filter or HEPA filter.

Every Latitude Fentanyl Filtered Hood comes equipped with the EverSafe™ Automatic Safety Controller. In compliance with OSHA and ANSI/AIHA standards, EverSafe constantly monitors the complete filtration system, displays airflow at the face of the hood and alerts the end user if airflow or filter issues arise during operation. Incorporating audible and visual alarms, EverSafe's advanced electronic sensors remove the guesswork associated with proper fume hood function.

Waste disposal in all Latitude Fentanyl Filtered Hoods is managed with a disposal port on the right side of the chamber. This waste port is designed to allow for the attachment of a waste or biohazard bag and aides in reducing the potential for fentanyl exposure during the disposal process. The operator can use the waste disposal port to remove contaminated weighing vessels and examination gloves from the work area. Latitude Fentanyl Filtered Hoods are designed with these standard safety features to provide protection to both law enforcement personnel and the environment.

CATALOG NUMBER	DESCRIPTION
MY-LFH48	48" Latitude Fentanyl Filtered Hood with EverSafe Controller
MY-LFH72	72" Latitude Fentanyl Filtered Hood with EverSafe Controller