

**BOARD OF MAYOR AND ALDERMEN (BMA)
MINUTES FOR
OCTOBER 26, 2020**

The Board of Mayor and Aldermen of the City of Tullahoma, Coffee and Franklin Counties, Tennessee assembled at the Municipal Building, in Tullahoma, for a meeting on Monday, October 26, 2020 at 5:30 p.m. with Mayor Ray Knowis presiding and the following named members of the Board of Mayor and Aldermen: Jenna Amacher, Daniel Berry, Rupa Blackwell, Jimmy Blanks, Robin Dunn and Sernobia McGee. All Board Members were present.

Jennifer Moody, City Administrator; Stephen M. Worsham, City Attorney and Rosemary Golden, City Recorder; were also present at the meeting.

The invocation was said by Rev. Rick Wade and he led us in the pledge of allegiance to the flag.

COMMENDATIONS AND CERTIFICATES: - NONE -

PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATION:

Mayor Ray Knowis recognized Mr. Jim Bratcher, the President of the Tullahoma Sports Council. Mr. Bratcher gave a presentation on the history of the organization and the proposed use of the future municipal appropriations. He stated there is a Resolution on the agenda tonight for the Board to consider continuing to fund the Tullahoma Sports Council.

COMMENTS FROM CITIZENS:

Ms. Fran Grey, 121 Autumn Lane, said she was here tonight as a representative of the Alzheimer's TN organization. She stated back in 1983 President Ronald Regan declared November as "National Alzheimer's Awareness" month. She is selling purple and orange bows for \$10.00 each.

REPORTS FROM THE MEMBERS OF THE BOARD OF MAYOR AND ALDERMEN

ALDERMAN AMACHER - Ms. Amacher thanked Ms. Moody for helping fix the issues with the London's Bar and Grill. Ms. Amacher attended both a Tree Board meeting and a Tourism Council meeting. She stated she wanted to add an agenda item for discussion or for a Study Session on an evaluation tool for both the City Administrator and the City Attorney.

ALDERMAN BERRY - Mr. Berry stated he held a virtual Town Hall meeting where they discussed neighborhood action groups. He attended a Sports Council meeting. Mr. Berry said he would support a study session to discuss evaluations and City Goals.

ALDERMAN MCGEE - Ms. McGee thanked the BMA for their condolences due to the recent loss of a family member. She attended several meetings and events including: the Tullahoma Housing Authority meeting; a Jefferson Street Park meeting; a “Farms to Family” food box delivery event; a School Board meeting; a tour of the Tullahoma Utility Authority facilities; a pumpkin carving contest at the Arts Center and she donated art supplies to a Day Care Center. Ms. McGee said she is helping to organize a Halloween event at the Jefferson Street Park area. She stated October is Breast Cancer Awareness month and she encouraged all women to get their yearly exams.

ALDERMAN DUNN - Ms. Dunn said she helped organize a non-city event for this past weekend (TedX). She is looking into a TVA grant that might help out with the Go Green organization and the Parks and Recreation Department.

ALDERMAN BLACKWELL - Ms. Blackwell said she attended several meetings and events including: a “Women Impacting the Community” annual award celebration luncheon and a Tullahoma Board of Education meeting. Ms. Blackwell said the Diversity Inclusion Committee’s By-Laws are almost finalized. In addition, she is working with Stacey Lowe on a grant application. Ms. Blackwell thanked Alderman Dunn for the work she did with organizing the TedX event that was held this past weekend.

MAYOR PRO TEM BLANKS - Dr. Blanks stated he was sorry about Alderman McGee’s loss to one of her family members. He agreed with Ms. Fran Gray that Alzheimer’s and Dementia are hard diseases to deal with for anyone. Dr. Blanks attended an Arts Council meeting and he stated there is an agenda item for consideration tonight regarding appointing board members. Mr. Blanks said, “Shop Tullahoma” and keep your dollars here in Tullahoma if you can. Dr. Blanks said he wanted to correct a statement made in the Tullahoma Newspaper. He asked his fellow Aldermen to be civil and to be nice, he said we do not need to agree on everything but please be courteous and professional.

MAYOR RAY KNOWIS - Mr. Knowis stated he had attended several meetings and events including; the TedX event; a Planning Commission meeting and an Airport Authority meeting. He then read a letter that was sent to him concerning the spread of Covid-19 and it stated the simple task of wearing a mask will help stop the spread the virus.

CITY ATTORNEY - Mr. Stephen M. Worsham stated he is working on several items for the City. He stated that being transparent is something that attorneys cannot always do because of the client/attorney privilege matter. He said he attended an Economic Development Committee meeting recently.

CITY ADMINISTRATOR – Ms. Jennifer Moody reported that Ms. Golden and Chief Williams are working with CARFAX on establishing another way for people to receive a copy of their accident reports. Leaves are falling and the Public Works department will start their leaf collection routes on November 2nd. The City is continuing their work in trying to obtain right-of-way easements near Ovoca Road so sidewalks can be installed. The Finance Department has once again received the distinguished GFOA award. The Finance department has recently submitted a request for the full amount of the TN Cares Act grant. The Planning Commission met recently and they approved four (4) site plans. Ms. Moody said her team recently delivered a five minute pitch for the Tennessee Valley Authority Community Innovation Academy (TVA CIA). Their idea is to develop in partnership with the local industries a new curriculum regarding “coding language” for grades 3 to 12. She intends to share the five minute pitch to the BMA on Monday, November 9, 2020.

CONSENT AGENDA:

ITEM NO. 20-108– MINUTES OF OCTOBER 12, 2020 REGULAR MEETING

ITEM NO. 20-109 – SET A PUBLIC HEARING FOR MONDAY, NOVEMBER 9TH AT 5:30 P.M. ON ORDINANCE NO.1545 TO AMEND THE ZONING MAP OF THE CITY OF TULLAHOMA, TENNESSEE, AS SET FORTH IN MUNICIPAL CODE, WHICH IS ORDINANCE NO. 1392, TO RE-ZONE TWO PARCELS AT 112 S. COLLINS STREET (COFFEE COUNTY TAX MAP 127B, GROUP C, PARCELS 033.00 AND 006.00) FROM R-1 LOW-DENSITY RESIDENTIAL TO C-2 GENERAL COMMERCIAL DISTRICT.

ITEM NO. 20-110 – APPROVE AN EMERGENCY PURCHASE TO REPAIR A WATER LEAK AND RELATED DAMAGES TO FIRE STATION NO. 1 IN THE AMOUNT OF \$8,091.19 FOR SERVICES FROM APEX RESTORATION DKI OF TULLAHOMA.

ITEM NO. 20-111 – APPROVE THE SOLE-SOURCE PURCHASE OF EMERGENCY RESCUE EXTRICATION EQUIPMENT, IN THE AMOUNT OF \$19,893.49 FROM MUNICIPAL EMERGENCY SERVICES, THE ONLY RESCUE EQUIPMENT DEALER CERTIFIED BY HURST JAWS OF LIFE, INC. FOR MAINTENANCE AND SERVICE IN THE STATE OF TENNESSEE.

ITEM NO. 20-112 – APPROVE THE PURCHASE OF 30 PORTABLE RADIOS, COMPLETING THE FULL REPLACEMENT PROGRAM FOR PUBLIC SAFETY, IN THE AMOUNT OF \$18,508.50, AT STATE CONTRACT PRICING, FROM COMMUNICATIONS EVOLUTIONS FOR THE TULLAHOMA POLICE AND TULLAHOMA FIRE RESCUE DEPARTMENTS.

ITEM NO. 20-113 – APPROVE THE PURCHASE OF A NEW SERVER IN THE AMOUNT OF \$18,204.53 FROM DELL EMC, AT STATE CONTRACT PRICING, FOR THE TULLAHOMA POLICE DEPARTMENT.

ITEM NO. 20-114 – APPROVE THE MAYOR’S APPOINTMENT OF MR. STEPHEN WORSHAM AND MS. ASHLI SHOCKLEY TO THE TULLAHOMA TREE BOARD FOR TWO-YEAR TERMS EXPIRING ON OCTOBER 26, 2022.

ITEM NO. 20-115 – APPROVE AN APPLICATION TO THE TVA COMMUNITY OUTREACH AND COMMUNITY CLEANUP NON-MATCHING GRANT PROGRAMS FOR UP TO \$5,000 EACH FOR EDUCATIONAL PROGRAMS AND CLEANUP EVENTS WITH THE TULLAHOMA GO GREEN COMMITTEE.

Mayor Knowis read the captions for the items on the Consent Agenda.

Alderman Blackwell asked for the Agenda Item No. 20-112 to be pulled from the consent agenda and to be discussed separately under New Business.

A motion was made by Alderman Blanks and seconded by Alderman Blackwell to approve the items listed on the consent agenda (except Agenda Item No. 20-112).

On roll call all members present voted aye and it was so ordered.

OLD BUSINESS:

RESOLUTION NO. 1846 –A RESOLUTION AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF TULLAHOMA SPORTS COUNCIL, INC.

Mayor Knowis read the caption for Resolution No. 1846 and he stated there was a presentation earlier in the evening pertaining to this Resolution.

A motion was made by Alderman Berry and was seconded by Alderman Amacher to approve Resolution No. 1846.

On roll call all members present voted aye and it was so ordered.

NEW BUSINESS:

ITEM NO. 20-116 – CONSIDER THE BOARD’S APPOINTMENT OF TWO NEW MEMBERS TO THE ARTS COUNCIL OF TULLAHOMA; MR. TOMY WILLIAMS TO FILL THE REMAINDER OF AN UNEXPIRED TERM ENDING ON AUGUST 12, 2021 AND MR. JOSHUA COLE TO A ONE-YEAR TERM AS A REPRESENTATIVE MEMBER FOR TULLAHOMA ARTS CENTER EXPIRING ON OCTOBER 26, 2021; ADDITIONALLY, REAPPOINT ALL EXISTING REPRESENTATIVE MEMBERS, INCLUDING MR. ATTICUS HENSLEY OF TULLAHOMA HIGH SCHOOL, MR. DAVID BETHEA OF MOTLOW COLLEGE, AND MS. COLEEN SAUNDERS OF SOUTH JACKSON CIVIC ASSOCIATION, TO ONE-YEAR TERMS EXPIRING ON OCTOBER 26, 2021.

Mayor Ray Knowis read the caption of Agenda Item No. 20-116 and he gave the background information.

A motion was made by Alderman Blanks and was seconded by Alderman Blackwell to approve the agenda item.

A discussion ensued.

On roll call all members present voted aye and it was so ordered.

ITEM NO. 20-117 – CONSIDER APPROVAL OF A PROJECT IN THE AMOUNT OF \$21,700 WITH SEVALUS TO PROVIDE A CAPTURE-BASED PROPERTY CONDITIONS REPORT AND ASSESSMENT OF THE TULLAHOMA MUNICIPAL BUILDING AT 201 WEST GRUNDY STREET.

Mayor Ray Knowis read the caption of Agenda Item No. 20-117.

A motion was made by Alderman Blackwell and was seconded by Alderman Blanks to approve the agenda item.

Ms. Jennifer Moody, City Administrator, gave the background information.

A discussion ensued.

On roll call all members present voted as follows:

Ayes: Berry, Blackwell, Blanks, Dunn, Knowis and McGee

Nays: Amacher

The result being six (6) ayes and one (1) nay; the motion passed and it was so ordered.

ITEM NO. 20-112 – APPROVE THE PURCHASE OF 30 PORTABLE RADIOS, COMPLETING THE FULL REPLACEMENT PROGRAM FOR PUBLIC SAFETY, IN THE AMOUNT OF \$18,508.50, AT STATE CONTRACT PRICING, FROM COMMUNICATIONS EVOLUTIONS FOR THE TULLAHOMA POLICE AND TULLAHOMA FIRE RESCUE DEPARTMENTS.

Mayor Ray Knowis read the caption of Agenda Item No. 20-112.

A motion was made by Alderman Blanks and was seconded by Alderman McGee to approve the agenda item.

A lengthy discussion ensued.

Mr. Richard Shasteen, Fire Chief, gave the background information regarding regular grade, commercial grade and professional grade radios. He also discussed the servicing, programing and the warranty of the radios.

A discussion ensued.

A motion to postpone this agenda item until the next BMA meeting was made by Alderman Amacher and it was seconded by Alderman Blanks.

On roll call all members present voted as follows:

Ayes: Amacher, Berry, Blanks and McGee

Nays: Blackwell, Dunn and Knowis

The result being four (4) ayes and three (3) nays; the motion passed and it was so ordered.

OTHER BUSINESS:

Alderman Amacher passed around some sample evaluation forms that could be used to evaluate Ms. Jennifer Moody, City Administrator and Mr. Steve Worsham City Attorney.

A discussion ensued.

ITEM NO. 20-118 – APPROVE TO HAVE A STUDY SESSION REGARDING THE EVALUATION PROCESS OF THE CITY ADMINISTRATOR AND THE CITY ATTORNEY

A motion was made by Alderman Berry and seconded by Alderman Blanks to add a Study Session (at the date of the Mayor's choosing) to the end of a BMA meeting to discuss the evaluation process of the City Administrator and the City Attorney.

Another discussion ensued.

The motion was called to question.

On roll call all members present voted as follows:

Ayes: Amacher, Berry, Blackwell, Blanks and McGee

Nays: Dunn and Knowis

The result being five (5) ayes and two (2) nays; the motion passed and it was so ordered.

A motion to adjourn was made by Alderman Berry and it was seconded by Alderman Amacher.

On roll call all members present voted aye and it was so ordered.

There being no further business to come before the Board of Mayor and Aldermen at this time, the Board Meeting adjourned at 7:05pm.

CITY RECORDER

MAYOR

